

Verification of Enrollment

Enrollment Verifications ordered directly through the Admissions and Records office are processed as follows: The first two verifications are free.

Today's Date: _____ Student ID#: _____

Print Name: _____
Last First M

Other **Last** Name(s) used: _____ Date of Birth: _____

Email Address _____@insite.4cd.edu Phone: _____
LMC Email Address Telephone Number

Number of Copies _____

- Standard \$2 Mailed within 3-5 business days
 Rush \$5 Mailed after 1 business day.
 Rush \$5 Pick-Up after 1 business day (pick up requests are in person only)

Send Enrollment Verification to: _____

Office/Attn: _____

Address: _____

City/State/Zip: _____

Student Signature: _____

Office Use Only

Received by: _____ Date: _____ Paid: _____

Sent by: _____ Date: _____