

## Hours of Operation & Location

### Pittsburg Campus

Room

CO-300

Hours

Monday-Thursday  
8:00a.m. to 7:00p.m.

Friday  
8:00a.m. to 1:00p.m.

Phone Number

(925) 439-2181 ext. 3176



### Brentwood Center

Peer tutoring

Room 13

Reading and Writing Consultation

Please check with the front desk for Location

Phone Number

(925) 513-1625

# The Center for Academic Support

*Read, Write, Succeed*

Reading/writing consultations, online consultations, free general tutoring, workshops, and computer services are available now!

# Reading & Writing Consultations

Our consultants provide quality support to all LMC students as they pursue their particular educational goals. Students work one-on-one with a consultant on reading and writing assignments during any phase of development, from assignment clarification to prewriting, thesis development, organization, and more. In addition to individualized support, students are strongly encouraged to make appointments in advance either in person or by calling the front desk.

## **APPOINTMENT AND DROP-IN PROCEDURES**

Students can receive assistance with reading and writing with or without an appointment in 25 minute increments.

### **APPOINTMENTS**

- Students can schedule appointments in person with the receptionist or call (925) 439-2181 ext.3176.
- Students can make three appointments at a time. Students are expected to keep appointments made with consultants.
- If unable to keep an appointment, please cancel as soon as possible.
- Please be aware that three missed appointments may result in termination of individual appointments for the semester.

### **DROP-IN**

- See receptionist at the front desk for available space.

## **Online Consultations**

For those times when face-to-face consultations are not possible, you can still get help through an online consultation. Just visit:

<http://www.losmedanos.edu/studentervices/readandwrite/form-new.asp>

Or go to the **Los Medanos** website, click on **current students**, then click on **tutoring**, and then click on **online consultation**.

- Read the instructions carefully.
- Papers submitted will be returned to you with corrections within 2 business days.
- Please limit your submission to 5 pages. If your paper is longer, please select and submit the areas that concern you the most, and if possible, include your working thesis statement.
- You will receive a computer generated response alerting you that your paper has been submitted. If you do not receive a response from us within **48 hours**, please call the center at (925) 439-2181 ext 3176.

# **Study Slams**

The Center for Academic Support holds an end of semester study slam. This is open to all students and is an excellent opportunity to meet with consultants and peer tutors for one last push before finals with out an appointment. Check in with us as the semester progresses for the time and date.

Also be sure to check with peer tutors throughout the semester as some might be organizing study slams for specific subjects.



**SPRING 2014 ANATOMY LAB SCHEDULE**

**Tutors: Josh, Kellie**

January 24th	Full Lab	9:00-3:00
February 7th	Mini Lab	10:00-2:00
February 21st	Full Lab	9:00-3:00
March 28th	Mini Lab	10:00-2:00
April 11th	Full Lab	9:00-3:00
April 18th	Mini Lab	10:00-2:00
May 2nd	Full Lab	9:00-3:00
May 16th	Full Lab	9:00-3:00

**SPRING 2014 BRENTWOOD PEER TUTOR SCHEDULE**

(Room 13)

Maria	Monday 10:00-1:00	Thursday 9:00-11:00
Steven	Tuesday 3:00-7:00	Wednesday 11:00-1:00

Brentwood Tutoring Subjects

**Maria:** Astronomy, Biology, Computer Science, English, History, Music, Physics, Political Science, Psychology 14

**Steven:** Biology, Child Development, English, Economics, Political Science, Music, Philosophy, Physics, Sign Language, Speech

**Spring 2014 PITTSBURG CONSULTANT SCHEDULE**

(subject to change)

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>9:00am-10:00am</b>	Mills Tirado	Mills	Mills Tiscareno	Mills	Mills
<b>10:00am-11:00am</b>	Tirado Brown	Schwartz	Cartwright Brown	Mills Schwartz	Cartwright Brown
<b>11:00am-12:00pm</b>	Tirado Cartwright	Mills Schwartz	Mills	Mills Schwartz	Cross
<b>12:00pm-1:00pm</b>	Miller	Nakaji	Tiscareno	Ashmore	Cross
<b>1:00pm-2:00pm</b>	Miller	Budd	Denman Tiscareno	Ashmore	<b>(Closed)</b>
<b>2:00pm-3:00 pm</b>		Budd	Denman	Ashmore	<b>(Closed)</b>
<b>3:00pm-4:00pm</b>	Austin		Denman	Ashmore	<b>(Closed)</b>
<b>4:00pm-5:00pm</b>	Lyons	Stryker	Lyons	Alex	<b>(Closed)</b>
<b>5:00pm-6:00pm</b>	Lyons	Stryker	Lyons		<b>(Closed)</b>
<b>6:00pm-7:00pm</b>	Lyons	Stryker	Lyons		<b>(Closed)</b>

**Spring 2014 BRENTWOOD CONSULTANT SCHEDULE**

<b>Monday</b>	<b>Brookshire</b>	<b>4:00pm-6:00pm</b>
<b>Wednesday</b>	<b>Nakaji</b>	<b>5:00pm-6:00pm</b>
<b>Thursday</b>	<b>Alexander</b>	<b>4:00pm-6:00pm</b>

# The Professor Is In!

Do you need advice on tackling difficult assignments? Stumped by class concepts? Then come see a professor during their office hour, in a comfortable, intimidation-free environment for free academic assistance.

## SPRING 2014 PROFESSOR IS IN SCHEDULE

(subject to change)

	Monday	Tuesday	Wednesday	Thursday	Friday
10:00-11:00			Michele Doherty (10:15-10:45)		
11:00-12:00			Greg Brown		
12:00-1:00				Patricia Tirado (12:30-1)	
1:00-2:00			Alex Sterling	Yvonne Schwartz (1:50- 2:20)	
2:00-3:00		Ginny Richards	Michele Doherty (2:15-2:45)	Ginny Richards	

Areas	Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
Physics 15, Biolo- gy 05	Nicholas			2:00-4:00 drop-in		
Political Science 10,33,43, General	Miguel		11:00-1:00 by appt	9:00-11:00 drop-in		10:00-12:00 drop-in
Recording Arts	Erin		12:00-2:00 by appt	11:00-1:00 by appt		
Recording Arts	Daniel				2:00-4:00 by appt	11:00-1:00 by appt
RN 22, 23,24	Megan		2:30-4:30 drop-in			
Sociology 15,16	Elizabeth			12:00-2:00 drop-in		
Spanish 50,51,52	Gabriela			2:00-4:00 by appt	4:00-6:00 by appt	

## SPRING 2014 ESL TUTOR SCHEDULE

(subject to change)

Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
Doha	12:00-2:00 ESL lab		1:00-2:00 ESL lab		
Megah	10:00-1:00 ESL Lab				

Areas	Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
ETEC 4, 10, 12, 20, 22, 24	Kevin		2:00-4:00 by appt	2:00-4:00 by appt		
ETEC10, 12,20,22, 24, 30, 32, 34	Kyle		7:00-9:00 ETEC Lab		12:00-3:00 by appt	
ETEC 10, 12, 20, 22, 24, 30, 32, 34	Patrick	11:00-2:00 by appt			4:00-6:00 ETEC Lab	
French	Maha	11:00-1:00 by appt		11:00-1:00 drop-in		
Humanities, Art History, Art	Zander	3:00-6:00 by appt		12:00-2:00 by appt	11:00-1:00 drop-in	
Humanities, Art History, Art	Ali	12:30-1:30 as arranged		12:30-1:30 as arranged	4:00-7:00 as arranged	
Math 34, Biology 10, General	Christa	12:00-2:00 drop-in		12:00-2:00 drop-in	4:00-6:00 drop-in	
Music	Aaron	5:00-7:00 by appt	2:00-4:00 by appt	4:00-6:00 drop-in		

## Peer Tutoring

The Center for Academic Support and the Brentwood Center will continue to provide outstanding peer-tutoring through our maroon clad tutors, aka “The Maroon Squad.” The Center’s tutors can help both high achievers and struggling students meet and exceed their own expectations by offering students ways to become self-sufficient, life-long learners.

### Appointment and Drop-in Procedures

Depending on the tutor, availability may be on a drop-in or appointment basis.

#### Appointments

- Students can schedule appointments in person with the front desk receptionist or by calling **(925) 439-2181 x 3176**.
- Student must make appointment at least **24 hours in advance**.
- Students are expected to keep appointments made. If you are unable to keep an appointment, please call or come in to cancel as soon as possible.

#### Drop-in

- To see a drop-in tutor, simply come to the Center for Academic Support or the Brentwood Center during their scheduled hours and check-in with the front desk staff.

Areas	Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Biology 05</b>	April	9:00-12:00 by appt.				9:00-12:00 drop-in
<b>Biology 5, 10</b>	Maria		9:00-12:00 by appt	4:00-6:00 by apt.		
<b>Biology 10,20, 40</b>	Josh			1:00-3:00 drop-in		Anatomy Lab
<b>Biology 40</b>	Kellie		5:00-7:00 drop-in			Anatomy Lab
<b>Biology 40, 45, 50</b>	Donnie	3:00-6:00 drop-in				
<b>Biology 45</b>	Naoko	9:00-11:00 by appt				10:00-1:00 drop-in
<b>Business Math 03</b>	Richard	10:00-12:00 by appt			1:00-3:00 drop in	
<b>Business 18,186,187</b>	Archana		5:00-7:00 drop-in		2:00-4:00 by appt	

Areas	Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Business 185,186,187</b>	Kunal	5:00-6:00 drop-in	10:00-1:00 by appt			
<b>Business 186,187, 296</b>	Alyssa			10:00-12:00 by appt 5:00-7:00 (Brent-wood)		
<b>Business 186, Spanish 50, General</b>	Abigail		10:00-11:00 drop-in 2:00-4:00 drop-in		10:00-11:00 drop-in	
<b>Chemistry 6,7; Biology 10</b>	Jose		10:00-12:00 drop-in			9:00-10:00 12:00-1:00 by appt
<b>Chemistry 25,26</b>	Adonai			4:00-7:00 drop-in		
<b>Computer Science, Business</b>	David		3:30-6:00 drop-in			
<b>Economics 10</b>	Adam	2:00-4:00 by appt		2:00-4:00 drop-in		
<b>ESL</b>	Doha	12:00-2:00 ESL lab		1:00-2:00 ESL lab		
<b>ESL</b>	Megah	10:00-1:00 ESL Lab				