**EEO COMMITTEE MEETING AGENDA**

**Tuesday, March 12, 2019; 2:30pm-3:50pm**

[ NEW LOCATION] Math 142

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist; Vacant

Classified Representatives: Abbey Duldulao, Edward ­Beanes

Faculty Representatives: Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Support: Rotate

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item # | *Time* | ***Topic/Activity*** | ***Lead*** | ***I****nformation*  ***D****iscussion*  ***A****ction* | ***Desired Outcome / Additional Information*** |
|  | 1-2 | Welcome | Sabrina |  |  |
|  | 5 | Public Comment and Announcements | All |  |  |
|  | 5 | Approve Minutes for February 12, 2019  Approve Agenda for March 12, 2019 | Sabrina | A | Review and Approval |
| ***Standing Items*** | | | | | |
|  | 10 | * Employee Engagement Survey | Chialin | I |  |
|  | 5 | * DEEOAC Updates | Erich | I,D | Information, Follow-up |
|  | 20 | EEO Sub-Committee Report-Outs   1. Culture in the Workplace    1. New Employee Survey 2. Hiring A Diverse Workforce    1. IDEA Toolkit       1. Next steps, Manager Workgroup | Carla/ Teresea  Sabrina / Dave | I, D  D    I, D |  |
| ***New Business*** | | | | | |
|  | 10 | 1. Plan Development for Report to President | Janice | I,D | Information  Plan, Discussion |
| ***Wrap-Up and Next Steps*** | | | | | |
|  |  | Next Steps and Future Agenda Items   * Follow-up Items for next meeting | All | D | Clarify assignments/tasks and persons responsible  Identify items for next month’s agenda |