

**SHARED GOVERNANCE COUNCIL**

**MINUTES**

DATE: September 23, 2009

TIME: 2:00 TO 4:00 P.M.

MEMBERS PRESENT: Aliotti, Davis, Garcia, Kohler, Livingston, Love, Nalls, Norris,  
Schmidt, Townsend, Woolridge

FACILITATORS: Cutler, Goodin

MEMBERS ABSENT: Fracisco

GUESTS: Rosa Armendariz, Gil Rodriguez, Humberto Sale, Dave Belman, Tawny Beal, Laurie Huffman

<b>ACTION ITEMS/STANDING ITEMS</b>		
<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
1.	Approve Agenda/Minutes <ul style="list-style-type: none"> <li>• <i>Agenda – September 23, 2009 approved</i></li> <li>• <i>Minutes – September 9, 2009 approved</i></li> </ul>	
2.	General News <ul style="list-style-type: none"> <li>• <i>President – discussed that fact that we have not had an on-campus budget committee in many years but that budget issues have been routinely discussed in SGC and at college assemblies. We are currently planning for cuts to the 09/10 budget and additional cuts for 10/11. Due to benefitting from the new allocation formula, cuts are not as large as anticipated but our budget is still about \$300,000 less than last year. A meeting will be held in late September with student services staff to discuss categorical cuts. A small task force will be convened to discuss issues around student conduct, acculturation and discipline.</i></li> <li>• <i>Academic Senate – the senate discussed proposed RAP process changes and consensus is to continue the process whereby SGC makes recommendations to the president. The senate is working on EEO plan revisions and discussing the TLP position. The UF will be doing a brief survey.</i></li> <li>• <i>Classified Senate – the group appointed representatives to various committees and discussed future activities and fundraisers, including a “meet and greet” in late October. They discussed proposed RAP process changes.</i></li> <li>• <i>Associated Students – they are working on establishing goals, collaborating with library staff on textbook issues and are looking for additional funding for reserve textbooks after receiving \$5000 from the LMC foundation. They are also working on a discounted BART ticket program for all college students in the Bay Area.</i></li> </ul>	

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	<ul style="list-style-type: none"> <li>• Curriculum committee – <i>the college now has less than 400 COORs to complete/review and revise, the committee discussed repeatability regulations for music classes and are reviewing various articulation agreements.</i></li> </ul>	
<b>STUDY SESSION</b>		
3.	<p>RAP – <i>after discussion, it was agreed to continue with past practice of SGC reviewing RAP proposal and make recommendations to the president with management consultation prior. Tasks to be completed 09/10:</i></p> <ul style="list-style-type: none"> <li>• <i>Review/revise communication loop</i></li> <li>• <i>Schedule overall dialogue regarding the proposals</i></li> <li>• <i>Communicate information to college community in a timely manner</i></li> </ul> <p><i>There will be three categories for funding proposals:</i></p> <ul style="list-style-type: none"> <li>• <i>Program Improvement</i></li> <li>• <i>Classified Staffing Allocation</i></li> <li>• <i>Program Maintenance</i></li> </ul> <p><i>Program Improvement and Classified Staffing proposals will be due at the same time. Program Maintenance will not be reviewed by SGC but departments will be able to “rank” their proposals should they desire to do so. Program Review updates are due November 20<sup>th</sup></i></p>	<ul style="list-style-type: none"> <li>• <i>Next President’s Cabinet agenda – discuss/review RAP timeline and clarify how/when cabinet will review RAP proposals</i></li> </ul>

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4.	Current Shared Governance Committee Charges – <ul style="list-style-type: none"><li>• <i>Planning – Gil Rodriguez and Humberto Sale distributed and reviewed the committees six goals – discussion followed on the differences between what the committee had as their goals and what the SGC memo stated. The committee will send the summary of the evaluations to SGC when complete.</i></li><li>• <i>IDEA – distributed and reviewed documents regarding committee structure and purpose and briefly discussed CUE/Equity Scorecard.</i></li><li>• <i>TAG – deferred to next meeting.</i></li><li>• <i>Distance Ed – reviewed the 08/09 charges and presented suggested goals for 09/10. There are currently over 230 “course rooms” for online or hybrid courses.</i></li></ul>	
5.	Committees for Discussion – <i>Deferred to next meeting.</i> <ul style="list-style-type: none"><li>• Health and Safety</li><li>• Professional Development</li><li>• TLP</li></ul>	
6.	Clarifications/Follow-up/Report Out To Community – <ul style="list-style-type: none"><li>• <i>Budget information</i></li></ul>	

### FUTURE AGENDA ITEMS:

- Shared governance committee structure/charges
- October 16<sup>th</sup> retreat
- RAP