**SHARED GOVERNANCE COUNCIL MINUTES**

DATE: December 14, 2011      TIME: 2:00 TO 4:00 PM.
MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Goodin, Kamath, Kohler, Livingston, Richards, Rust, Schmidt, Townsend, Villegas
MEMBERS ABSENT: Placzkiewicz, Diaz, Kamath
FACILITATORS: Cutler, Goodin

<table>
<thead>
<tr>
<th>Item #</th>
<th>Agenda Item/Action</th>
<th>Follow-up</th>
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<tr>
<td><strong>STANDING ITEMS:</strong></td>
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<tr>
<td>Public Comment</td>
<td>None</td>
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<td>1.</td>
<td>Approve: Agenda December 14, 2011 approved as amended (change December 12 to December 14). Minutes November 9, 2011 approved as amended (corrected the spelling of Kibibi Columbus’ name).</td>
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<td>2.</td>
<td>Report on Follow-up Items From Previous Meetings</td>
<td>None</td>
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<td>3.</td>
<td>Constituency Report Outs:</td>
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<td>• President – There is a Governing Board meeting tonight. Two items of interest: 1) The Board will formally rescind the furloughs for classified staff and management and also faculty member contribution to their health benefits. 2) PLA voting may take place tonight.</td>
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<td>• Senate Report Outs: (2 minutes each)</td>
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<td>⇒ Resolved or Unresolved Issues of major Importance, Announcements which are important to the college as a whole, Written Reports regarding activities sent to Eileen.</td>
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<td>• Academic Senate – no report.</td>
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<td>• Classified Senate – Had a very successful Holiday Lunch and raised money for scholarships. At their last meeting, had a cookie exchange and Richard Livingston as a guest speaker.</td>
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<td>• Associated Students – Advertising of the $5 activity fee. Shawn DeMille has resigned as a Student Senator.</td>
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<td>• Curriculum Committee – Janice will continue as Chair next semester. Laurie Huffman will shadow her and learn the job.</td>
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<td><strong>REPORT SESSION:</strong></td>
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<td>4.</td>
<td>SGC Retreat of 11/30/11 – Assessment and Determination of Next Steps</td>
<td>A subgroup was formed (Ruth, Theo and Jorge) to streamline the themes and provide this to SGC in January</td>
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<td>SGC discusses pluses and wishes of the retreat. Plusses:</td>
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<td>• Touched by programs/good work</td>
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<td>• Passion</td>
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<td>• Good base to work upon</td>
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- Good Synergy
- Excitement
- Programs felt valued
- Informative
- Programs “asked to come”
- Valued
- Ryan’s presentation was well-done
- CTE and transfer represented together
- Common themes
- Participation

Wishes:
- Wish there were more students involved (in programs)
- Concern re: outcomes
- Not enough data (need longitudinal data)
- Deeper understanding of “advising” /“counseling”
- Wanted more in-depth explanation of services (Specifics/nuts & bolts) how are $ being spent.
- Communication with the outside world – re: hot to better share available resources and advertise services.
- Student from each of the programs to give their perspective – how an instructor has made impact on student lives
- More focus about CTE programs

Program lead inputs about how to seek more students.
“What are we going to do?” - Economies of Scale.
A subgroup was formed (Ruth, Theo and Jorge) to streamline the themes and provide this to SGC in January.

5. Planning Committee Discussion: Program Review Feedback Process
Gil Rodriguez and Ryan Pedersen presented the Program Review Assessment Rubric and talked about the process. There will be eight teams consisting of faculty, staff and managers. SGC discussed that student involvement is desired, but may be difficult to attain.
SGC to be aware of process and connection to RAP. Feedback forms to be completed by then of February.

6. RAP: Program Improvement & Development Form, Criteria and Rating Sheet Revisions - Bruce reviewed the forms, criteria and
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rating sheets with the SGC.

STUDY SESSION:

7. SGC Communications with College Community – Discussion of Two Good Ideas per SGC Member to Pursue in Spring 2012
   A list of communication ideas was developed. Homework assignment is for SGC to review the list and to choose/prioritize the top two ideas.
   Ruth will send the document of communication ideas and the representatives will prioritize/choose two.

NEXT MEETING: January 25, 2012
   • PDAC Report