

**CONTRA COSTA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA**

George R. Gordon Education Center
500 Court Street
Martinez, California 94553

May 22, 2013
Public Session: 4:00 p.m.
Closed Session: 4:10 p.m.
Public Session: 6:00 p.m.

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Written materials distributed to the Governing Board within 72 hours of the Board's regular meeting are available for public inspection at the Chancellor's Office in the District Office located at 500 Court Street in Martinez, CA 94553. This does not apply to closed session materials.

I. CALL TO ORDER – 4:00 P.M.

- Call regular meeting to order. Notation of Board member(s) absent under provisions of Board Report No. 30-F, 2.12.86.

II. CLOSED SESSION – APPROXIMATELY 4:10 P.M.*

- A. Public employee performance evaluations
 - 1. Vice Chancellor, Administrative Services
 - 2. Vice Chancellor, Education and Technology
 - 3. Vice Chancellor, Human Resources/Chief Negotiator
 - 4. President, Contra Costa College
 - 5. President, Diablo Valley College
 - 6. President, Los Medanos College
 - 7. Chief Facilities Planner
- B. Public employee discipline/dismissal/release
 - 1. Case No. 03-01-13
 - 2. Case No. 04-01-13
- C. Conference with legal counsel – existing litigation
- D. Conference with labor negotiator
 - 1, Agency negotiator: Eugene Huff
 - a. Employee organizations: United Faculty and Public Employees Union, Local 1
 - b. Unrepresented employees: Management/supervisory/confidential employee group

**If closed session is not concluded by 6:00 p.m., the Board will reconvene the public session and recess to closed session at the conclusion of the public session.*

III. RECONVENE PUBLIC SESSION – APPROXIMATELY 6:00 P.M.

- Announcement of reportable actions taken by Governing Board in closed session

IV. PLEDGE OF ALLEGIANCE TO U.S. FLAG

V. SPECIAL REPORT: DISTRICT'S 65TH ANNIVERSARY CELEBRATION

VI. SPECIAL PRESENTATION – CONTRA COSTA COLLEGE JAZZANOVA GROUP

The mission of the Contra Costa Community College District is to attract students and communities, to cultivate a sustainable culture of wellbeing, learning, success and achievement for our students. As a District, we are dedicated to continuously increasing our ability to serve the evolving needs of our students and community by providing accessible, equitable and outstanding higher education learning opportunities and support services. All decisions about resources are informed by looking at access and success through an equity lens.

VII. STUDENT TRUSTEE REPORT AND RECOGNITION OF APPRECIATION**VIII. PUBLIC COMMENT**

According to Government Code Section 54954.2(a), when responding to public comment, Governing Board members and staff may respond as summarized below:

- *briefly respond to statements made or questions posed by persons making public comment;*
- *ask questions for clarification or make a brief announcement;*
- *provide a reference to staff or other resources for factual information;*
- *request staff to report back to the body at a later meeting; or*
- *direct staff to place the matter on a future agenda.*

IX. REPORTS – CONSTITUENCY LEADERS

- A. District Governance Council
 - Ann Patton, Chairperson
- B. Employee organizations
 - 1. Academic Senate
 - Wayne Organ, Contra Costa College
 - 2. Classified Senate
 - Linda Kohler, Los Medanos College
 - 3. United Faculty
 - Glenn Appel, President
 - 4. Local 1
 - a. Mike West, President
 - b. Kasimir Zaratkiewicz, Business Agent
 - 5. Management Council
 - Michael Almaguer, Chairperson

X. CONSENT AGENDA - ACTION ITEMS

Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda. By single motion, the Governing Board approves the following items or actions which reflect application of Board Policy and California Education Code. Any items marked consent may be moved from the list at the option of a Board member, or with Board consent, the Chancellor or a member of the public and acted on separately.

XI. MINUTES – Recommend approval of:

- Minutes of regular meeting/study session April 24, 2013
- A. **FINANCE AND ADMINISTRATION BOARD REPORTS** - Recommend approval of:
 - 79-A Ratification of payroll for month ended April 30, 2013
 - 79-B Ratification of vendor payments for month ended April 30, 2013
- B. **PURCHASING BOARD REPORTS** - Recommend approval of:
 - 80-A Agreements and amendments to agreements
 - 80-B Purchase orders and change orders
- C. **HUMAN RESOURCES BOARD REPORTS** - Recommend approval of:
 - 81-A Employment and change of status of management/supervisory/confidential employees
 - 81-B Employment and change of status of contract academic employees
 - 81-C Employment and change of status of temporary academic employees
 - 81-D Employment and change of status of classified employees
 - 81-E Sabbatical leave reports – faculty
- D. **EDUCATION AND TECHNOLOGY BOARD REPORT** – Recommend approval of:
 - 82-A New Associate in Science degree and Certificate of Achievement in Industrial Maintenance Machinist/Mechanic (mTECH) – Diablo Valley College

XII. ACTION ITEMS REMOVED FROM CONSENT AGENDA**XIII. NONCONSENT AGENDA - ACTION ITEMS**

- A. **FINANCE AND ADMINISTRATION BOARD REPORTS** - Recommend approval of:
- 83-A Proposed revisions to Business Board Policies, Section 5000, (second reading)
 - 83-B Budget transfers and adjustments for the period January 1, 2013, through March 31, 2013
 - 83-C Receipt of Quarterly Financial Status Report, Community College Fiscal Services (CCFS)-311Q, for the quarter ended March 31, 2013
 - 83-D 2012-13 spending plan for Proposition 30, The Schools and Local Public Safety Protection Act of 2012
- B. **HUMAN RESOURCES BOARD REPORTS** - Recommend approval of:
- 84-A Records management
 - 84-B Reorganization Plan for Los Medanos College
 - 84-C Classification descriptions and/or salary schedules
 - Addition of new management classification description: Energy Manager
 - 84-D Approval of Tentative Agreement with United Faculty for the 2013-14 fiscal year
 - 84-E Approval of Memorandum of Understanding for Management, Supervisory and Confidential Employees
- C. **EDUCATION AND TECHNOLOGY BOARD REPORT** - Recommend approval of:
- 85-A Contra Costa College mission statement
- D. **FACILITIES PLANNING BOARD REPORTS** - Recommend approval of:
- 86-A Facilities planning agreements and amendments to agreements
 - 86-B Acceptance of contract work, Contract No. 7819.0 to Flintco Pacific, Inc. for the substantial completion of the learning center flood repair project at Diablo Valley College
- E. **MISCELLANEOUS BOARD REPORT** – Recommend approval of:
- 87-A Proposed revisions to Board Policy 1004, Electronic Recordings of Governing Board Meetings, (second reading)
 - 87-B Governing Board Resolution Honoring the Contra Costa County Board of Supervisors – ROLL CALL VOTE REQUIRED

XIV. GENERAL AGENDA ITEMS - INFORMATION/DISCUSSION

- A. Development of Governing Board retreat agenda – June 26, 2013
- B. Identification of Governing Board 360 evaluation participants
- C. Discussion of draft responses for Accreditation Standard IV B 1 and B3
- D. Recommendation for 2012-14 District legal services
- E. 2006 bond interest and energy efficiency rebate proceeds report
- F. Employee participation in professional development activities in 2012-13
- G. Report on Governing Board ad hoc Workforce Diversity Committee
- H. Report on investments for the quarter ended March 31, 2013
- I. Financial statements for the quarter ended March 31, 2013
- J. Apportionment attendance report for academic year 2012-13 (P-2)
- K. New course offerings

Contra Costa College	Diablo Valley College
AUSER-207	CULN-150S; CULN-150UF
COMP-100A	
PE-102C; PE-102D; PE-103B; PE-102B	
SOSC-141	

L. **Resignations, retirements, 39-month reemployment and/or leaves of absence**

	<u>Location</u>	<u>Position</u>
Resignations	Diablo Valley College	• Academic/Student Services Manager
	Los Medanos College	• English Professor
	District Office	• Senior Computer and Network Specialist
Retirements	Contra Costa College	• Counselor
	Los Medanos College	• Science Laboratory Coordinator

XV. **REPORTS – COLLEGE PRESIDENTS, GOVERNING BOARD, AND CHANCELLOR**XVI. **GOVERNING BOARD SUGGESTIONS FOR FUTURE AGENDA TOPICS**XVII. **RECESS TO CLOSED SESSION**XVIII. **SIGN DOCUMENTS**XIX. **ADJOURN**

More detailed information about each agenda item is contained in the Governing Board reports, copies of which are available upon request at the office of the Chancellor and at each college President's office. The Contra Costa Community College District will provide reasonable accommodations for disabled individuals planning to attend Governing Board meetings. For information and arrangements call the Executive Coordinator to the Governing Board at 925.229.6821.