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| **Agenda item** | **Topic/Activity** | **Lead** | **Time** | **Follow up notes:** |
| **1.** | Welcome | Mike | 12:30-12:35 | Welcome back too all CTE members  Reminder to Continue on with Perkins Funds  Kiran provided an explanation of the Soda Grant in regards to the retention alert system |
| 2. | Meet/greet new dean  Further direction from Deans | A’kilah Moore  Natalie and Nancy | 12:35-12:50 | Welcome to our New Dean |
| 3. | Retention Alert update | David | 12:50-13:00 |  |
| 4. | Discuss and vote on CTE mission statement(see attached ) | Mike | 13:00-13:10 |  |
| 5. | COOR Content review | Christina | 13:10-  13:25 |  |
|  | Future agenda ideas |  |  | Please forward any ideas to Mike via Email |
|  |  |  |  | Next meeting September 24 ,2013 |

**Career Technical Education Meeting**

**September 9, 2013**

OOI RM 420 – 12:30 to 1:30

Meeting dates 2nd and 4 th Tuesday of the month from 12:30- 13:30