

Mathematics Assistant Professor (2 Positions)

Posting Details

Posting Details (Default Section)

Description of Position	This is a full-time, tenure track academic position in the Mathematics Department at the Pittsburg campus of Los Medanos College. The teaching assignment consists a range of developmental math courses (basic skills through intermediate algebra), and transfer courses such as precalculus, calculus, statistics, differential equations, discrete math, and linear algebra. Department responsibilities include curriculum development, and participation as a team member or leader in committees and activities of the Math Department, developmental math committee, and the college.
Position Title	Mathematics Assistant Professor (2 Positions)
Recruitment Type	Faculty
Posting Number	F00009
# of Openings	2
Yearly Salary Range / Hourly Range	\$55,668.00-\$83,772.00 per year
Position Status	Tenured Track
EEO Job Category	Faculty & Other Instructional Staff
Employee Group	Full-Time Faculty
Department	L5009-Mathematics
Duties and Responsibilities	<p>In addition to contractual duties, all full-time faculty are expected to participate actively in their disciplines, department activities, and the general intellectual life and governance of the college. Part of the teaching assignment may be in the evening and/or online. Duties and responsibilities include but are not limited to:</p> <ol style="list-style-type: none"> 1. advancing student learning through dedicated, exemplary instruction in accordance with established course outlines; 2. developing and implementing student learning outcomes assessment processes for courses and programs; 3. collaborating in the development and revision of curriculum and in program review; 4. engaging in department program improvement initiatives; 5. participating in department, division, and college committees; 6. participating in professional development activities, both departmental and college-wide; 7. maintaining current knowledge in the subject matter area and effective teaching/ learning strategies; 8. maintaining appropriate standards of professional conduct and ethics; 9. informing students of course requirements, evaluation procedures and attendance requirements; 10. preparing and grading class assignments and examinations and informing students of their academic progress; 11. maintaining attendance, scholastic, and personnel records and submitting them according to published deadlines; 12. posting and holding sufficient and regular office hours in accordance with prevailing policy; 13. participating in College's shared governance processes.

**Minimum Qualification-
Education/Experience**

The applicant must possess one of the following qualifications (earned degrees must be from an accredited college/university):

- A valid lifetime California Community College Instructor Credential with authorization to teach mathematics. OR
- A master's degree in mathematics or applied mathematics OR
- A bachelor's degree in either of the above AND a master's degree in physics, statistics or mathematics education OR
- The equivalent. (If you believe that you meet the minimum qualifications via equivalency, please fill out the Master's Degree Discipline Equivalency Form.)

Desirable Qualifications

- Ability and willingness to support students in the developmental math program.
- Experience teaching a range of developmental math courses (basic skills through intermediate algebra), and some first level transfer courses such as Precalculus, Calculus or Statistics. Approximately 50-70% of the annual teaching assignment is developmental classes.
- Ability to teach our Calculus pipeline courses, and a willingness to work with other disciplines to help serve our growing STEM student population.
- Familiarity with community college goals and students.
- Experience, training, or expertise in dealing with the learning difficulties of students in basic skills and algebra classes.
- Ability to facilitate effective mathematical learning in the classroom, including experience utilizing modes of instruction such as tutoring, small group, individualized instruction and working in a math lab.
- Ability and willingness to integrate new technology (computers, graphing calculators, Math software, distance education, etc.) into the curriculum.
- Ability and willingness to modify personal teaching style based on current research and effective teaching strategies.
- Willingness to participate as a team member or leader in committees and activities of the Math Department, developmental math committee, and the college.
- Demonstrated sensitivity to, and ability to work with, diverse racial, ethnic, gender, disabled and cultural populations

Job Open Date: 12/18/2013

Job Close Date: 02/13/2014

Open Until Filled No

Employment Begins

Employment Begins: Fall Semester 2014

of Months 10

Diversity Statement

The Contra Costa Community College District does not discriminate against any applicant for employment on the basis of race, religion, color, national origin, ancestry, physical or mental disability, medical condition, marital status, age, sex, or sexual orientation. This prohibition against unlawful discrimination extends to any person who is perceived to have any of the above characteristics or who is associated with someone who has, or who is perceived to have, any of those characteristics.

Employee Benefits

Membership in State Teachers Retirement System (STRS)
District-paid benefits (employee contributes 6%) for employee and dependents/domestic partners include:

- Medical (Anthem Blue Cross or Kaiser) insurance including chiropractic services

- Dental and vision
- Flexible spending (125) plan
- Life and long-term disability insurance
- Employee Assistance Program
- Deferred compensation (403b and 457)
- Sabbatical Leave

Additional Benefits: The District also offers eligible faculty employees, travel assistance plan, retiree benefits, and employee discounts on health memberships. The United Faculty positions are within a collective bargaining unit. United Faculty employees are required to join the union or pay an equivalent service fee. The monthly contribution is an agency fee of .55 % of gross pay + \$2.50.

How to Apply

1. Interested applicants must submit all of the application materials online to be considered for this position. We do not accept hand-delivered, e-mailed, faxed or postal mailed application packets.
2. It is your responsibility to ensure that all application materials are received on or before the closing date. Our application deadline time is 11:59pm on the specified closing date.
3. You should submit an unofficial transcript for paper-screening purposes. If you do not have electronic version of the transcript required for the position, you can have it scanned by a Staples, Office Max or Office Depot, etc. All applicants will have an opportunity to upload transcripts when completing our online application process. You should be prepared to provide an official transcripts prior to employment start date should the position be offered.
4. If you do not possess the required educational degrees and are applying under the equivalency process, you bear the responsibility of submitting the District's Equivalency Application. Equivalency applications with supporting documentation should be submitted when 1) degrees are not in exact discipline required; 2) degree is in progress; 3) degrees were earned at a college or university outside of the United States. All applicants will have an opportunity to upload an equivalency form for evaluation by a college equivalency committee when completing our online application process.
5. Applicants with foreign degrees must provide official certification of equivalency to United States degrees. An approved National Association of Credential Evaluation Services (NACES) agency must evaluate your course work. All applicants will have an opportunity to upload a foreign degree evaluation for review of by a college equivalency committee when completing our online application process. Please read more details in the Foreign Degree and Credit Statement section of the job announcement.
6. Documents uploaded online must be the actual documents to be considered for review. Do not upload a "placeholder" document. Applications with placeholder documents are considered incomplete and will be rejected. Only upload the required documents, other materials can be presented if you are selected for an interview.
7. All application materials become the property of the district and will not be returned or duplicated.

Selection Process

Applications will be screened to ensure the applicant meets the minimum qualifications as stated in the job announcement.

1. The applications, cover letters, answers to required supplemental questions, resumes, unofficial college transcripts, and other supporting materials submitted by all qualified applicants will be reviewed by a screening committee. Those who are deemed to possess the highest degree of desirable qualifications will be invited to the college at their own expense.
2. During the campus visit, each applicant will be interviewed and may be asked to conduct a demonstration appropriate to the discipline. Selected interviewees may be invited to present an entire lecture in front of a class. Responses to the interview questions and demonstration will be rated by the interview committee.
3. Based upon the overall rating, a small number of applicants will be invited at their own expense to the campus for an interview with the college president and vice president of instruction.
4. After consultation with the interview committee, the college president will make the final recommendation for employment to the chancellor and the governing board of the Contra Costa Community College District.
5. Upon hire, the successful candidate must meet the conditions of employment. Finalists must provide verification of transcripts, TB test, physical examination, fingerprinting/conviction clearance and proof of identity and eligibility to work in the United States.

Foreign Degree and Credit Statement
Foreign Degree and Credit Statement

All foreign degrees and credits used to meet the minimum qualifications must be evaluated by an approved National Association of Credential Evaluation Services (NACES) agency www.naces.org prior to the implementation of the equivalency process. Two local firms that provide this service are International Education Research Foundation (310) 258-9451 www.ierf.org and Educational Records Evaluation Service (916) 921-0790 www.eres.com. Credits previously accepted by an accredited institution will be accepted with no further evaluation. It is the applicant's responsibility to arrange and pay for the foreign degree evaluation. Please upload your evaluation with your application when you apply for this position. We cannot accept evaluations after the closing date.

ADA Accommodations

In conformance with the Americans with Disabilities Act, requests for reasonable accommodations may be made to (925) 229-6854 or sleever@4cd.edu. For administrative purposes, requests must be made at the time of application.

Quick Link

<http://www.4cdcareers.net:80/postings/1790>

About Us

About the District

Contra Costa Community College District (CCCCD) is located in Contra Costa County in the beautiful and diverse San Francisco East Bay area. Contra Costa County has approximately one million residents, living within 720 square miles. The county is diverse in business, population, and wealth.

CCCCD first opened its doors in 1949. It is the second oldest and eighth largest multi-college community college district in California. The county population is served by Contra Costa College in San Pablo, Diablo Valley College in Pleasant Hill, Los Medanos College in Pittsburg, in addition to the Brentwood Center, and San Ramon Campus. The District Office located in downtown Martinez, supports the mission and functions of the colleges.

Contra Costa College

Contra Costa College is a dynamic, comprehensive community college with a diverse student population. The institution has served the communities of West Contra Costa County for more than 59 years. Most of the 8,500-plus students who attend the college come from local communities, but many also come from neighboring communities and from countries throughout the world. The college offers certificates and degree programs in 70 areas. It prepares students for immediate employment and for transfer to four-year colleges and universities. Faculty and staff are proud to be affiliated with an institution that has a tradition of excellence and a reputation for educating students to live and work in a diverse global environment.

Diablo Valley College

Diablo Valley College is a large suburban community college, approximately 25 miles east of San Francisco in Contra Costa County. One of three colleges in the Contra Costa Community College District, DVC enrolls approximately 20,000 students, about 40% who come from groups historically underrepresented in higher education. DVC ranks consistently as one of the most successful transfer institutions in California and also offers a wide range of highly respected occupational programs leading to certificates or degrees. The faculty is known for its intellectual vitality and deep commitment to the success of its students.

Los Medanos College

Los Medanos College, opened in 1974, is the newest campus of the Contra Costa Community College District. The college prepares students to excel and succeed economically, socially and intellectually in an innovative, engaging and supportive learning environment. LMC provides quality programs and state-of-the-art facilities to serve the needs of a rapidly-growing and changing East County while enhancing the quality of life of the diverse communities it serves. Los Medanos College is known for its transferable general education program and career technical programs strongly connected with local business and industry. The college serves approximately 10,000 students.

Inquiries

Contact Los Medanos College, Office of Instruction, 925-439-2181, x3272

Special Instructions to Applicants

Interviews are tentatively scheduled for March 3-14, 2014. Final Interviews are tentatively scheduled for March 17- April 4, 2014.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you hear about this employment opportunity?
 - Newspaper
 - Chronicle for Higher Ed
 - Contra Costa Community College Web Site
 - District Office email to employees
 - InsideHigherEd.com
 - HigherEdJobs.com
 - Referral
 - State Chancellors Registry
 - HispanicsInHigherEd.com
 - AsiansInHigherEd.com
 - BlacksInHigherEd.com
 - Tribal College Journal
 - indeed.com
 - Monster.com
 - Other Job Board
 - Other
2. * If you answered Other or Other Job Board, please elaborate:
(Open Ended Question)
3. * Describe the way(s) in which you meet the qualifications: • A valid lifetime California Community College Instructor Credential with authorization to teach Mathematics OR • A master's degree in Mathematics or Applied Mathematics OR • A bachelor's degree in either of the above AND a master's degree in physics, statistics or mathematical education OR • The equivalent. (If you are applying for equivalency, please complete the equivalency form at the end of the job application.)
(Open Ended Question)
4. * Explain your experience teaching the courses from the list below. Include the number of times you have taught each course, and at which institutions. Courses List: Basic Math/Arithmetic, Pre-Algebra, Elementary Algebra/ Algebra 1, Intermediate Algebra/ Algebra 2, Pre-Calculus, Calculus, Linear Algebra, Differential Equations, Statistics, Finite/Discrete/Applied Calculus, Accelerated courses (e.g. Algebra 1 & 2 in one semester) and other math related courses
(Open Ended Question)
5. * Outline a 2-hour class lesson plan that introduces the concept of a function for Intermediate Algebra students.
(Open Ended Question)
6. * What efforts have you made, or been involved with, to foster diversity understanding and reduction of bias in a classroom, school and/or community?
(Open Ended Question)
7. * Give an example of how you have changed your instructional decisions for a class based on student feedback, personal insight, an evaluation, and/or your own research.
(Open Ended Question)
8. * Given that the majority of community college math classes are at the level of Algebra or below, it is often the case that students have previously been taught the material you will be teaching, though they have not learned or retained it. What strategies will you use to promote sustained student learning, student motivation and student success?
(Open Ended Question)
9. * Professional responsibilities for faculty include participation and leadership outside the classroom. Explain a leadership position you have held in an academic or community organization. Elaborate on skills you would contribute to the Los Medanos College math department.
(Open Ended Question)

Required Documents**Required Documents**

1. Cover Letter
2. Resume
3. Unofficial Transcript

Optional Documents

1. Unofficial Transcript 2
2. Unofficial Transcript 3
3. Unofficial Transcript 4
4. Application for Equivalency
5. Foreign Degree Evaluation Form
6. Other

Mathematics Assistant Professor (2 Positions)

Posting Details

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Quick Link

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Inquiries

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Special Instructions to Applicants

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Supplemental Questions

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 - Chronicle for Higher Ed
 - Contra Costa Community College Web Site
 - District Office email to employees
 - InsideHigherEd.com
 - HigherEdJobs.com
 - Referral
 - State Chancellors Registry
 - HispanicsInHigherEd.com
 - AsiansInHigherEd.com
 - BlacksInHigherEd.com
 - Tribal College Journal
 - indeed.com
 - Monster.com
 - Other Job Board
 - Other
2. * If you answered Other or Other Job Board, please elaborate:
(Open Ended Question)
3. * Describe the way(s) in which you meet the qualifications: • A valid lifetime California Community College Instructor Credential with authorization to teach Mathematics OR • A master's degree in Mathematics or Applied Mathematics OR • A bachelor's degree in either of the above AND a master's degree in physics, statistics or mathematical education OR • The equivalent. (If you are applying for equivalency, please complete the equivalency form at the end of the job application.)
(Open Ended Question)
4. * Explain your experience teaching the courses from the list below. Include the number of times you have taught each course, and at which institutions. Courses List: Basic Math/Arithmetic, Pre-Algebra, Elementary Algebra/ Algebra 1, Intermediate Algebra/ Algebra 2, Pre-Calculus, Calculus, Linear Algebra, Differential Equations, Statistics, Finite/Discrete/Applied Calculus, Accelerated courses (e.g. Algebra 1 & 2 in one semester) and other math related courses
(Open Ended Question)
5. * Outline a 2-hour class lesson plan that introduces the concept of a function for Intermediate Algebra students.
(Open Ended Question)
6. * What efforts have you made, or been involved with, to foster diversity understanding and reduction of bias in a classroom, school and/or community?
(Open Ended Question)
7. * Give an example of how you have changed your instructional decisions for a class based on student feedback, personal insight, an evaluation, and/or your own research.
(Open Ended Question)
8. * Given that the majority of community college math classes are at the level of Algebra or below, it is often the case that students have previously been taught the material you will be teaching, though they have not learned or retained it. What strategies will you use to promote sustained student learning, student motivation and student success?
(Open Ended Question)
9. * Professional responsibilities for faculty include participation and leadership outside the classroom. Explain a leadership position you have held in an academic or community organization. Elaborate on skills you would contribute to the Los Medanos College math department.
(Open Ended Question)

Required Documents**Required Documents**

1. Cover Letter
2. Resume
3. Unofficial Transcript

Optional Documents

1. Unofficial Transcript 2
2. Unofficial Transcript 3
3. Unofficial Transcript 4
4. Application for Equivalency
5. Foreign Degree Evaluation Form
6. Other



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Counselor (Transfer Emphasis)

Below you will find the details for the position including any supplementary documentation and questions you should review before applying to the opening. To apply to the position, please click the **Apply to this Job** link/button.

If you would like to bookmark this position for later review, click on the **Bookmark** link. If you would like to print a copy of this position for your records, click on the **Print Preview** link.

Please note that all Postings close at midnight PST at the end of the Job Close date.

[Bookmark this Job](#) | [Print Preview](#) | [Apply to this Job](#)

Please see Special Instructions for more details.

Note: Initial interviews will be scheduled for 7/21/14, and final interviews for 7/23/14 and 7/24/14; interview dates are not flexible. Screening interviews must be conducted in person at the Los Medanos College campus.

Posting Details

Posting Details (Default Section)

Position Title	Counselor (Transfer Emphasis)
Description of Position	The primary responsibility of this position is to provide comprehensive counseling services as the Transfer Counselor for Los Medanos College. This position, serves as a member of the Counseling department and works closely with the Transfer Center team, including— the Director of Student Life & Transfer Programs, Transfer Center Coordinator, and other student services staff on the planning, development and implementation of transfer related activities, programs, and education. Additionally, the position provides primary counseling support to the Transfer Academy cohort program, which serves a large diverse student population.
Inquiries	Contact the Los Medanos College, Office of Instruction, 925-473-7408.
Recruitment Type	Faculty
Posting Number	F00032
# of Openings	1
Yearly Salary Range / Hourly Range	\$55,668.00 - \$83,772.00
Position Status	Tenured Track
EEO Job Category	Faculty & Other Instructional Staff
Employee Group	Full-Time Faculty
Department	L7001-Counseling
Duties and Responsibilities	In addition to contractual duties for this position which will include counseling and program coordination, all faculty are expected to participate actively in their disciplines, in their departmental activities and in the general intellectual life and governance of the college. Part of the counseling assignment may be in the evening program. Duties and responsibilities include but are not limited to: <ol style="list-style-type: none"> 1. assisting students with decision-making and the exploration of their educational, career, and personal goals; 2. working with students to develop educational plans; 3. adhering to the schedule that has been developed with the Department Chairpersons, which may include individual student appointments, drop-in

	<p>assignments, workshops, and weekend and/or evening assignments;</p> <p>4. collaborating with instructional faculty in support of the goals of the institution;</p> <p>5. participating in the college governance process, including attendance at all department and division meetings, and serve on college wide committees;</p> <p>6. promoting the philosophy that integrates counseling and mentoring to support student learning;</p> <p>7. participating in required training and activities such as conferences, regional meetings, outreach, orientations for students, community activities & social/cultural events, field trips, mentorship, advisory groups, etc.;</p> <p>8. participating in professional development activities, both departmental and college-wide;</p> <p>9. creating a positive environment that provides students with the support/motivation likely to enable them to transfer;</p> <p>10. maintaining current knowledge of counseling techniques and other effective student support intervention strategies;</p> <p>11. engaging in outreach targeting feeder high schools and community groups;</p> <p>12. maintaining appropriate standards of professional conduct and ethics;</p> <p>13. performing other related duties as assigned.</p>
Minimum Qualification-Education/Experience	<p>The applicant must possess one of the following qualifications:</p> <ol style="list-style-type: none"> 1. A master's degree from an accredited college/university in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling (Note: A bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist [MFT] is an alternative qualification for the Counseling discipline.) OR 2. A valid California Community College Instructor Credential authorizing full-time counseling OR 3. The equivalent. (If you believe you meet the minimum qualifications via equivalency, please fill out the equivalency petition form contained in the application packet.) <p>Please Note: If you do not meet the minimum qualifications EXACTLY or if you're unsure whether or not your degree meets the minimum qualifications, you MUST complete the equivalency form by downloading the form on our webpage at: http://www.4cd.edu/career/forms/MastersDegreeEquiv.pdf.</p>
Desirable Qualifications	<ul style="list-style-type: none"> • At least one year of recent experience, post Master's degree, working as a counselor in a California community college. • Knowledge of the California community college transfer process to public and private four year institutions both within and outside of California. • Demonstrated sensitivity to and ability to motivate and work with first-generation college students and community college students of diverse ethnic and socio-economic backgrounds, cultures, preparation, learning styles, and/or abilities. • Ability to develop and provide high impact, intrusive, and innovative support to underrepresented students in a cohort setting (such as first-year experience programs, learning communities, etc.) • Experience teaching and designing curriculum for college courses and/or workshops in areas such as transfer preparation, college success, career exploration, orientation to college, and personal development. • Demonstrated experience integrating technology into the educational counseling and instructional process. • Excellent communications skills, interpersonal skills and emotional intelligence. • Creativity and eagerness to work with an innovative team on the development of new programs and strategies for serving and supporting students.
Job Open Date:	06/12/2014
Job Close Date:	07/07/2014
Open Until Filled	No
Employment Begins:	Fall Semester 2014
# of Months	10
Diversity Statement	<p>The Contra Costa Community College District does not discriminate against any applicant for employment on the basis of race, religion, color, national origin, ancestry, physical or mental disability, medical condition, marital status, age, sex, or sexual orientation. This prohibition against unlawful discrimination extends to any person who is perceived to have any of the above characteristics or who is associated with someone who has, or who is perceived to have, any of those characteristics.</p>

Employee Benefits	<p>Membership in State Teachers Retirement System (STRS) District-paid benefits (employee contributes 6%) for employee and dependents/domestic partners include:</p> <ul style="list-style-type: none"> • Medical (Anthem Blue Cross or Kaiser) insurance including chiropractic services • Dental and vision • Flexible spending (125) plan • Life and long-term disability insurance • Employee Assistance Program • Deferred compensation (403b and 457) • Sabbatical Leave <p>Additional Benefits: The District also offers eligible faculty employees, travel assistance plan, retiree benefits, and employee discounts on health memberships.</p> <p>The United Faculty positions are within a collective bargaining unit. United Faculty employees are required to join the union or pay an equivalent service fee. The monthly contribution is an agency fee of .55 % of gross pay + \$2.50.</p>
How to Apply	<ol style="list-style-type: none"> 1. Interested applicants must submit all of the application materials online to be considered for this position. We do not accept hand-delivered, e-mailed, faxed or postal mailed application packets. 2. It is your responsibility to ensure that all application materials are received on or before the closing date. Our application deadline time is 11:59pm on the specified closing date. 3. You should submit an unofficial transcript for screening purposes. If you do not have electronic version of the transcript required for the position, you can have it scanned by a Staples, Office Max or Office Depot, etc. All applicants will have an opportunity to upload transcripts when completing our online application process. You should be prepared to provide an official transcripts prior to employment start date should the position be offered. 4. If you do not possess the required educational degrees and are applying under the equivalency process, you bear the responsibility of submitting the District's Equivalency Application. Equivalency applications with supporting documentation should be submitted when 1) degrees are not in exact discipline required; 2) degree is in progress; 3) degrees were earned at a college or university outside of the United States. All applicants will have an opportunity to upload an equivalency form for evaluation by a college equivalency committee when completing our online application process. 5. Applicants with foreign degrees must provide official certification of equivalency to United States degrees. An approved National Association of Credential Evaluation Services (NACES) agency must evaluate your course work. All applicants will have an opportunity to upload a foreign degree evaluation for review of by a college equivalency committee when completing our online application process. Please read more details in the Foreign Degree and Credit Statement section of the job announcement. 6. Documents uploaded online must be the actual documents to be considered for review. Do not upload a "placeholder" document. Applications with placeholder documents are considered incomplete and will be rejected. Only upload the required documents, other materials can be presented if you are selected for an interview. 7. All application materials become the property of the district and will not be returned or duplicated.
Selection Process	<p>Applications will be screened to ensure the applicant meets the minimum qualifications as stated in the job announcement.</p> <ol style="list-style-type: none"> 1. The applications, cover letters, answers to required supplemental questions, resumes, unofficial college transcripts, and other supporting materials submitted by all qualified applicants will be reviewed by a screening committee. Those who are deemed to possess the highest degree of desirable qualifications will be invited to the college at their own expense. 2. During the campus visit, each applicant will be interviewed and may be asked to conduct a demonstration appropriate to the discipline. Selected interviewees may be invited to present an entire lecture in front of a class. Responses to the interview questions and demonstration will be rated by the interview committee. 3. Based upon the overall rating, a small number of applicants will be invited at their own expense to the campus for an interview with the college president and vice president of instruction. 4. After consultation with the interview committee, the college president will make the final recommendation for employment to the chancellor and the governing board of the Contra Costa Community College District. 5. Upon hire, the successful candidate must meet the conditions of employment. Finalists must provide verification of transcripts. TB test, physical examination, fingerprinting/conviction clearance and proof of identity and eligibility to work in the United States.
Foreign Degree and Credit Statement	<p>In accordance with the United Faculty Contract, Article 20.3.1.3.2, all foreign degrees and credits used to meet the minimum qualifications must be evaluated by an approved National Association of Credential Evaluation Services (NACES) agency</p>

	www.naces.org prior to the implementation of the equivalency process. Please upload your evaluation with your application when you apply for this position. We cannot accept foreign degree evaluations after the closing date
ADA Accommodations	<p>Request For Reasonable Accommodation</p> <p>Medical Verification</p> <p>Candidates with legally defined disabilities may request reasonable accommodations by notifying the Human Resources Department by the deadline date. Candidates will be required to supply documentation supporting the need for the accommodation when the request is made. Please complete the forms provided in the links above and email to slever@4cd.edu</p>
Quick Link	http://www.4cdcareers.net:80/postings/2103
About Us	<p>About the District</p> <p>Contra Costa Community College District (CCCCD) is located in Contra Costa County in the beautiful and diverse San Francisco East Bay area. Contra Costa County has approximately one million residents, living within 720 square miles. The county is diverse in business, population, and wealth.</p> <p>CCCCD first opened its doors in 1949. It is the second oldest and eighth largest multi-college community college district in California. The county population is served by Contra Costa College in San Pablo, Diablo Valley College in Pleasant Hill, Los Medanos College in Pittsburg, in addition to the Brentwood Center, and San Ramon Campus. The District Office located in downtown Martinez, supports the mission and functions of the colleges.</p> <p>Contra Costa College</p> <p>Contra Costa College is a dynamic, comprehensive community college with a diverse student population. The institution has served the communities of West Contra Costa County for more than 59 years. Most of the 8,500-plus students who attend the college come from local communities, but many also come from neighboring communities and from countries throughout the world. The college offers certificates and degree programs in 70 areas. It prepares students for immediate employment and for transfer to four-year colleges and universities. Faculty and staff are proud to be affiliated with an institution that has a tradition of excellence and a reputation for educating students to live and work in a diverse global environment.</p> <p>Diablo Valley College</p> <p>Diablo Valley College is a large suburban community college, approximately 25 miles east of San Francisco in Contra Costa County. One of three colleges in the Contra Costa Community College District, DVC enrolls approximately 20,000 students, about 40% who come from groups historically underrepresented in higher education. DVC ranks consistently as one of the most successful transfer institutions in California and also offers a wide range of highly respected occupational programs leading to certificates or degrees. The faculty is known for its intellectual vitality and deep commitment to the success of its students.</p> <p>Los Medanos College</p> <p>Los Medanos College, opened in 1974, is the newest campus of the Contra Costa Community College District. The college prepares students to excel and succeed economically, socially and intellectually in an innovative, engaging and supportive learning environment. LMC provides quality programs and state-of-the-art facilities to serve the needs of a rapidly-growing and changing East County while enhancing the quality of life of the diverse communities it serves. Los Medanos College is known for its transferable general education program and career technical programs strongly connected with local business and industry. The college serves approximately 10,000 students.</p>
Special Instructions to Applicants	Note: Initial interviews will be scheduled for 7/21/14, and final interviews for 7/23/14 and 7/24/14; interview dates are not flexible. Screening interviews must be conducted in person at the Los Medanos College campus.

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you hear about this employment opportunity?

- Newspaper
- Chronicle for Higher Ed
- Contra Costa Community College Web Site
- District Office email to employees
- InsideHigherEd.com
- HigherEdJobs.com
- Referral
- State Chancellors Registry
- HispanicsInHigherEd.com
- AsiansInHigherEd.com
- BlacksInHigherEd.com
- Tribal College Journal
- Indeed.com
- Monster.com
- Other Job Board
- Other

2. * If you answered Other or Other Job Board, please elaborate:

(Open Ended Question)

3. * Please describe how you meet the qualifications: A master's degree from an accredited college/university in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling (Note: A bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist [MFT] is an alternative qualification for the Counseling discipline.) OR a valid California Community College Instructor Credential authorizing full-time counseling OR the equivalent.

(Open Ended Question)

4. * Please describe your recent experience, post Master's degree, working as a counselor in a California community college. Please describe your knowledge of and experience working with the transfer processes in the California community college and university systems.

(Open Ended Question)

5. * Please describe your experience teaching and designing curriculum for college courses and/or workshops in areas such as transfer preparation, college success, career exploration, orientation to college, and personal development.

(Open Ended Question)

6. * Please describe your approach to motivating and working with first-generation college students in a highly diverse community college environment.

(Open Ended Question)

7. * Please describe the types of strategies you would employ to provide high impact, intrusive, and innovative support to underrepresented students in a cohort setting.

(Open Ended Question)

8. * Please describe your experience using technology and online services in a counseling and student services setting (such as electronic educational planning, CSU Mentor, Assist.org, Retention Alert, etc.).

(Open Ended Question)

Required Documents

Required Documents

1. Cover Letter
2. Resume
3. Unofficial Transcript

Optional Documents

1. Application for Equivalency
2. Other Certification
3. Unofficial Transcript 2
4. Unofficial Transcript 3
5. Unofficial Transcript 4
6. Foreign Degree Evaluation Form