

Present Members: Louie Giambattista, (*Chair*)

Voting Faculty Members:

Sepideh Daroogheha (*Mathematics*)

Christina Goff (*Librarian*)

Scott Hubbard (*Distance Education*)

George Olgin (*English*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Tess Shideler (*Science, Technology, Engineering and Math*)

Girly Sison (*Science, Technology, Engineering and Math*)

Star Steers (*Arts, Humanities, Communication*)

Von Wolf (*Brentwood Center*)

Penny Wilkins (*Business and Management*)

Non-Voting Members:

Rachel Anicetti (*Transfer Center*)

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Adrianna Simone (*General Education Committee Representative*)

Rikki Hall (*Director of Admissions and Records*)

Aprill Nogarr (*Dean of Instruction: Liberal Arts*)

Libby Oye (*Associated Students*)

Natalie Hannum (*Vice President of Instruction*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

Imelda Lares (*Transcript and Degree Audit Specialist*)

Michele Laruta (*Note Taker*)

Absent: Jeffrey Miller (*Career Technical Education*), Syed Hussain (*Health, Behavioral and Social Sciences*), Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Guests: Victor Coronado

Meeting called to order: 2 : 3 4 p . m . Location: Zoom Meeting

CURRENT ITEMS

1. Announcements & Public Comment

- Natalie Hannum shared the changes in the Office of Instruction including Grace Villegas' new position as Scheduling Specialist and Leticia Rodrigues and Michele Laruta as the new Admin IIIs to support Deans in the OOI.
- Adiranna Simone We are looking for a new GE Chair to serve for a 2-year term starting in FA23. Also looking for a new GE member for our diversity box.

2. Approval of the Agenda

Changes: None

Action: Approved as written. (M/S: Wilkins/Goff); Unanimous.

Approval of the Minutes: November 30, 2022

Action: Approved (M/S: Goff/Olgin); Unanimous.

Approval of the Minutes: December 7, 2022

Change: November 30, 2022 to December 7, 2022

Action: Approved (M/S: Goff/Olgin); Unanimous.

3. **Articulation Update** – Eileen Valenzuela on December 16, 2022 submitted courses for CSUGE and we should know the results in May.

4. **Consent Agenda**

CNT-037 online supplement will Bring Back

FIRE-120 removal of prerequisite and change in grading

Action: Approved (M/S: Wilkins/Darogheha); Unanimous

5. **Existing Courses**

LOGIS-014N, online supplement

Action: : Approved the outline (M/S: Wilkins/ Goff); Unanimous.

Action: : Approved the online supplement (M/S: Wilkins/ Darogheha); Unanimous.

6. **New Courses**

SPAN-048, online supplement

Action: : Approved the outline (M/S: Wilkins/ Steers); Unanimous.

Action: : Approved the online supplement (M/S: Wilkins/ Sison); Unanimous.

LOGIS-013N

Action: : Approved the outline/core (M/S: Goff/ Sison); Unanimous.

MATH-22N

In stage four (Tech Review) so will be sent back to the author and brought back

7. **Programs**

Certificate of Completion NC, Forklift, Logistics and Warehouse (FLOW) - revision

Certificate of Competency NC. Building Maintenance, Industrial Maintenance, Industrial Safety- new

Both items will be brought back due to confusion of titles within the document.

8. **Open Discussion**

- Discussion of Brown Act requirements for March including meeting in person
- Louie discussed his leadership style as Chair for this term.
- Natalie acknowledged Louie for his return to the committee and Morgan Lynn for her significant contribution as Chair.
- Natalie would like to see short workshops on curricular specialties focusing on these four areas: Non-credit, Not for credit fee based, CalGETC and Dual Enrollment
- Louie will contact the Tech Review committee to establish a meeting schedule.

Standing Items

GE Committee – Held first meeting and discussed CalGETC and how the new alignment is going to affect our local GE.

DE Committee – No report

TLC – No report

Shared Governance Committee – No report

Academic Senate – No report

Strategic Enrollment Management – Have not had first meeting yet, but to recap last meeting degree checklists were discussed and found to be very useful. Area C was discussed for attention.

Natalie Hannum discussed eLumen as our catalog tool in the future. This could be an agenda item with a demo and discussion coming up. It would be an electronic catalog with consistency across our marketing efforts. It will be easier for students.

The meeting adjourned at 3:58 p.m.

Meeting Dates:

Fall 2022: September 7, 21, October 5, 19, November 2, 16, 30, December 7

Spring 2023: February 1, 15, March 1, 15, April 5, 19, May 3, 17