



# 2015- 2016 V5 Aggregate Verification Form

The Department of Education has selected your FAFSA for a review process called *verification*. In this process, the Office of Financial Aid will be comparing information from your FAFSA with this worksheet and your IRS Data. Federal regulations require colleges to ask for this information before disbursing federal aid. If there are differences between your application and the documents you provide, your FAFSA information will need to be corrected by your Financial Aid Administrator. **Please read all instructions carefully before completing this form to avoid delaying your financial aid awards.**

## INSTRUCTIONS:

1. Make sure to check your Missing Information Checklist on the InSite Portal.
2. Complete all required sections of this worksheet and provide all required documentation and signatures. In order to complete your financial aid file, you may be required to provide additional documentation in addition to this verification worksheet.

## SECTION A: STUDENT INFORMATION

Last Name	First Name	Student ID Number
Address (include apt. no.)		Date of Birth (____)
City	State	Zip
		Phone Number (include area code)

## SECTION B: FAMILY INFORMATION

List the people in your household. Use a separate sheet of paper if there are more than 6 people in your household.

- |   |  |
|---|--|
| <p><input type="checkbox"/> <b>IF YOU ARE A DEPENDENT STUDENT, INCLUDE:</b></p> <ul style="list-style-type: none"> <li>✓ Yourself (even if you are not currently living with your parents).</li> <li>✓ Your parent(s), including stepparent.</li> <li>✓ Your parents' other children, <b>IF</b> your parents will provide more than half of their financial support from 07/01/15 through 06/30/16 (even if they are not currently living with your parents).</li> <li>✓ Other people, <b>IF</b> they now live with your parents and your parents will provide more than half of their financial support from 07/01/15 through 06/30/16.</li> </ul> | <p><input type="checkbox"/> <b>IF YOU ARE AN INDEPENDENT STUDENT, INCLUDE:</b></p> <ul style="list-style-type: none"> <li>✓ Yourself.</li> <li>✓ Your spouse, if married.</li> <li>✓ Your children, <b>IF</b> you will provide more than half of their financial support from 07/01/15 through 06/30/16.</li> <li>✓ Other people, <b>IF</b> they now live with you and you will provide more than half of their financial support from 07/01/15 through 06/30/16.</li> </ul> |
|---|--|

FULL NAME	AGE	RELATIONSHIP (to student)	COLLEGE NAME (if currently enrolled)	Will be Enrolled at Least 6 units (yes or no)
1.		SELF (Student)		
2.				
3.				
4.				
5.				
6.				

## SECTION C: STUDENT'S/SPOUSE'S (IF MARRIED) INCOME INFORMATION (all applicants)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

- Check here if the student filed taxes in 2014 and **used the IRS DATA Retrieval Tool** in FAFSA on the Web.
- Check here if the student filed taxes in 2014 but **did not to use the IRS Data Retrieval Tool** in FAFSA on the Web. You are required to provide a copy of your **2014 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, or 1040EZ forms or account transcripts are no longer accepted as proof of tax filing. Only 2014 IRS Tax Return Transcripts are accepted. Copies are available for printing online at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946 to request a copy via mail.
- Check here if the student **did not file and is not required to file taxes in 2014**. If you did not file taxes in 2014, please complete the student portion of **SECTION E-1: INCOME CERTIFICATION** on the next page. If the student was employed anytime in 2014, please attach a copy of the all **2014 W2** forms even if the student was not required to file taxes in 2014.

**SECTION D: PARENT'S INCOME INFORMATION** (for DEPENDENT students only)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

- Check here if the student's parent(s) filed taxes in 2014 and used the IRS DATA Retrieval Tool in FAFSA on the Web.
- Check here if the student's parent(s) filed taxes in 2014 but did not to use the IRS Data Retrieval Tool in FAFSA on the Web. The student's parent(s) is required to provide a copy of their **2014 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, or 1040EZ forms or account transcripts are no longer accepted as proof of tax filing. Only 2014 IRS Tax Return Transcripts are accepted. Copies are available for printing online at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946 to request a copy via mail.
- Check here if the student's parent(s) did not file and is not required to file taxes in 2014. If the student's parent(s) did not file taxes in 2014, please complete the parent portion of **SECTION E-1: INCOME CERTIFICATION** below. If the student's parent(s) was employed anytime in 2014, please attach a copy of the all **2014 W2** forms even if the student's parent(s) was not required to file taxes in 2014.

**SECTION E: INCOME CERTIFICATION**

**E-1: NON TAX FILERS:** If you/your spouse/your parent(s) had earnings from work but did not file an IRS Tax Return, you must attach ALL W2 forms as supporting documentation and list your income below. You must also report any earned income paid in cash.

	Employers/Sources of Income	Total income amount in 2014	Paid in Cash	W2 attached
<b>Student's Income</b>			YES/NO	YES/NO
<b>Spouse's Income</b> (if married)			YES/NO	YES/NO
<b>Parent's Income</b> (if dependent)			YES/NO	YES/NO

**E-2: LOW INCOME CERTIFICATION:** A review of your financial aid file has determined that your reported 2014 income on the FAFSA is insufficient to provide basic average living expenses (such as food, clothing, shelter and other necessities) for your household size. Unusually low income can sometimes indicate unreported financial resources. In order to continue with the application process for financial aid, please use the space below to provide a detailed explanation of how your household expenses were met in 2014. Please be specific about financial resources that are not yet reported anywhere else on your application (e.g., Section 8 housing, TANF/cash aid, disability benefits, social security income, alimony, child support received, worker's comp, financial aid, etc.). In addition, please specify if you received financial or in-kind support from friends or relatives (e.g., monetary gifts, borrowed money, free room and board, free meals, or if someone pays your bills on your behalf, etc.). **Attach a separate sheet if additional space is needed.**

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**SECTION F: FOOD STAMPS (SNAP) AND/OR CHILD SUPPORT INFORMATION**

- Check this box if one of the people included in your household on the FAFSA received benefits from the **Supplemental Nutritional Assistance Program** or SNAP (formerly known as food stamps) anytime in 2014 or 2015.
- Check this box if someone in your household paid child support in 2014. Please complete the section below.  
\*Note: Children listed below cannot be included in the household unless you are currently supporting them for 2015.  
(Provide written statement)

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	The Age of the Child	Amount of Child Support Paid in 2014
				\$
				\$
				\$

**SECTION G: HIGH SCHOOL COMPLETION STATUS**

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Provide one of the following documents to the Office of Financial Aid to confirm the student's high school completion status when the student will begin college in 2015-2016:

- Original high school diploma (a copy must be made by financial aid staff).
- Original General Educational Development (GED) certificate or GED transcript.

OR, provide one of the following document to the Admissions and Records Office:

- Final official high school transcript (unopened, sealed envelope) that shows the date when the diploma was awarded.
- Official GED transcript.
- For California Homeschool students, a transcript or the equivalent, signed by the parent or guardian of the homeschool student is required.
- For out-of-state homeschool students, a secondary school completion credential for homeschool (other than high school diploma or its recognized equivalent), if state laws requires homeschooled students to obtain that credential.

If you (the student) are unable to obtain the documentation listed above, you must contact the Office of Financial Aid.

**SECTION H: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED AT THE OFFICE OF FINANCIAL AID)**

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The student must appear in person at \_\_\_\_\_ to verify his/her identity by presenting a valid  
(Name of Educational Institution)

Government-issued photo identification (ID), such as but not limited to a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official collecting the student's ID. In addition, the student must sign, in the presence of an \*Institutional Official, the following:

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending for 2015-2016.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student ID Number

**\*AN INSTITUTIONAL OFFICIAL MUST BE A FINANCIAL AID STAFF MEMBER**

**SECTION I: SIGN THIS WORKSHEET**

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By signing this form, I/we certify that all the information reported is complete and correct. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (for Dependent Students only)

\_\_\_\_\_  
Date

**Financial Aid Office Use Only:**

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\_\_\_\_\_  
Financial Aid Staff Signature

\_\_\_\_\_  
Date