**CALL OUT – Planning Committee**

**From:** Henderson, Silvester

**Sent:** Friday, August 25, 2017 9:40 AM

**To:** LMC ALL Faculty; Duldulao, Abigail

**Cc:** Hsieh, Chialin; Kratochvil, Bob

**Subject:** Request for Faculty Participation: Planning Committee (2017 - 2018) - Urgent

8-25-2017

Dear LMC Faculty:

Hello! The Academic Senate is seeking **one** faculty members to become part of the **"Planning Committee",** for Los Medanos College.  **This appointment will begin immediately!** The Planning Committee is a Shared Governance Committee with members appointed by the Academic Senate, Classified Senate, Student Senate and the College President. **The current 2017 - 2018 charges are outlined as follows:**

*Review the existing planning processes and make adjustments to ensure that LMC pursues an "integrated" planning strategy to integrate all college planning.*

*Implement and evaluate a "sustainable" program review validation process.* *Working collaboratively with shared governance committees, review, evaluate and modify the program review submission tool annually as appropriate.* *The development of a process and timeline for creation of the Educational Master Plan*

The LMC Planning Committee meets the **First Thursday** of every month from 2:00 p.m. to 4:00 p.m., in CC4-420. The Academic Senate and Senate Council promotes open applications for "All Faculty". Please submit a your name, along with a brief writing that describes your interest to serve on this committee. **All prospective applicants are requested to submit their interest, in writing, by September 5, 2017 at 12:00 Noon P.M.** The selected  faculty members will be confirmed at the Academic Senate's September 11, 2017 Bi-Monthly meeting. This occurrence will be held at 3:00 P.M. in L109. Your attend at this meeting will allow the Academic Senate to ask questions and validate your prospective application.  Thank you for your consideration and kindness.

                                                Warmest Regards,

                                                                            Silvester Henderson, President/Professor

                                                                            Los Medanos College Academic Senate

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