

SHARED GOVERNANCE COUNCIL

MINUTES

DATE: October 11, 2006

TIME: 2:00 TO 4:00 P.M.

MEMBERS PRESENT: Alexander, Austin, Coria, Cutler, Fracisco, Garcia, Kohler, Li-Bugg, Livingston, Madrid, Nash, Schmidt, Victor

MEMBERS ABSENT: Nichols

GUESTS: Thais Kishi, Clayton Smith

CURRENT ITEMS		
<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
1.	Approve Agenda/Minutes <ul style="list-style-type: none">• <i>Agenda – October 11, 2006 approved</i>• <i>September 27, 2006 minutes approved</i>	
2.	President's Update/Dialogue <ul style="list-style-type: none">• <i>Richard Livingston reported that the Accreditation Steering Committee has been identified and will be meeting before the end of the semester. College wide participation is expected in this process and managers, faculty and staff are being recruited for Standards Committees.</i>• <i>Financial Update – excess operational funds were transferred to district in exchange for coverage of hourly teaching overages. There may be some other funding sources available and a significant amount should be spent on computer equipment replacement.</i>• <i>Negotiations continue re: salary restoration.</i>• <i>LMC enrollments are slightly up but CCC and DVC enrollments are slightly down.</i>• <i>Enrollment fees will decrease next semester which may cause enrollments to increase.</i>• <i>Classified Staffing Allocation Model document was distributed and reviewed and will be an item the next SGC agenda.</i>• <i>There have been several incidences of violence on campus and steps have been taken to eliminate future incidents including a greater police and staff presence in the quad and cafeteria area during peak traffic hours. Staff, managers and students are meeting to discuss further efforts.</i>	

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2. cont.	<ul style="list-style-type: none">• <i>Due to the recent student election controversy, steps are being taken to develop an election code of conduct.</i>	
3.	<p>Committee Reports –</p> <ul style="list-style-type: none">• <i>TAG – accepted the charges from the SGC for 06-07, and will focus on the following: desktop computer replacement, additional IT staff, and the issue of whether or not to block MySpace from campus computers.</i>• <i>Professional Development – organizational meeting scheduled for November.</i>• <i>Tutoring –meeting scheduled for October 13th.</i>• <i>Planning – working on the Ed Master Plan major themes and reviewing the environmental scan. A contract writer/editor/facilitator has been hired.</i>• <i>Health & Safety – Officer Terstegge is organizing CERT training for this semester.</i>• <i>Distance Education – membership has been expanded and includes additional faculty though no official Academic Senate reps have been identified.</i>	

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4.	<p>Reports</p> <ul style="list-style-type: none">• Academic Senate – <i>approved recommending the procedural change to block students from re-enrolling in BIOSCI 40, 45 or 50, if they have received a substandard grade or a W in two previous attempts. Discussed faculty reps for accreditation standards committee but no appointments made.</i>• Classified Senate – <i>Classified staff orientation is scheduled for 11/3 but may be rescheduled and appointments will be made for the various committees. The Betty Baldwin Bake Sale Scholarship fund will now be organized by Jennifer Fay</i>• Associated Students – <i>a Health Fair is scheduled for 10/25 and physician lectures will be held on 11/1 and 11/15. On 11/2, there will be a blood drive in the cafeteria. Plans are being made for various activities next semester including an academic competition, a book fair and a dance.</i>• Curriculum committee – <i>Program and Course SLO's will be published on the Curriculum webpage and in the catalog and the Distance Ed Committee has been asked to develop guidelines for online vs. regular courses.</i>	
5.	<p>Student Safety and Climate Task Force <i>Discussed in the President's Update.</i></p>	

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6.	<p>Sustainability committee</p> <p><i>Committee meeting will be set when constituency reps have been identified. This committee is being formed in response to a mandate from District Office and will also send one or two representatives to the District wide Sustainability committee.</i></p>	
7.	<p>SGC Evaluation – review results</p> <p><i>Bruce Cutler reviewed the summary (attached as part of the minutes) of the SGC evaluation completed last semester. The SGC will review the major themes identified by the evaluation at the next meeting. It is clear that there needs to be more communication to the campus community regarding SGC and its function and actions.</i></p>	<ul style="list-style-type: none">• <i>President will include this information in the next President’s Newsletter</i>
8.	<p>Ideas for next agenda (s)</p> <ul style="list-style-type: none">• <i>Assembly topics: climate, professional conduct, unlawful discrimination complaints, etc., learning communities</i>• <i>Mission statement review</i>• <i>Matriculation Committee – Sub-committee of SGC</i>• <i>Role of SGC in the accreditation process</i>• <i>Review results of technology survey</i>• <i>New configuration of office space and computers</i>	