**EEO COMMITTEE MEETING AGENDA**

**Tuesday, March 12, 2019; 2:30pm-3:50pm**

[ NEW LOCATION] Math 142

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist; Vacant

Classified Representatives: Abbey Duldulao, Edward ­Beanes

Faculty Representatives: Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Support: Rotate

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome / Additional Information*** |
|  | 1-2 | Welcome | Sabrina |  |  |
|  | 5 | Public Comment and Announcements | All |  |  |
|  | 5 | Approve Minutes for February 12, 2019Approve Agenda for March 12, 2019 | Sabrina | A | Review and Approval |
| ***Standing Items***  |
|  | 10 | * Employee Engagement Survey
 | Chialin | I |  |
|  |  5 | * DEEOAC Updates
 | Erich | I,D   | Information, Follow-up |
|  | 20 | EEO Sub-Committee Report-Outs1. Culture in the Workplace
	1. New Employee Survey
2. Hiring A Diverse Workforce
	1. IDEA Toolkit
		1. Next steps, Manager Workgroup
 | Carla/ TereseaSabrina / Dave   | I, DD  I, D   |  |
| ***New Business*** |
|  | 10 | 1. Plan Development for Report to President
 | Janice | I,D | Information Plan, Discussion |
| ***Wrap-Up and Next Steps*** |
|  |  | Next Steps and Future Agenda Items* Follow-up Items for next meeting
 | All | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |