RATING SHEET FOR PERKINS IV APPLICATIONS
2012-13 GRANT YEAR

Name of Program: _____   **TOP CODE:** _____

TOTAL POINTS: _____

Rating Scale is '0' to '10' where 0 is weak and 10 is outstanding.

1. Strengthen the academic and career and technical skills of students participating in career and technical education programs.   **POINTS:** _____

   Key points:
   Integration of math, English, or other academic courses in the program of study.
   Contextualized math or English course.

2. Link career and technical education at the secondary level and career and technical education at the postsecondary level.   **POINTS:** _____

   Key points:
   Current articulation agreement in place with high school.
   Tech Prep/Transitions students enrolled currently in the program
   Clear plan to develop an articulation agreement in 2012-13 with name/s of high school partners

3. Provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences.   **POINTS:** _____

   Key points:
   Job shadowing for students at a minimum
   Internships/coop education is better
   Guest speakers in the classes
   Field Trips

4. Develop, improve, or expand the use of technology in career and technical education.
          POINTS: _____

   Key points:
   Faculty, counselor, staff or administrator training in the use of technology, may include distance education
   Technology training for students
   Math and Science training to enter into technology fields
   Technology collaboration with industry
   Internships and mentoring with technology related organizations

5. Provide professional development programs to secondary and postsecondary teachers, faculty, administrators, and career guidance and academic counselors who are involved in integrated career and technical education programs.   **POINTS:** _____

   Key points:
   In service or pre-service training (Flex) for faculty, counselors, staff and administrators of high schools and college on:
   Integration of CTE and academic subjects; teaching skills; practices to improve parental or community involvement; improving instruction/assessment.
   High school faculty or counselor mentoring in CTE program.
   High school faculty externships with our industry partners.

6. Develop and implement evaluations of the career and technical education programs carried out with funds under this title, including an assessment of how the needs of special populations are being met.
          POINTS: _____

   Key points:
   Assessment plan or evaluation plan for the program
   Will address how needs and success of special population students will be met

7. Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology.   **POINTS:** _____
   Key points:
   Incorporate up-to-date technology in the program

8. Provide services and activities that are of sufficient size, scope, and quality to be effective.
          POINTS: _____

   Key points:
   Good enrollments in the program; Good graduation rate; Good job placement rate;
   Good demand for graduates;
   Good breadth and depth of curriculum that addresses the needs of the industry;
   Good scheduling of the program to enable students to complete degree within 2 years or a certificate within 1-4 semesters depending on length of certificate.

9. Provide activities to prepare special populations, including single parents and displaced homemakers who are enrolled in career and technical education programs, for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

POINTS: _____

Key points:
Support for special population students to succeed addressed by the program – advising, mentoring, financial aid, DSPS, EOPS, tutoring etc.

10. Core indicator gaps have been analyzed and a plan to improve student success is clearly explained.

POINTS: _____

Key points:
All core indicators below the negotiated level are addressed;
Proposal has a clear plan to improve the core indicator level;
The plan is do-able within the time-frame listed.

11. Program has at least one advisory board meeting per year. (Office of instruction will provide this information to the committee at the time of the review.)   **POINTS: _____**

Key points:
No advisory board meeting in the last year = 0 points; 1 meeting in the last 2 years = 5 points
1 or more meetings a year = 10 points

12. Program has completed program review in fall 2011. (Office of instruction will provide this information to the committee at the time of the review.)   **POINTS: _____**

Key points:
Program update completed in fall 2011.

13. Course outlines have been updated within the last 5 years per Title 5 regulations.

POINTS: _____

Key points:
10% are up to date = 1 point; 50% are up to date = 5 points; 100% are up to date = 10 points

14. The program is conducting assessment at the program and at the course level.

POINTS: _____

Key points:
Program has completed PSLO assessment in the current cycle, and has assessed over 50% of courses = 10 points
Program will complete PSLO assessment in spring 2012, and will assess 66% of courses by the end of summer = 7 points
Program will complete PSLO assessment in spring 2012, and will assess 50% of courses by the end of summer = 5 points
Program will not complete PSLO assessment in spring 2012, and will not complete assessment of 66% of course by summer = 0 points

15. Labor Market data shows steady or increasing demand for profession.

POINTS: _____

Key points:
Steady or growing demand = 10 points
Flat demand = 5 points
Reducing demand = 0 points

The program addresses each of the 9 "Requirements for the uses of funds" (#1-9), and the six additional requirements above (#10-15):
YES: _____   NO: _____

If the program has not addressed all 15 items above, it is not eligible for Perkins funds

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Name of Evaluator: _____   Date: _____