**EEO COMMITTEE MEETING AGENDA**

**Tuesday, February 12, 2019; 2:30pm-3:50pm**

**SS4-409 Conference Room**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and Alex Porter (Co-Chairs: Non-Voting)

Classified Representatives: Abbey Duldulao, Edward Beanes,

Faculty Representatives: Laurie Huffman, Erich Holtmann, Janice Townsend

Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas

Support: Rotate

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| --- | --- | --- | --- | --- | --- |
| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome / Additional Information*** |
|  | 1-2 | Welcome | Alex/ |  |  |
|  | 5 | Public Comment and Announcements | Alex/ |  |  |
|  | 5 | Approve Agenda for 2/12/19No Minutes / December Meeting Cancelled | Alex/ | A | Review and Approval |
| ***Standing Items***  |
|  |  5 | * DEEOAC Update and Projects
 | Alex/ Sabrina |  I,D D | Information, Follow-upUpcoming trainings |
|  | 20 | EEO Sub-Committee Report-Outs1. Culture in the Workplace
	1. New Employee Survey (status/ edits)
2. Hiring A Diverse Workforce
	1. IDEA Toolkit – Training Series
 | All    | D   D   | Discussion and next steps Discussion and next steps |
| ***New Business*** |
|  | 15 | 1. Plan steps for Report to President
 | Janice | I,D | Information , Discussion |
| ***Wrap-Up and Next Steps*** |
|  |  | Next Steps and Future Agenda Items* Follow-up Items for next meeting

Next Meeting 3/12, 4/9 | All | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |