CLASSIFIED SENATE MINUTES Monday April 5, 2021 3:00 p.m. – 4:30 p.m. Via Zoom

Members Present: Robert Delgado – Interim President, Marques McCoy – Interim Vice President, Sandra Mills - Union Rep, Letta Greene – Treasurer, BethAnn Stone – Secretary, Justin Nogarr – Council Member, Catt Wood – Council Member, Ninnette Alfaro – Council Member, Michelle McQuaid, Paul West, Irene Sukhu, Shondra West, Reggie Turner, Courtney Diputado, Susie Hansen, Andrew Murphy, Grace Villegas, Rashaad McAlpin, Zachary Siliga

Item	Agenda	Outcomes
1.	Welcome	Robert Delgado welcomed Classified Professionals to the Classified Senate Meeting.
2.	Announcements	• Robert Delgado and BethAnn Stone reminded the CS to participate in the Employee Engagement Survey by
3.	Public Comment	April 9, 2021.
		• No public comment(s) given.
4.	A. Agenda of 4/5/2021	A. Agenda Action: M/S: C. Wood/M. McCoy approved the agenda with no corrections (19-0-0)
	B. Minutes of 3/22/2021	B. Minutes 3/22/2021 Action: M/S: N. Alfaro/M. McCoy approved the minutes with no corrections (18-0-1; G.
		Villegas abstained)
5.	Presentation:	LMC/CS Apparel – Marques McCoy and Andrew Murphy: At the last CS meeting, the CS approved LMC/CS
		Apparel expenditures not to exceed \$5,000.00. In addition, to the approved apparel purchases we can also
	LMC/CS Apparel	purchase face masks and hand sanitizers. There will be some carryover of these products as we only need 150 of
		each however, the minimum order for face masks is 250 and for the lanyards and hand sanitizers the minimum
		order is 500. Andrew needs the sizes for the apparel no later than April 19 th in order to purchase them in time for
		JobLinks in June. The face masks, lanyards and hand sanitizers are not as challenging to order, as no sizes are
		required so we can order those now. It is noted that the hand sanitizers are currently on back order.
		<u>Resolution in Support of AAPI Community – Catt Wood:</u> Catt Wood reported that the CS Resolution Writing
	Resolution in Support of AAPI	Committee met for the second time last Thursday. The committee is currently reviewing similar resolutions and
	Community	drawing inspiration from these samples. The resolution is currently in draft mode; updates will be provided as
		progress is made.
6.	Committee Input and	A. District Reports: Chancellor Reece Update-R. Delgado: Robert Delgado was invited to the extended
	Report-Outs	Chancellor's Cabinet whereas a statement was issued and discussed pertaining to a Return-to-Campus (RTC)
		Plan. There are two (2) agencies that will be conducting inspections of various systems such as HVAC. The
		majority of the work will be completed and/or continue through May and summer. Communications will be
		forthcoming as to what inspections are being done and a timeline for the completion of the necessary work to
		prepare for returning to campus. It is noted that advance notice should be provided as to when we will be
		returning to campus. There needs to be some assurances that procedures and protocols are understood and
		followed. At this point, we are unsure as to what precautions are in place and what is forthcoming. Chancellor
		Reece was the guest speaker at the Classified Senate Day at LMC last week. There were some great questions

Member(s) Excused: T'Sendenia Gage – Council Member

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			and discussions. In particular, Abigail Duldulao asked the Chancellor how the District plans to keep its
			employees and students safe not just from COVID-19 but from the recent acts of violence across the country.
			Currently, there is not many Police Services personnel on campus and due to the halt to parking permits we are
			unsure how we will be able to fund Police Services should more College personnel and students return to
			campus. At a District level, there are ongoing discussions with Police Services on the recent acts of violence.
			Given the current climate of our communities and nation, safety of employees and students is an issue. We
			need to know before we fully return to campus how will we be protected if there is minimal Police Services
			available.
		В.	Shared Governance Council: Met on March 24 th but there were no action items to report. The status of the
			ISLO Core Group was discussed. Carlos Montoya presented a budget update and an outline of the resource
			allocation process. We are currently in a deficit so no RAPs will be approved however, the process is still open
			for submissions so the College is able to keep track of all resource requests when funding does become
			available.
		C.	Strategic Enrollment Management: Discussing producing one-year course schedules, instead of semester
			schedules. Some issues have arisen with the one-year schedules, pertaining to COOR updates and prerequisite
			courses. This new schedule design would also change catalog deadlines. In the process of refining the tool for
			success, retention, and enrollment so the Deans can assign FTEFs to stop the continued roll-overs. There is one
			(1) seat still open for Classified Senate representation on SEM. This committee meets on the third Tuesday of
			every month.
		D.	Safety Committee: Not met.
			Planning Committee: Meets Thursday. There is one (1) seat open for Classified Senate representation on this
			committee. BethAnn Stone provided a brief overview and background of the committee, which meets on the
			first Thursday of the month.
		F.	TAG: Has not met since last CS meeting. The majority of the time for scheduled TAG meetings is used for the
			Technology Plan Core Group work.
		G.	IDEA: Developed and sent a letter of support for 4CD Ethnic Studies (AB1460). This legislation requires that
			students transferring to or enrolling in a CSU take an Ethnic Studies class in one of four outlined disciplines
			before graduating. Catt Wood read the 4CD statement and the letter of support from IDEA.
		H.	Sustainability: No report. It is noted that Sustainability worked to develop and post a sign about safely
			feeding the ducks.
		I.	Professional Development Advisory Committee: Not met.
		J.	EEO: Not met, no report. CS needs a representative for this committee.
7.	Council Business		Elections Committee: Nominations have been extended to April 12 th for any open positions.
		B.	Scholarship Committee: Met March 23 rd , scholarship applications will be received by the committee in the
			next day with recommendations due to Tammy Oranje by April 12 th .

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		C. Bylaws: Robert Delgado will be providing this committee with the results of his inspection of the current Bylaws to determine what may be outdated, what we currently do and do not do, what needs to be added and what needs to be revised. Shondra West provided the research and references she gathered on bylaws from other organizations.
		D. Goals: The committee will be meeting soon. Approved CS Goals are posted on the CS home webpage, this document will be updated with the objectives once those are drafted and approved.
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8.	Adjourn Meeting	Adjourn at 4:13 pm Action: M/S: S. Mills/B. Stone (18-0-0)