

**STUDENT INFORMATION**

The Director of Admissions and Records of each college shall designate a "Records Officer" who shall be responsible for maintaining the privacy of student information in accordance with the provisions of The Family Educational Rights and Privacy Act.

Any currently enrolled or former student of the District has a right of access to any and all student records relating to him or her maintained by the District.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

- Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members.
- Degrees and awards received by students, including honors, scholarship awards, athletic awards and Dean's List recognition.

California Education Code, Section 76200 et seq.  
Title 5, California Code of Regulations, Section 54600 et seq.