

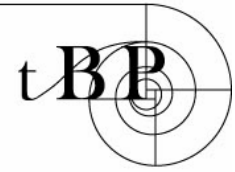
MEETING MINUTES

Project: Los Medanos College

tBP P/N: 20518.00

Date: March 27, 2007

Re: **Facilities Master Plan Meeting #4**



Architecture
Planning
Interiors
Management

Attendees:

Peter Garcia	President
Dan Henry	Vice President
Richard Livingston	Senior Dean of Instruction
Gail Newman	Admissions Office
Erick Holtman	Academic Senate
Ramon A. Corra	Associated Students
Linda Kohler	Classified Senate
Jim Taylor	Manager, Facilities and Maintenance
Sandi Schmidt	Office of Instruction, Classified Staff
Van Brockett	PE/Athletics
Cam Perrottia	District
Deborah Shepley	tBP/Architecture
Tom Beckett	tBP/Architecture
Gabrielle Blackman	tBP/Architecture

<i>ACTION</i>	<i>ITEM</i>	<i>DESCRIPTION</i>
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1.0 PURPOSE OF MEETING

- A. The meeting was held to review and discuss additional preliminary options for future development.

1.1 OPTION DEVELOPMENT

- A. tBP presented options 7a and 7b for review and discussion.
- B. The proposed arrangement of the PE/Athletic fields was reviewed and approved by the Committee, including Van.
- C. The only difference between these two options was the placement of the future Performing Arts Facility. All other elements remained the same.
- D. The following comments were part of the discussion regarding the site planning options:
- OPTION 7a
- The PAC is very close to the complex; it's a little tight.
 - The addition blocks the view from the proposed faculty lounge area.

<i>ACTION</i>	<i>ITEM</i>	<i>DESCRIPTION</i>
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- The addition needs to accommodate the exiting from the lowest level of the complex.
- Visibility towards the community is a positive.

OPTION 7b

- Placing the PAC in the back takes advantage of Lot c and service access.
- Visibility to the community is poor.
- Question regarding noise from physical plant? It would probably be OK.

CONCLUSION

- The PAC has not been identified in any immediate funding plan
- At this point, there is no need to choose the exact location; that can be determined at a later date.
- The placement of the PAC should not preclude the potential extension of the loop road in the future.
- The FMP will identify future sites and keep it open for future discussions.

E. The following comments were part of the discussion regarding the building complex diagrams

- The area labeled Tutorial needs to be switched with the Computer Labs.
- Health should be renamed "Health Occupations".
- Show Police as moving to the 3rd floor.

F. The following comments were part of the discussion regarding the preliminary phasing and sequencing:

- Phase 1 will be renamed "Current Phase"
- The tennis courts should be moved to the 1st phase and done in coordination with the field turf project.

1.2 NEXT STEPS IN THE PLANNING PROCESS

A. tBP will prepare PowerPoint presentation to present to the College on April 9th.

B. Suggestions for presentation:

- a. Emphasize the shift to the new center of campus.
- b. Explain planning principles used.
- c. Emphasize that the plan is not final!
- d. Mention options, but focus on the Preferred Option.
- e. Show site plan and building plan at the same time.
- f. Emphasize the need for swing space.

The above notes document our understanding of items discussed in the above referenced meeting. Unless written notice to the contrary is received within seven (7) days, the notations will be considered correct and acceptable.

Written by:

Deborah Shepley, tBP/Architecture

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