

## Frequently Asked Questions (FAQs)

**What is CATEMA?** The **C**areer **A**nd **T**echnical **E**ducation **M**anagement **A**pplication system is a web-based system for managing information relating to advanced educational courses, schools, students, teachers counselors, administrators and staff. The North & East Bay Pathways Consortium Technical Education Consortium is using CATEMA to manage articulated credits earned by students and for reporting of federal Perkins data.

**Which College Programs and Courses are in CATEMA?** Los Medanos Community College has entered ALL Career & Technical Education (CTE) programs for which there are articulation agreements and ALL classes for which students can earn articulated credit in the high school CTE courses into the CATEMA system.

**What is Articulated Credit?** Articulation of credit allows students to earn college credit in their high school CTE courses. An agreement is developed by the college and high school teachers if the skills and competencies acquired by students are the same and students will benefit as they continue in a related or other program of study.

**Which High School CTE Classes are in CATEMA?** ALL CTE classes in Contra Costa Community College District for which there is a current articulation agreement with Los Medanos College should be in the system.

**Do CTE Teachers Enroll Students in their Classes in CATEMA?** No. The CTE students create their own accounts. Teachers facilitate the process for students to enroll in CATEMA and apply/register for the CTE class(es) they are taking. Teachers recommend credits for students who have demonstrated skills and competencies needed to continue in a related program of study at LMC.

**When Do CTE Teachers Recommend Credits in CATEMA?** Teachers make recommendations for individual students at the end of their courses. All students in each class should be rated for credit or no credit.

### **What information should CTE Teachers Share about CATEMA and articulated credit?**

Teachers are encouraged to communicate about opportunities to earn college credit (articulation; dual-enrollment) and CATEMA with CTE students and their parents early in the school year. Teachers should inform students for whom they are recommending credit about the processes for utilizing the credits at LMC per the articulation agreements (i.e. must enroll at LMC, register for a CATEMA account, passing grade and credit by exam.)

**How Does the College Use CATEMA?** Los Medanos College (LMC) will be using CATEMA to validate articulated credits for students who enroll at LMC. Students should inform their LMC Advisor that they have been awarded articulated credits.