

SHARED GOVERNANCE COUNCIL MINUTES

DATE: November 9, 2011 TIME: 2:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Goodin, Kamath, Kohler, Livingston, Placzkiewicz, Richards, Rust, Schmidt, Townsend, Villegas

MEMBERS ABSENT: DeMille

FACILITATORS: Cutler, Goodin

<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
STANDING ITEMS:		
	Public Comment - None	
1.	Approve: Agenda November 9, 2011 approved Minutes October 26, 2011 approved	
2.	<p>Report on Follow-up Items From Previous Meetings</p> <ul style="list-style-type: none"> • SGC Communications with College Community - Bruce and Theo reviewed the issues that BRIC identified in the meeting and selected those that are relevant to communication and SGC: <ol style="list-style-type: none"> 1) Assess what the best venues for communication on campus 2) Important topics to communicate 3) Purpose and strategies for effective communications/dialogues 4) Employee engagement strategies 5) Professional development strategies <p>How we communicate, what we say and who does the saying are important. Reaching out to individuals, illicit a better response.</p> <p>SGC should set aside time at a study session in December, topic: what SGC should be doing in each of these areas.</p> <p>Proposal: Opening Day, for Bruce and Theo to lead a round table discussion on getting ideas about communication and what works for people. Bruce will bring this to the President’s consideration and approval.</p>	
3.	<p>Constituency Report Outs:</p> <ul style="list-style-type: none"> • President –There is a Governing Board meeting tonight. The first hour will be college reports on accomplishments. Carol Hernandez and A’kilah Moore will be speaking about the MESA and Umoja programs. PLA voting may take place tonight. Late in the agenda, each college will be reporting on ARCC reports. We are doing something different on Opening Day for Spring 2012, there will be a short introduction and two one-hour seminars, lunch-brown bag, and then round tables discussions. <p>• Senate Report Outs: (2 minutes each)</p>	

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	<p>➤ Resolved or Unresolved Issues of major Importance, Announcements which are important to the college as a whole, Written Reports regarding activities sent to Eileen.</p> <ul style="list-style-type: none"> • Academic Senate –The Senate continues discussion on Associate degrees. Reached resolution on Box D and will be working on Box E. Exemplary program nominee is ACE. Professional development – in–house resources on how to teach online effectively. • Classified Senate –Had a very successful soup cook off yesterday. Holiday Lunch on December 8. • Associated Students –New officers were sworn in. Discussing how to advertise the new activities fee. Students can opt out of paying for the fee. Reported that at General Assembly (at conference) – a lot of discussion on the Student Success Task Force. • Curriculum Committee – Ginny Richards and James Kolthoff gave a presentation on 508 compliance to the committee. There is grant money to help faculty with their courses. Distance Ed and DSPS will be meeting to report back to the Curriculum Committee. A collaborative RAP proposal may be submitted in the next cycle. Janice will continue as Chair next semester. Laurie Huffman will shadow her and learn the job. 	
REPORT SESSION:		
4.	RAP Rating Rubric - A subcommittee consisting of Bruce, Linda, Kiran, Janice and Shawn will look at our RAP forms, criteria and the rating that SGC uses to make it more meaningful, tied to planning, and improve the process.	Subcommittee recommendation in December.
5.	Student Success Task Force – A District wide meeting was held on November 1 st with 100 people in attendance. The purpose was to go over the major recommendations and to prepare a District-wide response. On the Governing Board agenda, there is a resolution to recommend that the State Chancellor’s office not act on the Task Force recommendations for 6 months.	
STUDY SESSION:		
6.	Big “O” Study Session The Planning Committee will be invited to the retreat. SGC reviewed the agenda for the retreat and questions for the panel groups.	Ruth will send out the Benchmark/CCES document to SGC.

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	SGC was divided into groups to read the documents and provide a summary: Road Less Travelled Group: Janice, Theo, Linda, Kiran and Kabibi Transfer Velocity Group: Tue, Jorge, Grace, Sandi and Frank	
NEXT MEETING: December 14, 2011		