

SHARED GOVERNANCE COUNCIL

MINUTES

DATE: January 24, 2007

TIME: 2:00 TO 4:00 P.M.

MEMBERS PRESENT: Alexander, Austin, Coria, Cutler, Fracisco, Garcia, Kohler, Li-Bugg, Livingston, Madrid, McDermott, Nash, Schmidt, Victor

MEMBERS ABSENT:

GUESTS: Thais Kishi

| CURRENT ITEMS | | |
|----------------------|---|------------------|
| <i>Item #</i> | <i>Agenda Item/Action</i> | <i>Follow-up</i> |
| 1. | Approve Agenda/Minutes <ul style="list-style-type: none">• <i>Agenda – January 24, 2007 approved</i>• <i>December 13, 2006 minutes approved</i> | |
| 2. | President’s Update/Dialogue <ul style="list-style-type: none">• <i>ARCC self assessment – Bruce Cutler reviewed the Accountability Reporting for Community Colleges report that replaces the Partnership for Excellence – this report compares peers groups statewide. Excerpts from the report were distributed and reviewed. LMC must provide a 500 word response to the state by February 23, 2007. This response will be complied by various staff and faculty then forwarded to the SGC..</i>• <i>Program Review – LMC recently completed a very integrated and successful Program Review with outstanding compliance. These documents will be used during the Resource Allocation Process. A RAP timeline was distributed and briefly reviewed.</i>• <i>Facilities plans – a timeline and schedule of meetings was distributed and reviewed. All Program Review documents along with the Educational Master Plan have been forwarded to tBP, the architecture firm hired by the college. President Garcia requested each constituency forward the name of two representatives to serve on the Facilities Masterplanning Committee</i>• <i>Buildings and Grounds and Custodial now report to the president – it is hoped this change will facilitate a more synthesized approach to building and maintenance needs.</i> | |

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| 3. | <p>Committee Reports –</p> <ul style="list-style-type: none">• TAG – <i>meetings scheduled, primary task for this semester is to update the Technology Plan.</i>• Professional Development – <i>no report</i>• Tutoring – <i>will forward the meeting schedule to the president’s office, primary task for this semester is the allocation of funds</i>• Planning – <i>first meeting scheduled for February 1 – they will review the evaluation process and the SGC’s charges for the committee.</i>• Health & Safety – <i>no report</i>• Distance Education – <i>met last week and discussed the District wide Distance Ed meeting facilitated by Assistant to the Chancellor Ted Weiden. There was no discussion of district assuming control of distance education. This group will be meeting again to discuss further options.</i> | |
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| 4. | <p>Reports</p> <ul style="list-style-type: none">• Accreditation – <i>the Steering Committee met, all Standards Committee chairs have been selected and volunteers are needed to staff committees and serve as editors of various standards as well as editing the entire self study</i>• Academic Senate – <i>there was no quorum so no action was taken but there was discussion about various issues including the District Distance Ed meeting, the math departments request to allow foreign students to audit tutor classes and the Faculty Code of Ethics requested by the State Academic Senate.</i>• Classified Senate – <i>next meeting February</i>• Associated Students – <i>new rep Jasmine McDermott was introduced. The Academic Competition is scheduled for May with a strong group of faculty supporting and assisting with the event.</i>• Curriculum committee – <i>no report</i> | |
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| 5. | Education Master Plan – <i>Bruce Cutler reviewed the Program Review summaries in relation to the college goals</i> <ul style="list-style-type: none">○ <i>The Council discussed the necessity for a ½ day retreat to review the summaries, the Education Master Plan and the Facilities Master Plan</i>○ <i>Newin Orante and Dan Henry will be invited to a future meeting to brief the Council on the California Change Network</i> | |
| 6. | SGC evaluation <i>The council discussed the underlying themes of the evaluation, the excellent participation of all Council members and how to translate the high level of participation to other groups/committees. The Council also discussed co-sponsoring college</i> | |
| 7. | CERT training update <i>Officer Terstegge briefly reviewed the premise of CERT training and discussed the completion of the fall training and graduation of four staff members. A grant was received to purchase the kits for trainees and it is hoped another training class can be held Spring semester.</i> | |

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| 8. | Items to be communicated to campus community <ul style="list-style-type: none">- <i>CERT training</i>- <i>Facilities Master Plan</i>- <i>ARCC – brief description</i>- <i>Enrollment update</i>- <i>Updates on new buildings</i> | . |
| 9. | Ideas for next agenda (s) <ul style="list-style-type: none">• <i>Mission statement review, District mission and vision</i>• <i>Matriculation Committee – Sub-committee of SGC</i>• <i>Role of SGC in the accreditation process</i>• <i>Review results of technology survey</i>• <i>New configuration of office space and computers</i>• <i>Myspace.com</i>• <i>Sustainability Committee charges</i>• <i>Ed Master Plan review</i>• <i>CERT training update</i>• <i>SGC Evaluation review</i>• <i>February 14 – approves ARCC response</i>• <i>CCN update</i> | |