**Present**: ***Louie Giambattista,******Chair***; Dann Gesink, Scott Hubbard, Tue Rust, Morgan Lynn, , Michelle Mack, Jancy Rickman, Penny Wilkins, Ryan Pedersen, Nancy Ybarra, Eileen Valenzuela, Grace Villegas and Shondra West (Note taker)

**Absent**: Christina Goff, Rikki Hall, Kevin Horan­, and Natalie Hannum

**Guest**: Victor Coronado, German Sierra, Luis Zuniga

Meeting called to order: 1:11pm Location: SS4-412

**CURRENT ITEMS**

1. **Announcements & Public Comment:**
2. **Approval of the Agenda**

**Action:** Approved with changes (M/S: Rust/Wilkins); unanimous

* Remove ESL-085G from the consent agenda

**Approval of the Minutes from February 21, 2018**

**Action:** Approved (M/S: Wilkins/Mack); majority; Abstain S. Hubbard

1. **Consent Agenda**

**Action:** Approved (M/S: Lynn/Wilkins); unanimous

1. **New Courses**

**ESL-085G Intermediate Grammar for College and Career Communication**

**Action** Approved with changes (M/S: Lynn/Rickman); unanimous

Committee Recommendations:

* Remove prerequisite level 4

**ESL-085SL Intermediate Oral Communication for the College Classroom and Beyond**

**Action:** Approved with changes (M/S: Lynn/Gesink); majority; Abstain M. Mack

Committee Recommendations:

* Hours mode of instruction Lecture: 54
* Instructional Methods - remove lab
* Remove CSU transfer information

**ESL-085WRV Intermediate College Writing, Reading, Vocabulary, and Dispositional Thinking**

**Action:** Approved with changes (M/S: Lynn/Mack); unanimous

Committee Recommendations:

* Instructional Methods - remove lab

**ESL-095SL Advanced Speech Communication for Academic and Professional Advancement**

**Action:** Approved with changes (M/S: Lynn/Mack); unanimous

Committee Recommendations:

* Instructional Methods - remove lab
* Update the pie chart

**Prerequisite**

**Action:** Approved (M/S: Gesink/Wilkins); unanimous

**ESL-095WRV Advanced Academic Writing, Reading, Vocabulary, and Dispositional Thinking**

**Action:** Approved with changes (M/S: Lynn/Rust); unanimous

Committee Recommendations:

* Instructional Methods - remove lab

**Prerequisite**

**Action:** Approved (M/S: Mack/Rust); unanimous

**FIRE-123 Company Officer 2A: Human Resource Management**

**Action:** Approved with changes (M/S: Mack/Gesink); unanimous

Committee Recommendations:

* Minor catalog and schedule description edits

**FIRE-124 Company Officer 2B: General Administration Function**

**Action:** Approved with changes (M/S: Gesink/Rickman); unanimous

Committee Recommendations:

* Minor catalog and schedule description edits
* A/C level minor edits (demonstrates); change C level language from “minimum” to “satisfactory”

**FIRE-125 Company Officer 2C: Fire Inspections and Investigations**

**Action:** Approved with changes (M/S: Gesink/Mack); unanimous

Committee Recommendations:

* Minor catalog and schedule description edits
* A/C level minor edits (demonstrates); change C level language from “minimum” to “satisfactory”

**FIRE-126 Company Officer 2D: All Risk Command Operations**

**Action:** Approved with changes (M/S: Gesink/Wilkins); unanimous

Committee Recommendations:

* Minor catalog and schedule description edits
* A/C level minor edits (demonstrates); change C level language from “minimum” to “satisfactory”

**FIRE-127 Company Officer 2E: Wildland Incident Operations**

**Action:** Approved with changes (M/S: Gesink/Mack); unanimous

Committee Recommendations:

* Minor catalog and schedule description edits

**SPAN-058 Spanish for Spanish Speakers II**

**Action:** Approved (M/S: Gesink/Lynn); unanimous

**Prerequisite**

**Action:** Approved (M/S: Rickman/Mack); unanimous

**HUMAN-023 Late Modern and Contemporary Humanities**

**Action:** Approved (M/S: Hubbard/Mack); unanimous

1. **Substantive Changes to Existing Course Outlines of Record and Prerequisites/Co-requisites**

**CHDEV-020 Child, Family and Community**

**Action:** Approved (M/S: Wilkins/Rust); unanimous

**ENGL-100**

**Prerequisite**

**Action:** Approved (M/S: Wilkins/Lynn); unanimous

1. **Online Supplement**

**CHDEV-020 Child Family and Community**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

**ENGL-085 Introduction to College Reading**

**Action:** Tabled

**ENGL-114 Creative Writing: Introduction to Story**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

Committee Recommendations:

* Remove YouTube and replace with LMS

**MUSIC-015 Basic Music**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

Committee Recommendations:

* Missing CSLO 2
1. **Programs**

**College Skills Certificate: Intermediate English for College and Career Success**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

This certificate serves as a bridge for non-credit foundational courses that prepare students for advance academia credit courses. Offering the certificate is an incentive for taking the non-credit pronunciation, grammar, writing, and reading and vocabulary courses; in addition the college will receive state apportionment (funding).

**College Skills Certificate: Advanced English for Academic and Professional Advancement**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

Committee Recommendations:

* Add PSLO - use the same PSLOs from the COOR.
* Add to the form PSLO requirement field; create a checkbox or descriptor that PSLO exists, with a date of COOR approval.

**AA Humanities**

**Action:** Approved (M/S: Wilkins/Rust); unanimous

Standing Meetings

* **SGC** - none
* **Articulation** - none
* **TLC** – Next meeting focus will be CSLO/PSLO reports
* **AS** –
* **Guided Pathway** is doing well developing processes and sharing information. The committee is to be commended for their hard work.

Meeting adjourned: 2:53pm

Meeting Dates: March 21, April 4, 18, May 2, 16

Location and Time: CO-420 / 1-3pm