

**Strategic Enrollment Management Workshop Agenda  
Tuesday, November 1, 2022 from 2:15pm – 5:00 pm**

In Person: Library Room L-109 *or*

Join Zoom Meeting: <https://4cd.zoom.us/j/82519130461>

Phone: (669) 900-6833

Meeting ID: 825 1913 0461 Passcode: 913168

**Tri-Chairs:** Natalie Hannum (Vice President of Instruction), Tanisha Maxwell (Vice President of Student Services) and Carlos Montoya (Vice President of Business and Administrative Services)

**Voting Members:** Dave Belman (Dean of Student Success), Milton Clarke (Social Science Faculty), Rikki Hall (Admissions & Records Director), Syed Hussain (Adjunct Political Science Faculty), Libby Oye (LMCAS Senator) Ryan Pedersen (Dean of Instruction: Math & Sciences), Lawrence Punsalang (DSPS Assistant), Ginny Richards (DSPS Manager), Michael Simpson (Lead Admissions & Records Assistant), Beth Ann Stone (Administrative Assistant, Sr.), Sara Toruno-Conley (English Faculty), Nicole Trager (MESA Director) and Grace Villegas (Academic Scheduling Specialist)

**Participatory Non-Voting Members:** Nicole Almassey (Interim Academic Manager – Outreach), Rachel Anicetti (Academic Manager Transfer Center), Jeffrey Benford (Dean of Counseling and Student Support), Juliet Casey (Director of Marketing & Media Design), Eloine Chapman (Sr. Web Administrator), Dennis Franco (Interim Dean of Instruction: CTE and Workforce Development), Morgan Lynn (Curriculum Chair/English Faculty), Michelle Mack (Counselor), Aprill Nogarr (Dean of Instruction: Liberal Arts), Janith Norman (DE Coordinator), Rudolf Ryan Rose (Counselor), Eileen Valenzuela (Office of Instruction, Supervisor) and Julie Von Bergen (Math Faculty)

**Guests:** Department Chairs & College Community

**Meeting Logistics & Support** – Leetha Robertson & Irene Sukhu

Item #	Agenda Time	Topic/Activity	Lead	I, D, A	Locations L109 L105 L106 L112
1.	10	Welcome, Introductions, Announcements, Public Comments	Tri-Chairs	I	L109
2.	5	Approve Agenda– November 1, 2022 Approve Minutes– October 4 and October 18, 2022	Tri-Chairs	A	L109
3.	5	Constituent Representatives: Verify <b>voting</b> members & Roll Call <ul style="list-style-type: none"> <li><b>Managers:</b> Dave Belman, Rikki Hall, Ryan Pedersen &amp; Ginny Richards</li> <li><b>Classified:</b> Lawrence Punsalang, Michael Simpson, Beth Ann Stone, and Grace Villegas</li> <li><b>Faculty:</b> Milton Clarke, Syed Hussain, Sara Toruno-Conley and Nicole Trager</li> <li><b>Students:</b> Libby Oye and 3 vacancies</li> </ul>	Irene & Leetha	D/A	L109
4.	10	Workshop Overview	Tri-Chairs	I	L109
5.	10	Support Positions Update – Recruiting and Timeline Workgroup Facilitators - Manager, Classified, Faculty	Tri-Chairs	I	L109
6.	90	Workgroup Breakout <a href="#">SEM 2022-2023 Work Plan Template</a> <ol style="list-style-type: none"> <li><b>Strategic Scheduling Group</b> <b>Goal: Develop a one-year schedule</b> <ul style="list-style-type: none"> <li>Review &amp; Revise the FTEF by discipline</li> <li>Review &amp; Revise the 5-year FTEF model</li> <li>Review &amp; Recruit Faculty Coordinator (OAS)</li> </ul> </li> </ol>		D/A	L – 105

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		<p>2. <b>ISSR Group</b>  <b>Goal: SEM 2.0 Success Team Design &amp; Implementation</b></p> <ul style="list-style-type: none"> <li>• Confirm SEM 2.0 members</li> <li>• Finalize the composition of the Success Teams</li> <li>• Finalize role and function of each member</li> <li>• 1st Semester Intervention</li> <li>• Professional Development for Success Teams</li> </ul> <p>3. <b>Curriculum Analysis Group</b>  <b>Goal: Program Sequencing &amp; ZTC Implementation</b></p> <ul style="list-style-type: none"> <li>• Sequencing update</li> <li>• Sequencing downloads &amp; distribution</li> <li>• New GE CalGETC requirements</li> <li>• Inflation of Area C</li> </ul> <p>4. <b>Marketing Group</b></p>			<p>L - 109</p> <p>L - 106</p> <p>L - 112</p>
7.	30	Workgroup Report Out (5-7 minutes per group)			L - 109
8.	5:00	Adjourn			
Next FA22 Meeting: November 15					