2023-2024 New Full-time Faculty Prioritization Timeline
Calendar of Key Dates

August 16	Box2A Applications Sent to Deans and Department Chairs
August 25	**Part-1 Application Due to Deans for review. Due to college VPI on August 31**
September 1	Applications emailed to Full-time Faculty Prioritization Committee (VPI does this and sends to VPSS, Academic Senate President, and UF VP for LMC)
September 8	Full-time Faculty Prioritization Committee Meets
September 15	Full-time Faculty Prioritization Committee finalizes priorities and submits to the college President.
September 15-22	College President reviews requests and prioritization recommendations
September 25th	President notifies the college of prioritized list.
(TBA)	District Educational Planning Committee Meeting and new positions are shared with District staff and 4CD colleges.
October 6th	**Part - 2 Due to area dean. Departments Posting Materials (Desirable Qualifications, Supplemental Questions, Rubric and Teaching Demonstration Prompt). Includes final interview questions and rubric.**
October 13	Positions Submitted to DO for Review in PeopleAdmin
October 20	Positions posted to 4CD Website (6-7 weeks)
December 1	Positions Close
December 7th	Interview Questions and Teaching Demonstration are due to area deans.
Dec. 4-19	District Office MQ Screening (two weeks)
January XX	Screening Interview Hiring Training (FLEX week TBD)
January 2-12	College Paper Screening (2 Weeks)
January 16-19	Candidates Invited to Interviews
Feb 1-Mar 1	Screening Interviews (4 weeks, Staggered Weekly Recruitments)
March 18-23	4CD SPRING BREAK
March 15-April 5	Final Interviews and Reference Checks (3 Weeks)
April 5-12	Meetings with Screening Interview Committees and Employment Offers
April 12-May 6th	Final Transcript, Employment Verification, Salary Placement HR Processes
June 1	Hiring Materials Due to District Office for 4CD June Board Approval