



**Strategic Enrollment Management Agenda
Tuesday, October 4, 2022 from 3:30 – 5:00 pm**

Join Zoom Meeting: <https://4cd.zoom.us/j/82519130461>

Phone: (669) 900-6833

Meeting ID: Meeting ID: 825 1913 0461

Passcode: 913168

Tri-Chairs: Natalie Hannum (Vice President of Instruction), Tanisha Maxwell (Vice President of Student Services) and Carlos Montoya (Vice President of Business and Administrative Services)

Voting Members: Dave Belman (Dean of Student Success), Milton Clarke (Political Science Faculty), Rikki Hall (Admissions & Records Director), Syed Hussain (Adjunct Political Science Faculty), Libby Oye (LMCAS Senator) Ryan Pedersen (Dean of Instruction: Math & Sciences), Lawrence Punsalang (DSPS Assistant), Ginny Richards (DSPS Manager), Michael Simpson (Lead Admissions & Records Assistant), Beth Ann Stone (Administrative Assistant, Sr.), Sara Toruno-Conley (English Faculty), Nicole Trager (MESA Director) and Grace Villegas (Academic Scheduling Specialist)

Participatory Non-Voting Members: Nicole Almassey (Interim Academic Manager – Outreach), Rachel Anicetti (Academic Manager Transfer Center), Jeffrey Benford (Dean of Counseling and Student Support), Dennis Franco (Interim Dean of Instruction: CTE and Workforce Development), Sabrina Kwist (Dean Equity and Inclusion), Morgan Lynn (Curriculum Chair/English Faculty), Michelle Mack (Counselor), Aprill Nogarr (Dean of Instruction: Liberal Arts), Janith Norman (DE Coordinator), Rudolf Ryan Rose (Counselor), Eileen Valenzuela (Office of Instruction, Supervisor) and Julie Von Bergen (Math Faculty)

Meeting Logistic & Support – Leetha Robertson and Irene Sukhu

Item #	Agenda Time	Topic/Activity	Lead	Information Discussion Action
1.	5	Welcome, Announcements, Public Comments	Tri-Chairs	I
2.	5	Constituent Representatives: Verify voting members & Roll Call <ul style="list-style-type: none"> • Managers: Dave Belman, Rikki Hall, Ryan Pedersen & Ginny Richards • Classified: Lawrence Punsalang, Michael Simpson, Beth Ann Stone, and Grace Villegas • Faculty: Milton Clarke, Syed Hussain, Sara Toruno-Conley and Nicole Trager • Students: Libby Oye and 3 vacancies 	Tri-Chairs	D/A
3.	5	Approve Agenda– October 4, 2022 Approve Minutes– September 20, 2022	Tri-Chairs	A
4.	10	Setting the Stage: Top 5 Reasons for GP <ul style="list-style-type: none"> • . . .and they are . . . • Position Descriptions for Success Coaches • Additional faculty support <ul style="list-style-type: none"> ○ Counseling faculty - degree checklists ○ Faculty - one-year scheduling 	Tri-Chairs	
5.	60	Workgroup Breakout <ol style="list-style-type: none"> 1. Strategic Scheduling Group (Carlos & Ryan) Goal: Develop a one-year schedule <ul style="list-style-type: none"> • Review & Revise the FTEF by discipline • Review & Revise the 5-year FTEF model • Review & Recruit Faculty Coordinator (OAS) 	All	I/D/A

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		<p>2. ISSR Group (Tanisha & Dennis) Goal: SEM 2.0 Success Team Design & Implementation</p> <ul style="list-style-type: none"> • Confirm SEM 2.0 members • Finalize the composition of the Success Teams • Finalize role and function of each member • 1st Semester Intervention • Professional Development for Success Teams <p>3. Curriculum Analysis Group (Natalie & Aprill) Goal: Program Sequencing & ZTC Implementation</p> <ul style="list-style-type: none"> • Sequencing update • Sequencing downloads & distribution • New GE CalGETC requirements • Inflation of area C <p>4. Marketing Group (not meeting this session)</p>		
6.	5	Speed Report: Breakout Groups	All	I
7.	5:00	Meeting Adjourn		
Next Meeting: Tuesday, October 18, 2022				