

Los Medanos College

Minutes of the Academic Senate

Date: Monday, November 8, 2010

Time: 3:00 p.m. – 5:00 p.m.

Location: CC2-223

Members Present: Robin Aliotti, Nancy Bachmann, Scott Cabral, Estelle Davi, Phil Gottlieb, John Henry, Erich Holtmann, Mark Lewis, Lydia Macy, Cathy McCaughey, Cindy McGrath, Joe Meyer, Michael Norris, Colleen Ralston, Ginny Richards, Clint Ryan, Alex Sample, Sara Toruño, Janice Townsend, Kimberly Wentworth and Lois Yamakoshi.

Members Absent: Bill Fracisco

Guests: Marie Karp

Item	Topic
<u>1.</u>	<u>Call to Order (M. Norris):</u> The meeting was called to order at: 3:08 p.m.
<u>2.</u>	<u>Public Comment (M. Norris):</u> No comment.
<u>3.</u>	<u>Senate Announcements and Reports (M. Norris):</u> <ul style="list-style-type: none">• <u>Box 2A (M. Norris):</u><ul style="list-style-type: none">○ There are still a couple of positions that need to be filled.○ The budget for next year is dicey.○ Per Kindred Murillo, growth funding most likely won't happen.○ 50% law: 46/48 FT to PT ratio.<ul style="list-style-type: none">▪ 50% is not going to force us to hire.○ Q: Is there a freeze on administrative hires?○ A: No, but the 50% law can heavily penalize a district for not strictly adhering to the policy.○ N.Bachmann attended the 3CI meeting (loosely affiliated with the Independent Faculty Union).

- Financially, most of the other colleges are in worse shape than our District.
- Equity/Achievement Gap Meeting (M. Norris):
 - The meeting took place on Friday, Nov. 5th in Concord and the discussion was on what the colleges were doing to address the achievement gap.
- SGC (R. Aliotti):
 - College Assembly
 - Governing Board calendar: No flex this semester but there will be next semester.
 - It is possible that we will start on Friday due to the holidays.
 - Discussion on District Finances.
 - District initiative security measure called, “College Watch”.
 - Brentwood Purchase: Discussion on changing the Bond Measure.
 - Classified: Meet and Greet and Subgroup Self-Evaluation.
 - LMCAS: Having problems recruiting, discussed past events (Haunted House and Masquerade Dance), they are looking for new reps and asked if faculty could make announcements about LMCAS recruitment.
 - District Office Service Document is available electronically.
 - Short discussion on SB1440: the colleges have been asked to hold off on making a decision until getting word from the four-year institutions.
 - Campus Climate meeting on Friday, Nov. 19th from 10 a.m. – 2 p.m.
 - The RAP timeline was approved.
- Curriculum Committee (J. Townsend):
 - Updated mission statement.
 - Any changes made to the mission statement require the Senate’s approval.
 - Janice will bring a copy of the old and new mission statement for the Senate to look at and approve.
 - Learning about CurricUNET.
 - Training is available next Friday and the 22nd.
- G.E. (S. Cabral):
 - The last seminar is next Monday. The group will be sharing what has been one with teaching and assessing.
 - The next meeting is Friday.
- TLP (C. McGrath):
 - TLP met last week and changed the definition of ‘program’, as it pertains to whether a unit must do program review.

	<ul style="list-style-type: none"> ▪ Took a minimalist view of ‘program’ for the purpose of assessment: ▪ Something is defined as a program if it offers a degree, state approved certificate, an organized service or a sequence of courses leading to a defined outcome. All programs, according to this definition, must write PSLOs and assess them. ▪ Individuals can consult the TLP for help.
4.	<p><u>Approval of Previous Minutes (M. Norris):</u></p> <ul style="list-style-type: none"> • Add Colleen Ralston and Janice Townsend to members present. • Item #3: First bullet – change “other” to “another”. • Minutes were approved with corrections.
5.	<p><u>Agenda Reading and Approval (M. Norris):</u></p> <ul style="list-style-type: none"> • Remove Item #14: New Degree Proposal Form, from the agenda. • The agenda was approved with changes.
	<p>AGENDA ITEMS -----</p>
6.	<p><u>Rosa and IDEA rep (C. Ryan):</u></p> <ul style="list-style-type: none"> • Rosa Armendariz is willing to be the formal IDEA rep and make reports to the Senate as necessary. • There was no opposition to Rosa serving as the IDEA rep.
7.	<p><u>Exemplary Program Nominations (C. Ryan):</u></p> <ul style="list-style-type: none"> • Motion (J. Townsend): to approve the PTEC program as the Senate’s Exemplary Program nominee. Second (M. Lewis) • The vote passed unanimously to approve the PTEC Program as the Exemplary Program nominee: 19-0-0
8.	<p><u>Drama AA Degree (C. Ryan):</u></p> <ul style="list-style-type: none"> • Last week, Nick Garcia gave a presentation on the Drama AA Degree. • Motion (M. Lewis): to approve the Drama AA Degree. Second (E. Davi). <ul style="list-style-type: none"> ○ The vote passed: 18-0-1 (J. Meyer)

<p><u>9.</u></p>	<p><u>Discipline List (Health, Drama and Art History) (C. Ryan):</u></p> <ul style="list-style-type: none"> • Three changes: 1) Health to include Kinesiology and Exercise Science; 2) Theater Arts to include MFAs or BFAs and Oral Communications; and 3) Art History to be distinct from Art. • Concerns: <ul style="list-style-type: none"> ○ By splitting the disciplines it creates less options when hiring faculty because it makes the requirements to teach multiple courses narrower. ○ Ken Alexander’s recommendation was to vote ‘Yes” based on the ability to have multiple disciplines on the course outline. ○ All those in favor of me saying ‘yes’ to the Art History separate degree raise your hand.” ○ The vote did not pass: 5 (S. Cabral, P. Gottlieb, G. Richards, L. Yamakoshi and S. Toruño) - 8 (E. Davi, R. Aliotti, C. Ralston, A. Sample, J. Meyer, M. Lewis, J. Henry and E. Holtmann) – 6 (C. McGrath, J. Townsend, L. Macy, K. Wentworth, C. McCaughey and N. Bachmann).
<p><u>10.</u></p>	<p><u>Shortening Add deadline even more (E. Holtmann):</u></p> <ul style="list-style-type: none"> • E. Holtmann would like to propose changing the add deadline to one week after classes begins because as is, the current deadline is a disservice to our students, putting them severely behind in their classes. <ul style="list-style-type: none"> ○ Per M. Norris, Robin Armour (Director of A&R) would be in support of shortening the add deadline. • After the first day, regardless of the class size, a student should have to get a signature from the instructor. • Michael Norris will move forward with a proposal after receiving clarification from Robin Armour on whether students would still need an add code even if a class has not reached maximum capacity.
<p><u>11.</u></p>	<p><u>Changes to Governing Board AA degree requirement (Meeting Team):</u></p> <ul style="list-style-type: none"> • SB1440: There was an overwhelming majority (Chancellor’s Cabinet and faculty members) who supported dropping Health and P.E. with the exception of about three people (C. Ralston, S. Wellbrook and one other faculty member). • Round two is tomorrow. • M. Lewis created a handout that had a breakdown of classes for colleges in the Bay Area which showed that LMC was offering/requiring more Ethical Inquiry, Arts & Humanities courses. • E. Holtmann is in favor of eliminating the district requirements (Health & P.E.). • LMC/the colleges can create their own requirements. • M. Norris would like to wait to see what DVC and CCC’s decisions are. If the two were split, then LMC’s decision would be the deciding factor.

<u>12.</u>	<u>Campus Climate and Respect (M. Norris):</u> Skipped.
<u>13.</u>	<u>CLEP, credit by exam, etc. (J. Townsend):</u> <ul style="list-style-type: none">• J. Townsend and M. Karp gave a short presentation on the need to create a cohesive policy (umbrella policy for: Tech Prep, AP, Credit by Exam, CLEP and IB) for students entering LMC.• The end goal would be for the Senate to take a vote on CLEP and IB, similar to how it was done for AP.• There was a recommendation that the Senate approve the AP process for CLEP and IB.<ul style="list-style-type: none">○ No Senate members opposed the recommendation.
<u>14.</u>	<u>New Degree Proposal Form (K. Kamath):</u> Removed per correction to the agenda.