

SHARED GOVERNANCE COUNCIL MINUTES

DATE: December 14, 2011 TIME: 2:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Goodin, Kamath, Kohler, Livingston, Richards, Rust, Schmidt, Townsend, Villegas

MEMBERS ABSENT: Placzkiewicz, Diaz, Kamath

FACILITATORS: Cutler, Goodin

<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
STANDING ITEMS:		
	Public Comment - None	
1.	<p>Approve: Agenda December 14, 2011 approved as amended (change December 12 to December 14).</p> <p style="padding-left: 40px;">Minutes November 9, 2011 approved as amended (corrected the spelling of Kibibi Columbus' name).</p>	
2.	Report on Follow-up Items From Previous Meetings - None	
3.	<p>Constituency Report Outs:</p> <ul style="list-style-type: none"> • President –There is a Governing Board meeting tonight. Two items of interest: 1) The Board will formally rescind the furloughs for classified staff and management and also faculty member contribution to their health benefits. 2) PLA voting may take place tonight. • Senate Report Outs: (2 minutes each) <ul style="list-style-type: none"> ➤ Resolved or Unresolved Issues of major Importance, Announcements which are important to the college as a whole, Written Reports regarding activities sent to Eileen. <ul style="list-style-type: none"> • Academic Senate – no report. • Classified Senate –Had a very successful Holiday Lunch and raised money for scholarships. At their last meeting, had a cookie exchange and Richard Livingston as a guest speaker. • Associated Students –Advertising of the \$5 activity fee. Shawn DeMille has resigned as a Student Senator. • Curriculum Committee –Janice will continue as Chair next semester. Laurie Huffman will shadow her and learn the job. 	
REPORT SESSION:		
4.	<p>SGC Retreat of 11/30/11 – Assessment and Determination of Next Steps</p> <p>SGC discusses pluses and wishes of the retreat.</p> <p>Plusses:</p> <ul style="list-style-type: none"> • Touched by programs/good work • Passion • Good base to work upon 	<p>A subgroup was formed (Ruth, Theo and Jorge) to streamline the themes and provide this to SGC in January</p>

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	<ul style="list-style-type: none"> • Good Synergy • Excitement • Programs felt valued • Informative • Programs “asked to come” • Valued • Ryan’s presentation was well-done • CTE and transfer represented together • Common themes • Participation <p>Wishes:</p> <ul style="list-style-type: none"> • Wish there were more students involved (in programs) • Concern re: outcomes • Not enough data (need longitudinal data) • Deeper understanding of “advising” /“counseling” • Wanted more in-depth explanation of services (Specifics/nuts & bolts) how are \$ being spent. • Communication with the outside world – re: hot to better share available resources and advertise services. • Student from each of the programs to give their perspective – how an instructor has made impact on student lives • More focus about CTE programs <p>Program lead inputs about how to seek more students. “What are we going to do?” - Economies of Scale.</p> <p>A subgroup was formed (Ruth, Theo and Jorge) to streamline the themes and provide this to SGC in January.</p>	
5.	<p>Planning Committee Discussion: Program Review Feedback Process</p> <p>Gil Rodriguez and Ryan Pedersen presented the Program Review Assessment Rubric and talked about the process. There will be eight teams consisting of faculty , staff and managers. SGC discussed that student involvement is desired, but may be difficult to attain.</p> <p>SGC to be aware of process and connection to RAP. Feedback forms to be completed by then of February.</p>	
6.	<p>RAP: Program Improvement & Development Form, Criteria and Rating Sheet Revisions - Bruce reviewed the forms, criteria and</p>	

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	rating sheets with the SGC.	
STUDY SESSION:		
7.	SGC Communications with College Community – Discussion of Two Good Ideas per SGC Member to Pursue in Spring 2012 A list of communication ideas was developed. Homework assignment is for SGC to review the list and to choose/prioritize the top two ideas.	Ruth will send the document of communication ideas and the representatives will prioritize/choose two.
NEXT MEETING: January 25, 2012		
<ul style="list-style-type: none">• PDAC Report		