**EEO COMMITTEE MEETING AGENDA**

**Tuesday, April 16, 2019; 2:30pm-3:50pm**

[ NEW LOCATION] Library 215

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist; Vacant

Classified Representatives: Abbey Duldulao, Edward ­Beanes

Faculty Representatives: Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Support: Rotate Michelle Baird

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| --- | --- | --- | --- | --- | --- |
| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome / Additional Information*** |
|  | 1-2 | Welcome | Sabrina |  |  |
|  | 5 | Public Comment and Announcements | All |  |  |
|  | 5 | Approve Minutes for March 12, 2019Approve Agenda for April 16, 2019 | Sabrina | A | Review and Approval |
| ***Standing Items***  |
|  |  5 | * DEEOAC Updates
 | Erich | I,D   | Information, Follow-up |
|  | 20 | EEO Sub-Committee Report-Outs1. Culture in the Workplace
	1. New Employee Survey final timeline

Employee Engagement Survey- General1. Hiring A Diverse Workforce
	1. Employee Engagement Survey- Equity
	2. IDEA Toolkit
		1. Next steps, Manager Workgroup workshop 2
 | Carla/ TereseaSabrina / Dave   | I, DD  I, D   |  |
| ***New Business*** |
|  | 10 | 1. Draft Development for Report to President
2. Data Request
3. Report to Academic Senate
	1. Needed Classified Senate Presenters for 4/29
 | Janice/ ErichSabrina | I,D | Information, DiscussionPlan, Discussion |
| ***Wrap-Up and Next Steps*** |
|  |  | Next Steps and Future Agenda Items* Follow-up Items for next meeting
 | All | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |

**Reminder: VPSS Forums are held in L-109**

* Tuesday, April 9
	+ 11:30 a.m. – Finalist A
	+ 3:30 p.m. – Finalist B

* Wednesday, April 10
	+ 11:30 a.m. – Finalist C
	+ 3:30 p.m. – Finalist D