

Section III. These are the normal duties of the Senate Statistician:

- 473 To work with the Senate council to establish the agenda for each Senate meeting.
- 474 To co-author a rough draft of the annual Senate evaluation report and unit plan.
- 475 To read and uphold the Senate constitution, the Senate bylaws, the current LMC governance
- 476 model, applicable Brown act rules, and Title V laws and regulations.
- 477 To help create Senate Surveys
- 478 To evaluate and display the results of Senate and other faculty surveys
- 479 To retrieve, evaluate and present data requested by the whole Senate or Senate subcommittees that is
- 480 necessary for Senate deliberations
- 481 To set up the ballot sites during Senate elections