

Curriculum Committee Minutes | April 3, 2024

Present Members:

April 3, 2024

Louie Giambattista, (*Chair*)

Voting Faculty Members:

Sepideh Daroogheha (*Math*)

Christina Goff (*Librarian*)

Tess Shideler (*Science*)

Adrianna Simone (*General Education Committee Representative*)

Girlye Sison (*Science, Technology, Engineering and Math*)

Alex Sterling (*English*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Von Wolf (*Brentwood Center*)

Non-Voting Members:

Rachel Anicetti (*Transfer Representative*) - Left early

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Rikki Hall (*Director of Admissions and Records*)

Imelda Lares (*Admission and Records*)

Lyssa Shabusheva (*Note Taker*)

Nicole Trager (*Dean, Instruction, Interim*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

Absent:

Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Mike Grillo

A'kilah Moore (*Vice President of Instruction, Interim*)

Katherine Nelson (*Career Technical Education*)

Aprill Nogarr (*Dean of Instruction: Arts, Humanities & Philosophy*)

Guests:

Laurie Huffman, Nila Adina (*Counseling*), Cynthia Perez-Nichols, Connie Konsavage

Meeting called to order: 2:44pm

Location: L-109 and BRT-135

CURRENT ITEMS

1. Announcements & Public Comment

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- a. English department is grieving Michael Yeong, who passed away yesterday.
- b. There are 2 new resources on curriculum website: how to review a course for tech reviewers and how to review a course in eLumen for curriculum members.
2. Voting Members Joining Remotely
 - a. None
3. Approval of the Agenda and Minutes
 - a. Approval of Agenda April 3, 2024
 - i. **Action:** Approved (M/S: Goff/Darrogheha); (9/0/0) unanimous.
 - b. Approval of the Minutes: March 6, 2024
 - i. **Action** Approved with change to attendance – Christina Goff to be moved to the Absent list (M/S: Sison/Wolf); (8/0/1) Osborn **abstains**
4. Standing Item: Articulation Update
 - a. None
5. Consent Agenda
 - a. WRKX-160 – deactivation
 - a. **Action** Approved (M/S: Nelson/Osborn); (9/0/0) unanimous
6. New Courses
 - a. BUS-058N, online addendum
 - i. One of the members noted that in the new course form justification, on #7 the author provided that the course will be partnered for a new program, which triggers a different process for the certificate.
 - ii. The committee had a refresher discussion regarding the process of non-credit courses approval, and the requirement of a program certificate being approved first.
 - iii. The committee ascertained that if this course is not presented and passed by the next Curriculum Committee meeting, the course will not be in the 2024FA catalog.
 - iv. Masters disciplines were noted to be listed in the wrong area.
 - i. **Action:** sent back to author BUS-058N
 - ii. **Action:** sent back to author online addendum
 - b. BUS-059N, online addendum
 - i. **Action:** Sent back to author BUS-059N
 - ii. **Action:** Sent back to author online addendum
7. Existing Courses
 - a. WELD-010
 - i. Last time this course was on the floor, it was missing reading and writing assignments
 - ii. **Action** Approved (M/S: Goff/ Nelson); (9/0/0) unanimous
 - b. PHYS-015, prerequisite

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- i. A committee member notes there is no attached documentation for UC Transferability justification.
 - 1. The document exists and will be uploaded by Grace Villegas to the prerequisite form.
- ii. This course was submitted to the state, and the state rejected the course as the algebra was too low, and the course required intermediate algebra.
- iii. **Action** Approved PHYS-015 (**M/S: Goff/Osborne**); **(8/0/1) Nelson abstains**
- iv. **Action** Approved prerequisite with the addition of justification document to by Grace Villegas to the prerequisite form (**M/S: Simone/Sterling**); **(8/0/1) Nelson abstains**
- c. BUS-059, online addendum
 - i. The course is not listed for GE, and it did not come through the GE committee review.
 - ii. The course was noted to be missing alignment for CSLOs
 - iii. **Action** Sent back to author BUS-059
 - iv. **Action** Sent back to author
- d. DRAMA-021, online addendum
 - i. **Action** Approved DRAMA-021 (**M/S: Goff/Darogogheha**); **(9/0/0) Unanimous**
 - ii. **Action** Approved online addendum (**M/S: Goff/Darogogheha**); **(9/0/0) Unanimous**
- e. WELD-011
 - i. The course has been articulated at state level.
 - ii. The committee discusses the reading, writing and lab assignments, and how the assignments satisfy problem solving
 - iii. One of the members notes that it would be helpful to have a note in Reading 1 and Reading 2 box that pointed to the Lab assignment box, to ensure the boxes did not look empty.
 - iv. **Action** Approved (**M/S: Nelson/Sterling**); **(9/0/0) unanimous**
- f. WELD-020, prerequisite
 - i. **Action** Approved WELD-020 (**M/S: Goff/Nelson**); **(9/0/0) Unanimous**
 - ii. **Action** Approved prerequisite (**M/S: Goff/Sison**); **(9/0/0) Unanimous**
- g. WELD-021, prerequisite – 1, prerequisite –2
 - i. **Action** Approved WELD-021 (**M/S: Goff/Nelson**); **(9/0/0) Unanimous**
 - ii. **Action** Approved prerequisite - 1 (WELD-010) (**M/S: Osborne/Nelson**); **(9/0/0) Unanimous**

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- iii. **Action** Approved prerequisite - 2 (WELD-020) (**M/S: Sison/Simone**); (9/0/0) **Unanimous**
- h. WELD-031
 - i. **Action** Approved (**M/S: Goff/Nelson**); (9/0/0) **unanimous**
- i. WELD-033
 - i. **Action** Approved (**M/S: Shideler/Wolf**); (9/0/0) **unanimous**
- j. WELD-041, prerequisite
 - i. **Action** Approved WELD-041 (**M/S: Shideler/Nelson**); (9/0/0) **Unanimous**
 - ii. **Action** Approved prerequisite (**M/S: Goff/Nelson**); (9/0/0) **Unanimous**
- k. WELD-043
 - i. **Action** Approved (**M/S: Goff/Osborn**); (9/0/0) **unanimous**
- l. WRKX-170
 - i. **Action** Approved (**M/S: Osborn/Goff**); (9/0/0) **unanimous**
- m. WRKX-180
 - i. **Action** Approved (**M/S: Nelson/Wolf**); (9/0/0) **unanimous**
- 8. Programs
 - a. AA Ethnic Studies – Revision
 - i. Added courses as options to the degree
 - ii. **Action** Approved (**M/S: Goff/Simone**); (9/0/0) **unanimous**
 - b. ADT Communication Studies 2.0 - Revision
 - i. **Action** Approved (**M/S: Goff/Osborn**); (9/0/0) **unanimous**
 - c. ADT Journalism – Revision
 - i. It is not ready but will be for the next meeting.
 - d. ADT SJS African American Studies – Revision
 - i. The course had extra options added.
 - ii. **Action** Approved (**M/S: Sison/Simone**); (9/0/0) **unanimous**
 - e. ADT SJS Chicano/a Studies – Revision
 - i. **Action** Approved (**M/S: Simone/Osborn**); (9/0/0) **unanimous**
 - f. ADT SJS LGBTQ Studies – Revision
 - i. **Action** Approved (**M/S: Simone/Shideler**); (9/0/0) **unanimous**
 - g. ADT Kinesiology – Revision
 - i. There are additional courses.
 - ii. **Action** Approved (**M/S: Goff/Nelson**); (9/0/0) **unanimous**

STANDING ITEMS

- 1. Report-Outs
 - a. GE Committee
 - i. It is determined that some of the concerns regarding math are not applicable in high unit programs, as the program already satisfies the requirement. Students in the local GE will have 1 less local GE elective. The changes that were voted on will be in effect in

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Fall2025. GE will be preparing a report for the Academic Senate on their findings.

- b. DE Committee
 - i. DE committee sent the ACCJS report to the commission last Friday and the commission approved it 1 day later. Laurie Huffman offered to share the document, which is around 11 pages long, with everyone. Laurie thanks everyone present for helping provide supporting documentation for the report
- c. TLC
 - i. TLC is meeting next week. TLC is still working on the approval process of the TLC position paper. Randi requested to change membership to ensure a quorum could be met.
- 2. **Shared Governance Committee**
 - a. SGC had a presentation regarding the LMC Seal, and the TLC position paper.
- 3. **Academic Senate**
 - a. LMC Seal, facilities planning, accreditation reports, distance education report were discussed. A participation subtask team will be invited to the next meeting. Carlos Montoya will be given extra time for facilities planning during the next meeting as well.
- 4. **Strategic Enrollment Management**
 - a. There has been some development for Success Coaches.

The meeting adjourned at 4:00

Meeting Dates:

Spring 2024: April 17, May 1

Fall 2024: September 4, 18, October 2, 16, (30), November 6, 20, December 4

Spring 2025: February 5, 19, March 5, 19, April 2, 16, (30)