**Present**: ***Louie Giambattista,******Chair***; Christina Goff, Rikki Hall, Morgan Lynn, Michelle Mack, April6 Nogarr, Jancy Rickman, Tue Rust, Penny Wilkins, Nikki Moultrie, , Nancy Ybarra, Eileen Valenzuela, Grace Villegas, Shondra West (Note taker)

**Absent**: Kevin Horan­ and Ryan Pedersen

Meeting called to order: 2:05 Location: SS4-409

**CURRENT ITEMS**

1. **Approval of agenda and minutes**
   * Agenda approved: (M/S: Rust/Nogarr; unanimous)
   * Minutes tabled
2. **Substantive Changes to Existing Course Outlines of Record and Prerequisite/Co requisites**

ENGL-113, addition of prerequisite (COOR approved 10/2017)

**Action:** Approved (M/S: Lynn/Rust); unanimous

ENGl-114, addition of prerequisite (COOR approved 10/2017)

**Action:** Approved (M/S: Lynn/Mack); unanimous

**Adjourned 2:07 pm**