

CLASSIFIED SENATE MINUTES
Monday, May 8th, 2023 3:00 – 4:30 pm
[ZOOM](#)

Members Present:

Council: BethAnn Stone – *President*, Cesar Reyes – *Vice President*, Aaron Nakaji – *Secretary*, Sandra Mills - *Union Rep*, Irene Sukhu – *Council Member*, Catt Wood – *Council Member*

Attendees: Lisa Avery, Connie Konsavage, Lindsay Litowitz, Marques McCoy, Andrew Murphy, Megela Ohare, Tatiana Pak, Melina Rodriguez, Sheri Woltz

Guest: Dr. Pamela Ralston

Item	Agenda	Outcomes
1. 2. 3. 4.	Welcome Announcements Public Comment Caring Campus Moment	<p>Welcome: BethAnn Stone welcomed the group at 3:05 pm.</p> <p>Announcements: BethAnn Stone announced that the seventh annual 4CS Leadership Institute for Tomorrow (LIFT) leadership program starts on June 19th, 2023. This is one-year program is for Classified Professionals who want to progress as leaders in higher education. Conference Registration is free and runs for five days, and our college pays for hotel and transportation.</p> <p>BethAnn shared that The Classified Professionals Appreciation Bowling Night held on Thursday, May 4th was very successful, with about 22 Classified Professionals in attendance. We hope to plan another similar event, such as a picnic at a water park, in the next academic year.</p> <p>BethAnn announced that JobLinks 2023 is at DVC this year, on Thursday, June 1st, 2023, and the theme is “Make the Connection”. Please refer to the JobLinks 2023 website for more information: https://joblinks2023.my.canva.site/</p> <p>BethAnn announced that LMC Employee Appreciation Day is on May 10th for the Brentwood Center and on May 16th for the Pittsburg campus. For more information, please refer to Interim President Pamela Ralston’s 4/19/23 “You’re Invited! 2023 Employee Appreciation...” email.</p> <p>BethAnn shared that the Student Art Exhibit is currently happening, and runs from 4/27 to 5/19, Monday through Thursday, from noon to 4:00 pm. Please refer to Cesar Reyes’s 4/24/23 “Los Medanos College - 2023 Student Art Exhibit” email for additional information.</p> <p>Public Comment: Sandra Mills shared that Study Slam returns to the Pittsburg campus on Friday, 5/12/23, from 10:00 am to 5:00 pm. Please refer to Sandra’s 5/2/23 “Coming May 12th, The return of the Study Slam” email for the details.</p> <p>Caring Campus Moment: For the Caring Campus Moment, Irene Sukhu highlighted Melina Rodriguez, who recently organized the EMS/Nursing Job Fair, which was well-attended. Melina appreciated Irene for her helpfulness and knowledge, and Gretchen Medal for being an exemplary “Caring Campus” Classified Professional in reaching out to students.</p>
5.	Approval: A. Agenda of 5/08/23 B. Minutes of 4/24/23	<p>A. Agenda Action: Motion to approve the 5/08/2023 Classified Senate meeting agenda. M/S: S. Mills/C. Reyes (12-0-0).</p> <p>B. Minutes Action: Motion to approve the 4/24/2023 Classified Senate Meeting Minutes. M/S: C. Reyes/S. Mills (12-0-0)</p>
6.	Presentation: RAP Spring 2023 Monday Meeting Calendar 2023-24 Return-to-Campus Discussion	<p>A. RAP Spring 2023: Cesar Reyes presented the 2023 Spring RAP review, sharing that SGC met, reviewed the proposals, and ultimately approved nearly all requests for equipment and one-time expenses. Proposals which were categorized as on-going need were partially funded, if possible, and some requests were funded from multiple sources. The approvals will be finalized at SGC next week and Cesar shared the RAP funding document for CS feedback and questions. Interim President Pamela Ralston explained that a request for “brain food” support for the Math labs is under further review. Additionally, personnel requests and a request for instructional materials for a Math boot camp have been marked for review for other sources of possible funding. Catt Wood asked if there were other places to submit personnel requests if funding is not available through RAP. Dr. Ralston explained that RAP is the process for this and there are two time periods in RAP. The spring period picks up equipment and one-time</p>

		<p>expenditures, while the fall period reviews personnel requests, so personnel requests are pending further review. Connie Konsavage commented that the process for Program Review differs between DVC and LMC and asked for clarification on the timetable. BethAnn Stone replied that RAP happens twice a year, while Program Review happens every other year. The RAP form is submitted separately and must align with the Program Review Goals & Objectives, identified needs from Program Review, and the LMC EMP goals. This alignment can be described in the RAP form as justified need. Please reach our Classified Senate SGC Representatives, Nadiya Korkuna, Irene Sukhu, and Cesar Reyes via email if you have any questions about the Resource Allocation Process.</p> <p>B. <u>Monday Meeting Calendar 2023-24:</u> BethAnn Stone presented the Monday Meeting Calendar for 2023-24. The first Classified Senate Meeting will be held on 8/28/23, and continues every other week. While our last scheduled meeting is on 11/27/23, depending on our holiday schedules, we may also meet on 12/11/23. Interim President Pamela Ralston added that College Assembly will be addressing a number of matters. These include issues related to the Student Equity Plan, such as conversations about anti-black racism. Efforts to improve Participatory Governance structure and work will also be addressed, such as reducing the number of committees over time and developing templates for minutes taking and tracking projects. Increasing overall engagement and opportunities for involvement is the primary priority. BethAnn asked for approval of the Monday meeting calendar from CS. Motion to approve the Fall 2023 Monday Meeting Calendar. M/S: S. Mills/C. Reyes (12-0-0).</p> <p>C. <u>Return-to-Campus Discussion:</u> In preparation for this item, BethAnn Stone explained that working conditions for Classified Professionals, as per our union contract, is a Local One item and issue. So, today's conversation may need to be shortened if it overlaps or is borderline with Local One's purview. The floor was opened to discussion and comments from the group regarding the topic. Sandra Mills raised concerns about observing tensions between employees who are on campus and those who are not. BethAnn has also noticed tension and disagreements among employees at DVC and CCC. Connie Konsavage, from an A&R perspective, remarked that many students expressed that they do not learn as effectively online and are frustrated when in-person sections are not offered. Nadiya Korkuna added that students have also expressed frustration with the balance of student services and the forms related to these services which are wholly or mostly offered online instead of in-person. There also often seems to be a lack of resources at the Brentwood Center for students who need services such as Counseling and Financial Aid, among others. Interim President Pamela Ralston requested a follow up email from Nadiya regarding a malfunctioning ID and computer which Nadiya had mentioned. Irene Sukhu received feedback from a student that online classes were too challenging and that in-person courses fill up too quickly, leaving only asynchronous classes for them to take. Irene mused about the variety of challenges students experience as they exit Covid, drawing upon her own experiences as both a student and employee. Depending on their roles there may also be tension between Classified Professionals based on when and how they can work remotely. Sandra explained that the current contractual MOU is that Classified get to work with their managers on their schedule. Catt Wood expressed that balance is important to keep options flexible and accessible for Classified Professionals. Andrew Murphy shared that in EOPS/CARE, the general opinion of students is that they enjoy the flexibility of having asynchronous sections as an option. These include students who are caring for loved ones or are working. Many also miss the in-person aspect of classes and have felt disengaged since the pandemic. Marques McCoy remarked that CALWORKS is turning the corner in developing and reinforcing the touch points and connections with their students and discovering the best way to offer services. Irene and Sandra each talked about the technology-related struggles of students they have helped, which included access to Canvas assignments, scheduling online counseling appointments, and submitting work online. Lindsay Litowitz shared that it has been challenging for Student Life to increase retention and involvement with the limited number of students on-campus. Students are participating in activities but Student Life encounters the same students constantly because the in-person student pool is so few and it is difficult reaching the students who are not on campus. Dr. Ralston acknowledged how LMC's programs and departments have been working to understand how to connect with students and provide services to them. Pre-pandemic, the system was set up to serve the most privileged students first, and student services had not been reaching those who needed them most. Dr. Ralston wants to serve these underprivileged students at the center of what we do, while picking up everyone else as we go along. Dr. Ralston commented that tension between different employee types exists due to the different contracts that shape the way we work. The MOU is shaped to service students by increasing in-person or remote work depending on classification. We're not going to be able to solve and address the faculty issue as readily because of the way their contract has been shaped, but we're working as a district to default more to in-person. We have been slow-walking this change as together we figure out how to best</p>
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7.	Committee Input and Report Outs	<p>A. District Reports: In the interest of time, no District Report was provided at today's Classified Senate Meeting. BethAnn Stone reported that at Classified Senate Coordinating Council, many of the same concerns which were discussed today in Item 6.C. were also shared by Classified Professionals at DVC and CCC.</p> <p>B. Shared Governance Council: In the interest of time, no SGC Report was provided at today's Classified Senate Meeting.</p> <p>C. Strategic Enrollment Management: In the interest of time, no SEM Report was provided at today's Classified Senate Meeting. Connie Konsavage pointed out that SEM is aware that there is a gap in online learning vs in-person and this will be one of their areas of key focus next year.</p> <p>D. Safety Committee: In the interest of time, no Safety Committee Report was provided at today's Classified Senate Meeting.</p> <p>E. Planning Committee: In the interest of time, no Planning Committee Report was provided at today's Classified Senate Meeting. Tatiana Pak expressed interest in serving as Planning Committee CS Representative.</p> <p>F. TAG/Technology Plan Core Group: In the interest of time, no TAG Report was provided at today's Classified Senate Meeting.</p> <p>G. IDEA: In the interest of time, no IDEA Report was provided at today's Classified Senate Meeting.</p> <p>H. Sustainability: In the interest of time, no Sustainability Report was provided at today's Classified Senate Meeting. Sheri Woltz asked for an update on Sustainability Committee's Brown Act status, and Irene Sukhu and Cesar shared that SGC has been discussing a review of the structure of each committee and their meetings.</p> <p>I. Professional Development Advisory Committee: In the interest of time, no PDAC Report was provided at today's Classified Senate Meeting.</p> <p>J. EEO Committee: In the interest of time, no EEO Committee Report was provided at today's Classified Senate Meeting.</p>
8.	Council Business	<p>A. Elections Committee Update: BethAnn Stone requested a meeting extension of ten minutes. Motion to extend the meeting until 4:40 p.m. M/S: I. Sukhu/C. Wood (12-0-0). BethAnn requested the appointment of Sheri Woltz as Classified Senate Treasurer. Sheri accepted. Motion to appoint BethAnn Stone as Classified Senate President and Sheri Woltz as Classified Senate Treasurer (elections produced no candidates nor nominations). M/S: I. Sukhu/S. Mills (12-0-0). BethAnn wished everyone a fantastic summer.</p>
9.	Adjourn Meeting	<p>B. Adjourn at 4:42 pm Action: M/S: S. Mills/C. Reyes (10-0-0)</p>