

Los Medanos College

LMC Pathways – Counselor Role

The Counselor will serve as part of the Student Success Team for their pathway. The Counselor will work collaboratively with the other Pathways Faculty Mentors and Student Success Team members to create a welcoming and supportive environment for students.

Note: The Program Coordinator Senior will ensure warm hand-off when there's a change in pathway.

Duties:

- Provide Career Path mentoring/information within the discipline through LMC Pathways
- Provide Group student drop in opportunities
- Identify trends for consistent issues relevant to stakeholders (consider how to incorporate into data bullet)
- Provide personal, academic and career-related counseling
- Monitor and engage the student within pathway utilizing the current 4CD software
- Meet with new and continuing students - tailor appointment to student need and progress to ed goal status
- Refer students to appropriate, pathway-specific services, resources, activities, and extracurricular involvement *
- Meet with other LMC Pathway staff ensure cross-communication *
- Teach pathway-specific counseling courses
- Provide intrusive/proactive counseling in student areas of pathway: intro classes, prospective student events
- Create a creative and pathway specific counseling calendar
- Deliver group counseling sessions for students with similar majors, momentum points, etc.
- Support student registration through semesterly registration group sessions *
- Minimum of one counselor contact with each pathway student each semester.
- Provide counseling related services to assist student in clarifying major and career interests within their first semester and throughout their educational journey
- Provide counseling related services to assist student in developing a completed comprehensive ed plan within their second semester and throughout their educational journey
- Counselor contact with pathway students for career exploration, major clarification, retention, comprehensive ed plans throughout their student journey.

Examples of the types of activities that can be hosted: Pathways week, events and/or individual student meetings or group workshops or seminars, or pathway-specific support or guidance from departments serving college-wide goals with pathway-specific needs in Transfer and Career Services and with dedicated counselors

**These are duties that are shared by Succes Team roles as well.*