

**Present Members:**

Louie Giambattista, (*Chair*)

Voting Faculty Members:

Nila Adina (*Counseling*)

Sepideh Daroogheha (*Math*)

Christina Goff (*Librarian*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Tess Shideler (*Science*)

Adrianna Simone (*General Education Committee Representative*)

Girlye Sison (*Science, Technology, Engineering and Math*)

Alex Sterling (*English*)

Von Wolf (*Brentwood Center*)

Brentwood location: none

Non-Voting Members:

Rikki Hall (*Director of Admissions and Records*)

Imelda Lares (*Admission and Records*)

A'kilah Moore (*Vice President of Instruction, Interim*)

April Nogarr (*Dean, Instruction*)

Lyssa Shabusheva (*Note Taker*)

Shwe Yee (Abigail) Thinn (*Student Representative*)

Nicole Trager (*Dean, Instruction, Interim*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

Absent:

Rachel Anicetti (*Transfer Representative*) **\*On Leave**

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Katherine Nelson (*Career Technical Education*)

Guests:

Julie Von Bergen (*Math*)

Milton Clarke (*Political Sciences*)

LD Green (*English*)

Ryan Hiscocks (*Political Science*)

Connie Konsavage (*A&R*)

Ryan Pedersen (*Senior Dean of Planning & Institutional Effectiveness*)

John (Max) Trujillo (*Ethnic Studies*)

**Meeting called to order: 2:33pm**

**Location: L-109 and BRT-135**

**CURRENT ITEMS**

1. Announcements & Public Comment

- a. LD Green notes that ENGL-140 is at the end of Agenda, and has requested it be moved up. The committee addressed the request by clarifying that a voting member may motion for the course to be moved during line item 3.
  - i. The advisory team clarified the placement of the course so far down the list was because the course was submitted last week, which was much later than all the other courses.
- b. Ryan Hiscocks would like to bring attention to ETHN –122 on the agenda, and the concerns of the department regarding the course designation (Transfer Box US 2- US Constitution and Government). Hiscocks draws attention of the committee to the fact that POLSC instructors wouldn't be able to teach the course, and the class would create potential competition for student enrollment. As this is an iteration of the course outline submission through the process, Hiscocks noted that course has not been amended to prevent the clash as previously discussed.
  - i. Christina Goff cannot find it in eLumen and has not reviewed it.
  - ii. After examination, it was discovered that a department switch in eLumen has disallowed Curriculum voting members from seeing the course documents for all ETHN courses up for discussion today.
  - iii. Adrianna Simone mentions that a student may take the class for only one requirement. If the students are interested in POLSC, and need an F requirement, the ETHN-122 would be complimentary. The state still has to determine if the course would satisfy area F, and Box US 2.
- c. Louis Giambattista brought the committee's attention that Lyssa Shabusheva will no longer be the minute taker, and Tanita Richardson will be taking minutes in Spring 2024 as part of the Office of Instruction rotation. The newest minute taker will be Tanita Richardson, Dean Franco's administrative assistant.

2. Voting Members Joining Remotely

- a. None

3. Approval of the Agenda and Minutes
  - a. Approval of Agenda November 29<sup>th</sup>, 2023
    - i. Move ENGL-140 from item 10 to Item 7 after 122
    - ii. **Action:** Approved with the following edits: **1.** Removal of "Automotive Maintenance, Detailing and Surface Enhancement– Noncredit certificate" from line item 9, **2.** Removal of all DRAMA courses from line item 8, **3.** Removal of "Online Addenda" for ART-009 on line item 8, **4.** Removal of ETHN courses from line item 8, **5.** Removal of ENGL-140 from line item 10 and addition of ENGL-140 to line item 7 after ETHN-122. (M/S: **Goff/Sison**); **(7/1/0)**
  - b. Approval of the Minutes: October 18, 2023
    - i. **Action:** Approved **(M/S: Goff/Sison )**; **(8/0/0) unanimous**
4. Standing Item: Articulation Update
  - a. None
5. ACCJC Mid Term Report Training
  - a. Ryan Pedersen reports that some colleges get pushed into the 8-cycle instead of the 7-year cycle, and we are currently unaware which cycle LMC will be in. The current number of sub standards has been lessened from 130 to just 30. Pedersen introduced the members of the Accreditation Steering Committee. Currently, the Standard Team Captains are reviewing the template and collecting information supplied by different committees and constituents. Pedersen notes that the report is not due until October 24, and hopes that LMC can get the report in front of the Board by the end of SP24. The report contains 4 sections: a reflection on continuous improvement, reflection on institution-set standards, reflection assessment, and looking ahead to the next self-evaluation. The report is recommended to be 12-15 pages of text.
    1. A voting member inquired regarding the effect the pandemic had on what ACCJC is asking for since the last report was in 2020.
    2. Ryan Pedersen reminds the committee that while some areas may seem like they are not pushing ahead, they have achieved high results, especially with converting whole courses online.

- b. Ryan Pedersen passed out the Mid-Term Accreditation Report Reflections, noting that committee members should approach this document through the lens of a Curriculum Committee member specifically.

6. Consent Agenda

- a. NUTRI-055 (CSLO's aligned, textbook)
  - b. MATH-026 (Deactivation)
  - c. MATH-027 (Deactivation)
  - d. MATH-029 (Deactivation)
  - e. TRAVL-075 (Deactivation)
  - f. TRAVL-076 (Deactivation)
  - g. TRAVL-077 (Deactivation)
  - h. TRAVL-082 (Deactivation)
  - i. TRAVL-084 (Deactivation)
  - j. TRAVL-096 (Deactivation)
  - k. TRAVL-130 (Deactivation)
  - l. TRAVL-131 (Deactivation)
  - m. TRAVL-132 (Deactivation)
  - n. CNT-037 removal of advisory, changed COMSC to CNT
    - i. **Action: Approved (M/S: Sison/Shideler ); (8/0/0) Unanimous.**
- (1 memeber has stepped out of the room during the vote)**

7. New Courses

- a. CHEM-011, co-requisite
  - i. **Action: Approved (M/S: Goff/Sison ); (8/0/1) Sterling abstains**
  - ii. **Action: Approved (M/S: Goff/Shideler ); (8/0/1) Sterling abstains**
- b. MATH-210s, co-requisite, Online Addenda
  - i. Sepi Daroogheha and Julie Von Bergen note that this math course would help students to take calculus courses
  - ii. A committee member mentions that there are concerns about PHYS-035 integration with the math courses. In this case, students would be directed to not take pre-calculus courses.
  - iii. Curriculum Committee member adds that Pre-med students choose PHYS-35

- iv. Member of the advisory team clarifies that students can take pre-calc if the course is validated.
- v. A clarification is made for the meeting that pre-calc is transfer level, but not degree level.
- vi. Student representative mentions that some students may come with a transcript which is not accepted, and the current math placement assessment seems very vague.
  - 1. Julie Von Bergen mentions that in such cases, it would qualify for a challenge, which would be handled by the Department Chair
- vii. Action: Approved (M/S: Dragoogheha/Wolf ); (9/0/0) Unanimous.**
- viii. Action: Approved (M/S: Dragoogheha/Sison ); (9/0/0) Unanimous.**
- ix. **Action: Approved (M/S: Dragoogheha/Wolf ); (9/0/0) Unanimous.**
- c. ETHN-122, Online Addenda
  - i. Louie Giambattista mentions that the issue brought up is outside the scope of this committee
  - ii. A guest brings the committee's attention to the fact that this course was previously in the pipeline a year ago, but since a new department was created, the course has been submitted again.
  - iii. One of the guests points out that this course is an elective course.
  - iv. A voting member clarifies that the course is specifically looking at politics through the lenses of racism.
  - v. One of the guests would like to know if the core is set to check Box 2
    - 1. Louis Giambattista clarifies that while the course outline has the box checked, it does not mean the course would be given that classification. If the course gets approved for it, then this discussion is important, but if the course is denied this classification, it will not be an issue
    - 2. CSU GE sheet has a requirement that courses have to be labeled US1, US2, US3. A student has to fulfill all 3 courses by taking 2 or 3 courses.

- vi. A committee member notes that with the new CALGETSI there is no US 2, and the course would only be viable for 1 year, then it would have to be reviewed again.
- vii. It is pointed out that the course has a discipline list not including POLSC.
- viii. Committee member states that this discussion has details that should be expressed on the new course form.
- ix. A voting member clarifies, that if the course is instated as is, then a student would have to take a US 1 course, and POLSC-160 (if approved)
- x. A Committee member states that the course outline rationale only says, "it's an elective" and needs a more substantial explanation.
- xi. **Action:** Tabled
- d. ENGL-140, Online Addenda
  - i. LD Green introduces the course by sharing that there is a similar course at DVC. It would be a popular course, because students like graphic novels, comics, and manga. LD notes that interplay between text and visual attributes is engaging intellectually.
  - ii. A committee member mentions that there is no course max form
  - iii. **Action:** Approved with submission of max form **(M/S: Goff/Osburn ); (9/0/0) Unanimous.**
  - iv. **Action:** Approved **(M/S: Simone/Goff ); (9/0/0) Unanimous.**
- 8. Existing Courses
  - a. SJS-110, Online Addenda
    - i. **Action:** Approved **(M/S: Goff/Sison ); (9/0/0) Unanimous.**
    - ii. **Action:** Approved **(M/S: Goff/Osburn ); (9/0/0) Unanimous.**
  - b. ART-009
    - i. **Action:** Approved **(M/S: Goff/Simone ); (8/0/1) abstains.**
  - c. BUS-059, Onlie Addenda
    - i. A voting member mentions that Office Technology is not a masters discipline, but is listed as masters.
    - ii. Tech Review member inquires that since notes were left regarding textbooks in eLumen, when the changes would get made by course outline authors.

- iii. Adrianna Simone mentions that GE has been emailing authors every time a comment is made to make a faster turnaround.
- iv. Grace Villegas emails authors if there is a substantial comment that requires author attention.
- v. **Action:** Approved **(M/S: Goff/Simone )**; **(8/0/1) Sterling abstains**
- vi. **Action:** Approved **(M/S: Goff/Simone )**; **(9/0/0) Unanimous.**

9. Programs

- a. ADT English – Revision
  - i. **Action:** Approved **(M/S: Goff/Sterling )**; **(9/0/0) Unanimous.**
- b. The Articulation Officer clarifies that the following 3 degrees were created in 2013. Rikki Hall, Nila Adina, David Reyes, and Eileen Valenzuela put together a proposal for these degrees. Eileen Valenzuela notes that while there are additional discussions surrounding these degrees, the only thing up for curriculum is to approve or reject the revision of the courses.
- c. AA Liberal Arts – Arts and Humanities - revision
  - i. **Action:** Approved **(M/S: Goff/ Simone )**; **(9/0/0) Unanimous.**
- d. AA Liberal Arts – Behavioral and Social Sciences - Revision
  - i. **Action:** Approved **(M/S: Goff/Wolf )**; **(9/0/0) Unanimous.**
- e. AA Liberal Arts – Math and Sciences revision
  - i. **Action:** Approved **(M/S: Sison/Simone )**; **(9/0/0) Unanimous.**

10. New Courses - 2

- a. ENGL-140, Online Addenda
  - i. **Action:** Approved **(M/S: )**; **(/0/0) Unanimous.**
  - ii. **Action:** Approved **(M/S: )**; **(/0/0) Unanimous.**

**STANDING ITEMS**

1. Report-Outs

- a. GE Committee
  - i. Tabled
- b. DE Committee
  - i. Tabled
- c. TLC
  - i. Had an emergency meeting, and there will be a Position Paper coming.

2. Shared Governance Committee
  - a. Tabled
3. Academic Senate
  - a. Tabled
4. Strategic Enrollment Management
  - a. Tabled

**The meeting adjourned at 4:29pm**

Meeting Dates:

Fall 2023: September 6, 20, October 4, 18, November 1, 15, 29

Spring 2024: February 7, 21, March 6, April 3, 17, May 1, 15