

Proposed Procedure Recommended by the Curriculum Committee for Senate Consideration:

1. Discipline expert/s establishes a clear rationale for the need to cross-list and explain how this will benefit students.
2. Bring the rationale to the curriculum committee for discussion prior to course development to receive feedback/ identify any issues or hurdles.
3. Discipline expert faculty should consult with each other and collaborate on the COR.
4. The COR should be approved by all relevant programs or departments who plan to offer it.
5. The COR goes through the approval process similar to all other CORs.
6. After curriculum committee approval, relevant programs and/or departments (if more than one), should write up a memo of understanding that delineates the following:
 - a. Staffing protocol
 - b. Scheduling protocol
 - c. Assessment protocol
 - d. Revision protocol
7. Relevant programs and departments should approve the memo of understanding.