

CLASSIFIED SENATE MINUTES

Monday May 3, 2021

3:30 p.m. – 5:00 p.m.

Via Zoom

Members Present: Robert Delgado – *Interim President*, Marques McCoy – *Interim Vice President*, Sandra Mills - *Union Rep*, BethAnn Stone – *Secretary*, Letta Greene – *Treasurer*, Justin Nogarr – *Council Member*, T'Sendenia Gage – *Council Member*, Catt Wood – *Council Member*, Paul West, Irene Sukhu, Zachary Siligia, Reggie Turner, Lawrence Punsalang

Member(s) Excused: Ninnette Alfaro – *Council Member*

Guest(s): Sally Montemayor Lenz

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	<ul style="list-style-type: none">Robert Delgado extended his gratitude to the CS Council for standing in and supporting him while he was out last week. Robert also reminded everyone to take care of yourselves and your family, and to support each other.No public comment(s) given.
4.	A. Agenda of 5/3/2021 B. Minutes of 4/19/2021	A. Agenda Action: M/S: S. Mills/M. McCoy approved the agenda with no corrections <i>(11-0-0)</i> B. Minutes 4/19/2021 Action: M/S: S. Mills/P. West approved the minutes with no corrections <i>(10-0-2; Robert Delgado and Letta Greene abstained)</i>
5.	Presentation: Guided Pathways Update	<u>Guided Pathways Update – Sally Montemayor Lenz:</u> Sally Montemayor Lenz presented this information at the last SEM Committee meeting with the four (4) Area Major/Transfer/Career Pathways demonstrated. As LMC seeks to realign and design strategies, the question was posed as to what data sets do departments already review and what data sets do they need. Art, Music & Humanities are participating in the Pathways Pilot project – Manage the Pathway/Scaling Across LMC. A campaign in Art and Music was launched and resulted in enrollments. Under Assessing Essential Student Experience Process, Guided Pathways is developing an LMC Guided Pathways Project Workbook. Success Teams will be developed to case manage the student experience which will also help align faculty and staff to LMC Pathways. In Building a Community of Support Services, work will continue on the use and integration of technology tools and the alignment of functions. Additional endeavors include a coordinated communicate plan by term and LMC organization structure alignment. To showcase the pilot and integrate the work, Guided Pathways will be added to department discussions and aligned with Learning Communities. The SEM detailed goals and workplan will be completed in May/June 2021. Currently, SEM-GP is attempting to quantify the pathways and how we align that with staffing and support services. Targeted support and plans specific to students by term and units will assist in providing specialized support and services to students. The May/June workplan will include information on the marketing launch to students. It is noted that the central database for Guided Pathways work is in eLumen. It was noted that there are some questions and concerns in the draft workplan pertaining to the realignment of positions in relation to job descriptions. Please contact Sally if you have any feedback including anything that may be missing and/or if you would like a study session.

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	<p>LMC/CS Apparel</p> <p>CS Goals and Objectives</p> <p>AAPI Resolution</p>	<p><u>LMC/CS Apparel – Marques McCoy & Andrew Murphy:</u> The purchase was approved and Andrew Murphy has confirmed that the 120 polo shirts and lanyards have been ordered. There is a scheduled “Employee Recognition Event” that Nicole Almassey and Sabrina Kwist are organizing later this month. The CS discussed distributing the shirts and lanyards during this event. Robert Delgado will bring additional information on the event to the next meeting.</p> <p><u>CS Goals & Objectives – BethAnn Stone, Marques McCoy, Sandra Mills, Irene Sukhu:</u> The committee has not met since the last CS meeting. The committee will be meeting before the next CS meeting to review the feedback and draft objectives from the April 19th meeting. An update on this work will be provided to the CS on May 17th.</p> <p><u>AAPI Resolution – Catt Wood, Shondra West, Abigail Duldulao, Irma Gregory, Courtney Diputado:</u> The committee drafted the AAPI Resolution for CS review. Catt Wood read and reviewed the resolution with the CS. General feedback can be provided today, with CS to more thoroughly review and provide feedback on or before the next meeting. It was noted that the resolution mentioned “creative space”, we want to be sure that the College takes ownership of creating these spaces, as it should not be the sole responsibility of CS. If you have any feedback prior to the next meeting, please e-mail it to Catt Wood or Robert Delgado.</p>
<p>6.</p>	<p>Committee Input and Report-Outs</p>	<p>A. District Reports: Chancellor Reece Update-R. Delgado: The Town Hall meeting took place earlier today, there were some technical difficulties at the beginning with joining so the session was recorded. The Extended Chancellor’s Cabinet meets on May 11th. Recently these meetings have involved drafting and revising “Principles & Strategies” for the RTC Plan. The CS reviewed the “Principles” and provided the following input:</p> <ul style="list-style-type: none">• Who is the person(s) that is determining these?• What about Facilities? Russ Holt recently retired leaving a gap in supervision over this area.• What about the results of the student survey? The results indicated that 70% of the students want face-to-face instruction. It is noted that only 4,000 students districtwide responded to the survey, which is small in comparison to the total number of students districtwide. It is also noted that the survey mostly captured students that are familiar with technology, which was also missed in the Town Hall. What about the students that are not as familiar with technology? How do we support and reach out to these students?• Prioritization of services for equitable access for students has been done, but not instruction which is not equitable. Student Services does not just include services onsite but also the Library and the Center for Academic Support.• The District is looking at continuing to offer all services online in addition to in-person, which will require almost double the work. Funding will be needed to hire additional staff in order to maintain services in both modalities. Even if we meet the goal of admitting 15,000 students over the next few years as outlined in the Enrollment Recovery Plan, how will we organize and fund the additional

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courses and staffing for these increased enrollments?

The UF will be holding a joint meeting with senior administrators, the CS would like to hold a similar meeting. **CSCC-C. Wood** – Catt Wood attended in lieu of Robert Delgado. The discussions on BP 18.04 pertaining to allocations to the Senates are ongoing. An increase in CS funds for all colleges in order to pay Pres and VP for time they work off the clock doing senate business has been requested. It was suggested each College develop a list of items that should NOT be paid for with CS funds instead of coming up with a list of approved items. It was asked that each senate develop a list for the Chancellor to review and approve. The Return-To-Campus (RTC) Plan was reviewed as outlined by Chancellor Reese in his email yesterday. It was noted that a couple members stated they are not ready to come back or have high anxiety about returning. It was pointed out that it's inequitable for faculty to be told they don't have to come back but then Classified Professionals are all forced to come back. In the end, it was noted to request the Chancellor proceed slowly and with caution, keeping safety in mind first, because it's better to go slow on return to campus than to go fast and get a surge and shut down completely again. District Office sent out a survey to students to see how they feel about coming back and what services they want/need to be in-person for fall. For JobLinks this year, panels of teams from each campus will be invited to report out what we did/changes made to provide services remotely. Robert will work provide names of who our team panel will be. There will be a short report out from each panel and then we will have breakout rooms for each panel so that people can ask questions of whichever team they wish. All 4 locations are purchasing shirts and masks for their Classified with CS funds, and DO is also purchasing a few laptop bags to raffle off in the future.

B. Shared Governance Council: The *Spring 2021 Resource Allocation Proposals Review Summary* and the *Fall 2021 Monday Meeting Calendar* were approved at the last SGC meeting for the spring 2021 semester.

C. Strategic Enrollment Management: No report.

D. Safety Committee: No report.

E. Planning Committee: Meets Thursday. The ISLO Core Group met on April 22nd. Cindy McGrath provided an overview of the background and development of the new GE SLOs. The ISLO Core Group reviewed the crosswalk completed during the review and development of the new GE SLOs, which demonstrated how the new GE SLOs met the requirements of Title V, the District, ACCJC and LMC's TLC Position Paper. It was noted during this discussion, that an LMC Associates' Degree graduate or an LMC student transferring to a CSU/UC will have met all six (6) of the GE SLOs. A gap was noted during the development of the new GE SLOs, in students completing local certificates (not awarded a degree) will not necessarily have met all of the six (6) GE SLOs. The ISLO Core Group reviewed the homework assignments linked on the MURAL, read the samples included under "ISLO Definitions", and voted on the top three (3) favorites. For ease of reference, I have included the links to the top three (3) selected below. Out of the 15 respondents recorded the following were voted the top three (3) ISLO Definition samples:

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		<ul style="list-style-type: none">○ Santa Rosa Junior College (11 votes)○ Chaffey College (8 votes)○ University of San Diego (7 votes) <p>The top (3) voted samples of ISLO definitions will be discussed and reviewed at the next ISLO Core Group Meeting. It was noted that the GE Committee communicated to the ISLO Core Group, that as we proceed through this process to avoid duplication of the existing GE SLOs, and ensure clarity and cohesiveness to avoid confusion. It was noted that the ISLO Core Group will not be revising or changing the existing GE ISLOs, but refining and enhancing them to include local certificate graduates, student services, library and learning support services, and administrative units.</p> <p>The next ISLO Core Group meeting will be held on Thursday May 6, 2021 at 9:00 a.m. via Zoom.</p> <p>F. TAG: No report.</p> <p>G. IDEA: The Committee voted to hold informal meetings over the summer months, as done last year.</p> <p>H. Sustainability: No report.</p> <p>I. Professional Development Advisory Committee: No report.</p> <p>J. EEO: No report.</p>
7.	Council Business	<p>A. Elections Committee: Another call-out will be sent for President, Vice President, Secretary, Treasurer and a 3-year Council Member seat. How can we get the “word out” about these open seats and encouraging Classified Professionals to get involved in Classified Senate? A suggestion was to maybe develop a flyer or card to distributed at the Employee Recognition Event.</p> <p>B. Scholarship Committee: We need to develop some awesome fundraising events to raise monies to replenish our scholarship account. It was suggested to possibly have a car wash during the summer. It was noted that this year CS awarded a total of nine (9) scholarships totaling \$5,100 (four Transfer awards @ \$650/each and five Continuing Student awards @ \$500 each).</p> <p>C. Bylaws: Shondra West presented an Excel spreadsheet that is being utilized to conduct the review of the current Classified Senate Bylaws at the last meeting. Robert will connect with Shondra to provide an update at the next meeting.</p>
8.	Adjourn Meeting	Adjourn at 5:04 pm Action: M/S: P. West/J. Nogarr <i>(10-0-0)</i>