

Los Medanos College

Minutes of the Academic Senate

Date: Monday, February 14, 2011

Time: 3:00 p.m. – 5:00 p.m.

Location: CC2-223

Members Present: Robin Aliotti, Nancy Bachmann, Scott Cabral, Estelle Davi, Bill Fracisco, Phil Gottlieb, John Henry, Erich Holtmann, Mark Lewis, Lydia Macy, Cathy McCaughey, Cindy McGrath, Joe Meyer, Michael Norris, Colleen Ralston, Ginny Richards, Clint Ryan, Alex Sample, Sara Toruño, Janice Townsend, Kimberly Wentworth and Lois Yamakoshi.

Members Absent: None

Guests: Mike Grillo

Item	Topic
<u>1.</u>	<u>Call to Order (M. Norris):</u> The meeting was called to order at: 3:07 p.m.
<u>2.</u>	<u>Public Comment (M. Norris):</u> No comments.
<u>3.</u>	<u>Senate Announcements and Reports (M. Norris):</u> <ul style="list-style-type: none">• <u>GE (S. Cabral):</u><ul style="list-style-type: none">○ Held the first GE Seminar of the semester last Monday.<ul style="list-style-type: none">▪ Starting professional development on culturally relevant pedagogy○ The next seminar: Creating and implementing an improvement plan.○ Last Friday was the first GE Committee Meeting: Streamlining of the college’s overall assessment plan.• <u>TLP (C. McGrath):</u><ul style="list-style-type: none">○ Retreat on January 28, 2011○ First meeting is on February 15, 2011 from 2:30pm-4:00pm.○ Cindy has met with 5 or 6 departments (56 out of 106 faculty) to discuss the assessment process.

	<ul style="list-style-type: none"> ○ Please send ideas for the next meeting. ○ The framework will start the following meeting. ● <u>SGC (R. Aliotti):</u> <ul style="list-style-type: none"> ○ There was a meeting on February 9, 2011. ○ The LMCAS is working on recruitment with the help of the Student Life Office Staff. ○ SGC Retreat is on March 30, 2011, 9am-1pm (Accreditation Studies, Commissions, and Recommendations). ○ Budget Reports: The budget forecast was that LMC was a little better off due to carry-over funds. ○ Classified: Emphasis on uniformity and equity regarding the upcoming budget cuts. ○ An enrollment management meeting is coming soon. ○ PDAC presentation. ○ Shawn Demille (LMCAS) talked about Hands Across CA <ul style="list-style-type: none"> ▪ 112 colleges coming together. ▪ More information will be coming from the students. ● <u>Curriculum Committee (J. Townsend):</u> <ul style="list-style-type: none"> ○ Start thinking about the issues around the development of new courses and programs at community colleges. ○ Passed one Speech class (Speech & Debate Team) <ul style="list-style-type: none"> ▪ Anticipating more speech classes coming through. ○ Passed new Fire course (Fire Safety). ○ Discussed SB1440. ● <u>PDAC (C. Ryan):</u> <ul style="list-style-type: none"> ○ Development of Leadership Classes. ○ Working on a teaching network. ○ PDAC Retreat this March (3-year strategic plan). <ul style="list-style-type: none"> ▪ Email suggestions to Clint. ○ PDAC subcommittees will soon be available for those who want to work on specific things relating to Professional Development.
<p><u>4.</u></p>	<p><u>Approval of Previous Minutes (M. Norris):</u></p> <ul style="list-style-type: none"> ● Change: (GE: “making these sessions” to “continuing to have presentations by”). ● Minutes were approved with corrections.
<p><u>5.</u></p>	<p><u>Agenda Reading and Approval (M. Norris):</u></p>

	<ul style="list-style-type: none"> • The agenda was approved.
	AGENDA ITEMS -----
<u>6.</u>	<u>LaRoche Awards (C. Ryan):</u> <ul style="list-style-type: none"> • LaRoche Award: \$1000/transferring student and \$500/continuing student. • April Romero was nominated for continuing student award and Christina Merin was nominated for transferring student award.
<u>7.</u>	<u>Admissions/Waitlist (M. Norris):</u> <ul style="list-style-type: none"> • Discussed the pros and cons of the waitlist during enrollment. <ul style="list-style-type: none"> ○ Allow teachers to manage waitlist. ○ Brentwood campus would like a longer waitlist (10 count). ○ Extension of the waitlist as a means to increase access. ○ Behavioral Science Dept.: Extending the waitlist potentially causes problems for some instructors and confuses students. ○ Add a waitlist disclaimer: Notification that being on the waitlist does not guarantee enrollment into the course. ○ Michael Norris will agendize: Default number for waitlist.
<u>8.</u>	<u>Curriculum Committee Mission Statement (J. Townsend):</u> <ul style="list-style-type: none"> • Motion to approve the new Curriculum Committee Mission Statement (E. Holtmann) • Second (P. Perfumo) • Vote passes: 19-0-0
<u>9.</u>	<u>Opening up of AA Degree Requirements (C. Ryan):</u> <ul style="list-style-type: none"> • The Senate must vote to open the discussion on AA Degree Requirements. <ul style="list-style-type: none"> ○ Comments/Suggestions/Recommendations: <ul style="list-style-type: none"> ▪ The Science department doesn't think that this discussion should be opened up at this time because of upcoming budget cuts, assessments, etc... The conversation could be divisive. ▪ Behavioral Science doesn't want to have the conversation at this time. ▪ Brentwood and Counseling would like to have the conversation. ▪ Nursing and Fire Science (M. Grillo) expressed the need for something to be addressed due to the unit requirements

	<ul style="list-style-type: none"> for their programs. <ul style="list-style-type: none"> ▪ Concern about major requirements and total requirements – hoping that GE requirements would be lessened. ▪ The conversation and future changes need to be in line with Title 5 language. ▪ Develop a Senate Task Force to facilitate the discussion. • Motion (E. Holtmann): The Senate shall open discussion on LMC’s AA, GE, local graduation and competency requirements for all degrees. <ul style="list-style-type: none"> ○ Second (P. Perfumo) ○ Vote: 12 (N. Bachmann, E. Holtmann, R. Aliotti, J. Meyer, J. Henry, P. Gottlieb, L. Macy, L. Yamakoshi, C. McCaughey, K. Wentworth, P. Perfumo and S. Cabral) – 3 (A. Sample, E. Davi and C. Ralston) – 3 (S. Toruno, B. Fracisco and M. Lewis)
<p><u>10.</u></p>	<p><u>Budget/Enrollment Management (M. Norris):</u></p> <ul style="list-style-type: none"> • Enrollment Management Meeting will be discussing where to place the cuts. • The board will be discussing cuts and pink slips (academic managers). • Budget concerns/comments/suggestions: <ul style="list-style-type: none"> ○ The District is preparing for Scenario 2: Workload reduction, cut in cap. ○ The District scenarios aren’t the most likely scenarios. <ul style="list-style-type: none"> ▪ The most likely scenario is what Governor Brown proposed which would decrease the amount community colleges get paid for FTES. ○ The District should prepare for both budget extremes (Governor and Scenario 2). ○ Scenario B/2 is what we are currently doing (Dept. Chairs have been told to make cuts for the Fall). ○ Extend the number of enrollment of sections that are already being offered and then make the double load and then split them depending on what scenario is put into effect. ○ Shadow sections ○ Prepare schedules for 0% and 8% cut based on last Fall, then there’s only scrambling to hire P/T faculty. ○ We need to plan beyond shadowing. • 66010.4a: The Regulations <ul style="list-style-type: none"> ○ The Community Colleges primary mission is to offer academic and vocational instruction for both young and old students, including those returning to school. ○ Remedial instruction... in ESL, adult, non-credit and support services. • State Chancellor’s Office (supports the vision): <ul style="list-style-type: none"> ○ The Vision: Access, success and life long learning for all students while simultaneously advancing the state’s interest in a skilled workforce and an educated citizenry. • Do we want to have, when it comes to enrollment management, across the board cuts or is there an interest in focus-directed cuts?

	<ul style="list-style-type: none"> ○ Comments/Concerns/Suggestions: <ul style="list-style-type: none"> ▪ Increased dropout rate due to cutting the Arts, P.E., etc... ▪ As a college we need to stand up for all disciplines (Art, P.E., etc...) across the board. ▪ Concerned with departments being cut without proper communication. ▪ The Math department suggests that the discussion happens in the Senate before Spring schedule: What are our guiding principles for enrollment management? ▪ Can the Senate have a copy and review the Enrollment Management's principles before a discussion happens? ▪ Does enrollment management have any power in respect to how the decisions are made? <ul style="list-style-type: none"> ● The power is top-down.
<p><u>11.</u></p>	<p><u>District Strategic Plan (M. Norris):</u></p> <ul style="list-style-type: none"> ● Tabled.
<p><u>12.</u></p>	<p><u>What to do with one time senate funds? (G. Richards):</u></p> <ul style="list-style-type: none"> ● Tabled.