

LEARNING MANAGEMENT SYSTEM (LMS) TASK FORCE

Background

At the March 22, 2011 meeting of the Chancellor's Cabinet, agreement was reached to obtain a single Learning Management System to be used by the colleges. Further, it was agreed that Mojdeh Mehdizadeh would convene a representative ad hoc group to participate in developing specific requirements for this purpose. The LMS Task Force is initiated to support this goal. Recommendations from the LMS Task Force will be presented to Chancellor's Cabinet for review and approval.

Charge

The focus of the LMS Task Force is on instructional needs. The Task Force will meet regularly throughout the fall 2011 semester in order to establish guidelines and develop requirements for a Districtwide LMS. The guidelines and requirements will be the basis for a Request for Proposal (RFP) for the infrastructure needed to support online instruction. The RFP development, evaluation of responses, and vendor selection will take place in the spring 2012 semester.

Specific objectives of the LMS Task force include but are not limited to:

- identifying specific features required from student, faculty, and system administrator perspectives;
- reviewing onsite and hosted models;
- assessing student and faculty help desk needs;
- reviewing support models for faculty and student help desk;
- identifying technology development and training needs for faculty;
- determining requirements for integration with other systems (e.g. Colleague, InSite, etc.);
- other needs identified by the Task Force.

Meeting Dates

The meetings will take place Thursday afternoons. The frequency and dates will be developed upon the first meeting of the Task Force.

Membership

Chair, Director of Information Technology	1 at DO	1
Vice Chancellor, Education and Technology	1 at DO	1
Faculty Senate	3 per college	9
Classified Senate	1 per college	3
Students	1 per college	3
Management	1 per college and DO	4
		Total 21