

Estimados Estudiantes del Español 80, 81 y 82,  
(please make a hard copy of this letter and hang it near your computer😊)

Spanish 80, 81, 82

On the first official day our class will be up and ready for you to begin. It is totally online. Go to [www.losmedanos.edu](http://www.losmedanos.edu) and follow the link to the online courses from our college splash page. There you will be able to enter and begin working on the first day of the course (no earlier). There are no books for this course. All of the information you need is online. Follow the instructions on the entry information page and log in accordingly. You will then find your Blackboard page listing all courses you are currently taking online for the summer sessions. Take a quick minute to enter your PERSONAL INFORMATION, only your direct email is needed here. There is no reason to put anything else personal under that category. This is very important!! If you do not fill in the personal information, you will not receive my wonderful little emails that will be coming your way. Have fun and take your time. You have PLENTY of time to finish your 20 lessons in this 19 week semester. Just don't let time get away from you. I will accept lessons, quizzes and reports up to the last day of the course, but will not accept that all work is turned in one week prior to finals. Pace Yourself, por favor.

**To get into the actual grammar classroom of our site, you must first enter our Blackboard course room. Read through the announcements and then look to the left menu choices.**

You will see EXTERNAL LINKS. Open the link [www.studyspanish.com](http://www.studyspanish.com) as this is the site we will be using for the class. Enter this site and go to the menu choices to the left to Curriculum and then to FREE GRAMMAR. Once you are in our FREE Grammar site, remember again to follow these simple guidelines: (this is also listed in our Bb site)

**READ THROUGH ALL MENU ITEMS FOUND TO THE LEFT OF THE BLACKBOARD PAGE** in our course room to make reference again to the information below (click on each menu item and read through the information under each item, it will reinforce what you have read below):

1. Go to the external links and click on [www.studyspanish.com](http://www.studyspanish.com). Once you are in the site we will be using, go to the free grammar section (found under the left side menu). This is all explained on our Blackboard site as well. Remember you will look for the FREE GRAMMAR on the left side of the menu under Grammar...you do not have to pay a fee for access to this course. I assisted in writing these lessons and we do NOT have to pay anything to access them.

2. Enter the free grammar section...there you will see about 100 units! Pick any unit and lesson where you wish to begin this course. Depending upon your level, choose the unit that fits your learning needs. Those of you more advanced students should review past, imperfect and subjunctive tenses. Indirect and double object pronouns should also be part of your learning package. Those who are just beginning in the language learning process may wish to begin with lesson 1.

3. At the bottom of each quiz, or test (found after each lesson) they will ask you to write sentences, or words for practice. Please post those into the discussion board or email them to me if the Blackboard classroom is causing you headaches. Do NOT use the teacher code, we are not using this service this semester. I will be asking that you post your work DIRECTLY to the discussion board per the lessons listed 1-20. Just post your score.. 70%, 80%, 90% 100% ..if you find that your scores reflect less than 80%, you may wish to go back and review those rules again. You should all be scoring at least 80% for each online quiz.

**4. Post your score and practice sentences for each lesson by**

creating a thread in the discussion board under lessons 1-20. Please check back periodically to see how I have corrected your work. At times, I will ask you to revise, rewrite or review the lesson so please check back. look at the other students' posts if you are not sure what is required.. sounds like an easy plan, verdad?

If you have any questions, I'll be glad to answer them! Simply email me at [huffmanlaurie@comcast.net](mailto:huffmanlaurie@comcast.net). Take it slow, you might have to jump through a few hoops here to get started, but once you complete your first lesson you'll be on your way to enjoying our course.

When the unit lesson requests you write sentences or words, try to align your writing with the work you do within your vocation. For example, if you are a teacher, please create sentences that you might use with your bilingual students. If you are a doctor or nurse, you may wish to develop dialogues or commands using the vocabulary/verbs/grammar you are learning in the course for your office needs.

Finally, for the 80, 81 and 82 series choose a country from Latin America, Spain or the Caribbean and do a 4-5 paragraph report in either Spanish or English. You can also choose a famous Latino female or male and do a report on what you learned about that person (there are so many to choose from!) instead of the study of a country. Please post your reports in the discussion board and respond to at least two of your classmates' writings. Look to the left side of the menu on the Blackboard entry page for our course to find the communication/discussion board link. Buena Suerte y Muchas Gracias!

Laura Huffman Leyva MS.MA.Ph.D.  
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You may want to keep this letter in a hard copy form near your

computer so you can refer to it while you are entering the class. It may be challenging to recall all of this information as you are beginning the class; therefore, please re-read and keep this letter handy as you begin the course.

¡Saludos y Gracias por tomar la clase!