**Career Technical Education Meeting**

**February 25, 2014 Minutes**

OOI RM 420 – 12:30 to 2:00

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|  |  |  |  | **Hannum,baskin,Hailey,Ybarra,Wahl,Meyer,Cruz,Nasworthy,Wilson,****Smith,grillo,McGrath,Moore and student Crystal Rivera ( Poli Sci )** |
| **Agenda item** | **Topic/Activity** | **Lead** | **Time** | **Follow up notes:** |
| **1.** | Welcome,  Announcements | Mike | 12:30-12:35 | Veterans Career Fair on March 25, PittsburgEnglish 83 is being offered for the first time as a Pre req cohort as part of a contextualized English course offered to EMT students prior to EMS 10.ETEC has a trip planned to TESLA |
| 2.  | RAP, Perkins, program review…What went right | All | 12:35-12:50 | Smith=program standards area not enough data for qualification. Need more accessibility and understandable data. Program standards form is out too late. Has 13 programs in Com Sci and finds them hard to align in the current documentCTE members figure that they spend about 15-20 hours on Rap FormBeal= states that more time involvement in strategic direction is needed for each dept chair. More info on locking and unlocking time frames of RAP documentYbarra = the assessment piece of the RAP submission tool is still open for use.Mc Grath= wants more clarity in applying for Perkins versus RAPBeal=has questions about the area on the form pertaining to retirements within your dept. Will they be automatically staffed without requests on the form.What about classified staff positions ? |
| 3. | Perkins rating sheet | Natalie , Pam | 23:5013:00 | Natalie discussed the rating sheet with modified amendmentsEach question is worth between 21 -10 points on the current form with the exceptions of questions 11-15 which only have a value of 0 – not done or 5 has been done |
| 4. | CTE faculty workshop | Melina | 13:0013:10 | Mention of upcoming workshop, date to be determined. David Wahl and Jorge Cea are the go to persons in regards to K-12 stuff |
| 5. | Program templates | David | 13: 1013:25 | A template form is being developed and will soon be out as a DRAFT. It will enable you to share your program info with counseling. |
|  | GENERAL INFORMATION | All | 13:25-13:30 | Find out when SGC meets so CTE can meet and finalized Perkins Priorities |
|  | Next Meeting |  |  | March 11, 2014 |