

Student Services SLO Committee
Meeting Notes
September 16, 2010

Present: Teresea Archaga, Robin Armour, Stephanie Alves, Loretta Canto-Williams,
Jorge Cea, Gail Newman

BRIC Update

Gail and Jorge provided an update about the BRIC (Bridging Research Information & Culture Initiative) Team visit on September 2. We were asked to provide input regarding assistance that might be provided by the visiting team during the remaining hours they have available for LMC.

Two concerns were raised:

- The challenge to come up with research/assessment questions that are measurable;
- The interest in making sure we are on track with the approach we are taking in Student Services.

Gail will take this input back to the TLP and BRIC Steering Committees.

Student Services SLO Themes

As requested, following are the latest themes adopted by our committee for the next assessment cycle:

1. LMC students will be able to identify and set goals to guide their educational and career plans.
2. LMC students will be aware of expectations for socially responsible behavior and actively engage in the college experience.
3. LMC students will demonstrate responsibility for their actions and for taking personal initiative (similar to previous SLO on self-advocacy).

Program Updates

Career Center – Teresea has been assessing student feedback from eight College-to-Career Workshops that were recently offered. Of the 132 students that participated:

- 28 students needed additional information regarding degree requirements
- 79 students indicated they had sufficient information to take next steps
- 43 students required additional information regarding vocational options

It is unknown how many students submitted change of major requests or declared a major as a result of the workshops. It is apparent that many students are still not understanding their educational options.

Teresea will make modifications to her presentation and the survey form as a result of the feedback she received. The student outcomes may also be impacted with the transition away from the Eureka software to Choices.

Outreach – Following up on the plan that he developed last year, Jorge has been tracking students that attended his workshops at the feeder high schools last spring. The students

received information and completed the college application in the workshops and then were expected to be assessed, attend the new student orientation and enroll in classes for the summer and/or fall. Jorge has had difficulty in tracking the progress of these students. Stephanie offered to help Jorge with development of a query file to identify enrolled students that have come from the feeder high schools.

Information Center – Jorge and Carole intend to develop information and a description of steps that students should take in order to declare or change a major. The information will include a definition of what a “major” is and why is it important, in an effort to help “educate” students on how their academic choices guide selection of classes and completion of their goals. The information will be made available online, along with a “Change of Major” form.

Financial Aid – Loretta has been tracking the progress of financial aid students that have been on suspension status. She is continuing to monitor if the students continue to have problems and if so, why? She is also tracking if the students return to the college or stop out. Loretta will compile and analyze the data and have more to report at the next meeting.

Admissions & Records – The Admissions staff has been working on a project to determine how effective the staff has been in providing clear and thorough information to veteran students regarding their certification for benefits. Robin reported that they have not been successful in being able to link the experiences of the veteran students to the information received from staff. Robin and Stephanie will either attempt to use different assessment measures or come up with a different plan.

Counseling - Phil provided an update (via email) regarding the Counseling SLO project. It involves the tracking of students on academic or progress dismissal that have been reinstated for the fall 2010 semester. As a condition of being reinstated they are required to attend two workshops, choosing from a variety of topics: study skills, test-taking skills, time management, college-to-career, etc.) They are also required to go to the Career Center and/or Transfer Center and to see a counselor during the semester. The students are also expected to successfully complete their fall courses with a g.p.a. of 2.0 or better. The success of these reinstated students will be measured, as a result of their participation in the various interventions.

Next Meeting

The next monthly meeting that was planned for October 14 is being **rescheduled on Thursday, October 21, 9 – 10:30 in Rm. 409**. This is as a result of a number of committee members that are attending the Student Success Workshop that is taking place in San Jose on October 14.