

CLASSIFIED SENATE MINUTES

Monday November 30, 2020

3:00 p.m. – 4:30 p.m.

Via Zoom

Members Present: Nicole Almassey – *President*, Robert Delgado – *Vice President*, Sandra Mills - *Union Rep*, Letta Greene – *Treasurer*, BethAnn Stone – *Secretary*, T'Sendenia Gage – *Council Member*, Catt Wood – *Council Member*, Justin Nogarr – *Council Member*, Ninnette Alfaro – *Council Member*, Paul West, Irene Sukhu, Marques McCoy, Irma Gregory, Eloine Chapman, Irene Sukhu, Shondra West, Catherine Fonseca, Cesar Reyes, Reggie Turner

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	<ul style="list-style-type: none">Nicole Almassey welcomed Classified Professionals to the meeting. Robert Delgado will be will be facilitating today's meeting.No public comment(s) given.
4.	A. Agenda of 11/16/2020 B. Minutes of 10/26/2020	A. Agenda Action: M/S: C. Wood/N. Alfaro approved <i>(15-0-0)</i> B. Minutes 11/16/2020 Action: M/S: C. Wood/J. Nogarr approved with one (1) correction <i>(16-0-0)</i>
4.	Presentation: EMP Goals & Objectives Classified Senate Goals	<u>EMP Goals & Objectives – BethAnn Stone and Nicole Almassey:</u> The Classified Senate Council and Classified Professionals in attendance identified activities/actions that align with the goals and objectives outlined in the <i>LMC Educational Master Plan 2020-2025</i> . The following information will be entered into the LMC EMP-MURAL available via the Planning website. <u>Goal #1</u> <ul style="list-style-type: none">Classified Senate representation on the District EEO Advisory Council (DEEOAC), including the review of statistical data and developing actions to reach the candidate pool in an effort to increase diversity (also aligns with EMP Goal #4).Caring CampusClassified Senate ResolutionsDevelopment of the student and employee online resources websites including resources and publications.Development of the LMC Stands Against Racism website with resources and publications.Campus cultural events, study halls, food pantry, technology deployment, addressing food and physical needs, group counseling sessions.Increased professional development opportunities and efforts locally, district-wide and state-wide.Campus and District presentations and workshops with a strong focus on anti-racism, equity, diversity, social justice, technology, mental health, and connectedness.Usage of SARS to ensure communications with students on workshops and counseling appointments. <u>Goal #2</u> <ul style="list-style-type: none">Reading & Writing Center consultations, tutoring appointments, collaborations with EOP&S, study slams and mini-study sessions (also aligns with EMP Goal #4).EOP&S collaborations with the CORE and Math Lab for book vouchers and student support. <u>Goal #3</u> <ul style="list-style-type: none">Virtual Career Fair with students, employers and industry partners.

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- Transfer & Career Fair collaboration with Workforce Development on resume preparation.
- New CTE Programs – drone, construction, forklift
- Partnerships with local industry
- Collaborations on activities and resources with the Transfer Center to assist students with success skills (i.e. time management, career exploration, etc.).
- Subject-based workshops such as auto insurance, gap insurance, etc.

Goal #4

- Awarding scholarships to students via the application and subsequent selection process.
- Counseling appointments including educational plan check-in appointments with Counselors to insure students are staying on the path to success.
- Food Pantry
- The Design Lab Team – improving first year experience, to better support students.
- Assisting students with transition from adult education to College.
- Partnerships with Opportunity Junction
- Supporting students with completing college applications, letters of recommendation, application reviews, scholarship applications and essays, and resumes.

Goal #5

- Securing funding and organizing \$700,000 of equipment for the Brentwood Center and the Brentwood Labs.
- eLumen launch for curriculum (COORs, scheduling), assessment (CSLOs, PSLOs), and program review to better help College meet the mission.

Classified Senate Goals – Robert Delgado, Sandra Mills, Irene Sukhu: The Classified Senate and Classified Professionals in attendance played a brief Kahoot! ice-breaker quiz. Attendees were then divided into five (5) breakout rooms associated with five (5) major themes developed based on survey results, dialog and the prior CS goals. In the breakout rooms, participants brainstormed ideas (using the virtual tool Pinup) of things we either currently do and should possibly expand upon, or things we would like to do. These ideas will assist the CS Goals Sub-Committee with developing draft goals and possible objectives. The following ideas associated with each theme were noted and will be provided to the CS Goals Sub-Committee:

(1) Classified Senate communication community and LMC constituencies

- E-mail notifications and newsletters
- Kahoot quizzes, website, social media, apparel, nametags, swag
- We participate in discussion in meets with attend-district, state, and local
- Marketing support to assist in targeted emails to our constituents such as a flyer or promotion, to promote our new Classified Professionals Canvas shell and involvement in Classified Senate.

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		<p>(2) <u>Connections that foster respect and dignity within the LMC community</u></p> <ul style="list-style-type: none"> ➤ Learning Communities (Umoja, Puente, etc.) ➤ Student Support Services (EOP&S, DSP&S, CARE, etc.) ➤ Student Life Clubs ➤ LMC Experience ➤ LMC Committees ➤ Collaborations with Office of Equity & Inclusion – Safe Place to Talk, CS meeting presentations and discussions, Town Hall with Academic Senate and President’s Office, Food Pantry <p>(3) <u>Classified Professional participation in campus committees and activities, District and Statewide</u></p> <ul style="list-style-type: none"> ➤ Virtual holiday luncheons ➤ Marketing campaign 2-3 times/year displaying all of the benefits of being involved ➤ Provide stipends for participation in Senates and committees ➤ Tabling during Flex Week of various committees and groups, virtually in breakout rooms ➤ Providing Canvas shell access and information where committees/groups can post a five-minute video summary of their committee/group and the benefits of joining ➤ District Classified Senate Council Retreat and 4CLI <p>(4) <u>Promoting diversity and celebrating multi-culturalism</u></p> <ul style="list-style-type: none"> ➤ Events that talk about the history of various cultures, races and ethnicities ➤ Partner with different CBOs to promote ➤ Partner with LMCAS to give voice to students’ cultural celebrations ➤ Group circle talks monthly to share concerns or wishes for future events ➤ Affinity caucuses to conduct racial justice discussions <p>(5) <u>Support Scholarships and College Foundation</u></p> <ul style="list-style-type: none"> ➤ Talent Show ➤ A small gala or formal event ➤ Student performers or presenters ➤ Keynote or Guest Speakers ➤ Movie Night – Stream Online, work with local theater on private showing, pick-up snack pack from campus with admission fee
6.	Committee Input and Report-Outs	<p>A. DGC: No report.</p> <p>B. Shared Governance Council: No report.</p> <p>C. Strategic Enrollment Management: No report.</p> <p>D. Safety Committee: No report.</p> <p>E. Planning Committee: No report.</p> <p>F. TAG: TAG discussed and flagged ideas from a brainstorming session to draft goals and objectives using the</p>

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		<p>MURAL tool.</p> <p>G. IDEA: IDEA revised their charges and goals to incorporate/align with the new EMP goals. Discussed Chabot College’s 10x10 plan which builds “mini-villages” that has 10 personnel within each “mini-village” providing support to over 200 students. IDEA also discussed the concern that students are being dropped from classes without warning or notification. A Social Justice Coalition has been developed in affiliation with IDEA, we encourage you to join by contacting Mari Lapriore via e-mail.</p> <p>H. Sustainability: No report.</p> <p>I. Professional Development Advisory Committee: No report.</p> <p>J. DEEOAC: The meeting was primarily introductory with two documents brought to the committee for review related to Manager and Faculty candidate ranking. The Uniform Selection Guide is being finalized with District HR. If you have any questions or require more information on DEEOAC please feel free to contact Irma Gregory.</p>
7.	Council Business	<p>A. Elections Committee: Nomination documents will be available in March.</p> <p>B. Scholarship Committee: No report, meets again tomorrow.</p> <p>C. Fundraiser(s): The Food Pantry is hosting an event on December 17th and they asked about promoting a car decorating contest. The TV Drawing Fundraiser will open up ticket sales from December 1st through December 15th, we also accept donations and sponsoring a student ticket purchase. The “Fit-U-Seek-Run-U-Meet” fundraiser is virtual event whereas participants can set their course, run their course and take a picture upon completing the race. Accountability needs to be there, similar to a buddy system or a student coach.</p>
8.	Adjourn Meeting	<p>Adjourn at 4:45 pm Action: M/S: S. Mills/L. Greene <i>(19-0-0)</i></p>