**EEO COMMITTEE MEETING AGENDA**

**Tuesday, April 16, 2019; 2:30pm-3:50pm**

[ NEW LOCATION] Library 215

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist; Vacant

Classified Representatives: Abbey Duldulao, Edward ­Beanes

Faculty Representatives: Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Support: Rotate Michelle Baird

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| Item # | *Time* | ***Topic/Activity*** | ***Lead*** | ***I****nformation*  ***D****iscussion*  ***A****ction* | ***Desired Outcome / Additional Information*** |
|  | 1-2 | Welcome | Sabrina |  |  |
|  | 5 | Public Comment and Announcements | All |  |  |
|  | 5 | Approve Minutes for March 12, 2019  Approve Agenda for April 16, 2019 | Sabrina | A | Review and Approval |
| ***Standing Items*** | | | | | |
|  | 5 | * DEEOAC Updates | Erich | I,D | Information, Follow-up |
|  | 20 | EEO Sub-Committee Report-Outs   1. Culture in the Workplace    1. New Employee Survey final timeline   Employee Engagement Survey- General   1. Hiring A Diverse Workforce    1. Employee Engagement Survey- Equity    2. IDEA Toolkit       1. Next steps, Manager Workgroup workshop 2 | Carla/ Teresea  Sabrina / Dave | I, D  D    I, D |  |
| ***New Business*** | | | | | |
|  | 10 | 1. Draft Development for Report to President 2. Data Request 3. Report to Academic Senate    1. Needed Classified Senate Presenters for 4/29 | Janice/ Erich  Sabrina | I,D | Information, Discussion  Plan, Discussion |
| ***Wrap-Up and Next Steps*** | | | | | |
|  |  | Next Steps and Future Agenda Items   * Follow-up Items for next meeting | All | D | Clarify assignments/tasks and persons responsible  Identify items for next month’s agenda |

**Reminder: VPSS Forums are held in L-109**

* Tuesday, April 9
  + 11:30 a.m. – Finalist A
  + 3:30 p.m. – Finalist B

* Wednesday, April 10
  + 11:30 a.m. – Finalist C
  + 3:30 p.m. – Finalist D