

SHARED GOVERNANCE COUNCIL

MINUTES

DATE: February 24, 2010

TIME: 2:00 TO 4:00 P.M.

MEMBERS PRESENT: Aliotti, Cea, Collins, Fracisco, Garcia, Kohler, Livingston, Love, Nalls, Norris
Schmidt, Townsend,

FACILITATORS: Goodin, Cutler

MEMBERS ABSENT: Woolridge

GUESTS: Mike Becker, Tawny Beal

ACTION ITEMS/STANDING ITEMS		
<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
1.	Approve Agenda/Minutes <ul style="list-style-type: none"> • <i>Agenda – February 24, 2010</i> • <i>Minutes – February 10, 2010</i> 	
2.	Report on Follow-up Items <ul style="list-style-type: none"> • <i>Peter Garcia, Gil Rodriguez, Humberto Sale and Christine Fithian will meet to work on the final revisions to the EMP Goals/Institutional Effectiveness document.</i> • <i>The president’s office will send out a memo to each committee delineating their charges for 09/10 and 10/11.</i> 	
3.	General News <ul style="list-style-type: none"> • <i>President – the president’s cabinet and the instructional and student services deans met to review the RAP proposals; the 10/11 budget has still not been finalized and the district allocation is not clear; LMC’s building and grounds manager, Jim Taylor, will retire April 1. We have fewer than 50 COORs that have not been re-written and many of those may be deactivated or the classes not scheduled.</i> • <i>Academic Senate – Nancy Ybarra presented her proposal for a district teaching academy.</i> • <i>Classified Senate – Chancellor’s Chat with classified staff is scheduled for March 5th; the Chili Cookoff is scheduled for March 11th; the group reviewed the new grade grievance procedure, distributed the District Ed Plan and discussed the possibility of sponsoring an on-campus weight loss program.</i> 	<ul style="list-style-type: none"> • <i>President Garcia will email all managers requesting donations towards the staff appreciation lunch.</i>

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	<ul style="list-style-type: none"> • Associated Students – <i>the students are sponsoring the following activities: Casino Royale on February 26th, Black History program on March 4th, a “week of arts” for Women’s Month in April and a dodgeball competition to be held at a later date. They are also researching a textbook rental program..</i> • Curriculum Committee – <i>the group has been averaging 35 COORs reviewed per meeting and has also scheduled a final vote on the Repeatability Guidelines..</i> 	
STUDY SESSION		
4.	<p>Committee Charges</p> <ul style="list-style-type: none"> • TAG – <i>the following charges were approved:</i> <ul style="list-style-type: none"> ✓ <i>Complete a Macintosh Users Plan and research the need for Mac support.</i> ✓ <i>Review instructional software purchase processes, customer service and lab imaging.</i> ✓ <i>Review WiFi coverage.</i> ✓ <i>Review the Technology Plan with the campus community and determine what elements of the Tech Plan need attention.</i> • TLP – <i>Tawny Beal distributed and reviewed a document of proposed charges for the committee and discussed membership. Proposed charges:</i> <ul style="list-style-type: none"> ✓ <i>Develop a college wide plan for ongoing assessment, SLO planning and professional development with timelines and deliverables.</i> ✓ <i>Implement the plan</i> ✓ <i>Report on assessment to campus with quantitative results</i> 	

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5.	Institutional Effectiveness Objectives and Measures – <i>deferred to April 14th meeting.</i>	
6.	ARCC Data Summary – <i>Bruce Cutler distributed and briefly reviewed the ARCC summary that will go to the Governing Board for approval.</i>	
7.	BRIC Proposal – <i>Tawny Beal distributed and reviewed the Bridging Research, Information and Cultures Initiative (BRIC) technical assistant program application. The overarching purpose of the BRIC initiative is to strengthen inquiry-based practice at institutions. This proposal will help LMC in three areas: SLOs, Institutional Effectiveness and turning data into meaningful action. If proposal is approved, LMC would begin 2010/2011.</i>	
8.	EMP Conversation – <i>Peter Garcia led a brief discussion of how we are doing business, whether or not any of our actions are out of sync with who we say we are and how to solve issues highlighted during accreditation and the ARCC review.</i>	
9.	<p>Follow-up Items</p> <ul style="list-style-type: none"> • <i>Garcia, Rodriguez, Sale, and Fithian will meet to refine language of the EMP Institutional Effectiveness document.</i> • <i>Michael Becker will forward the Technology Plan to SGC for the senates to review.</i> 	
10.	<p>Items to Report to Campus Community</p> <ul style="list-style-type: none"> • <i>ARCC summary to campus after Chancellor’s review</i> • <i>Technology Plan to campus for review</i> 	