Plan for All Student Services Engagement  
Fall 2012

I. All Student Services Meeting
   A. **Theme:** Crisis Management & Response Professional Development/Training
   B. **Proposed meeting dates/time:**
      1. Thursday, October 18 or 25; overlapped with usual Counselor meeting time, 11:30 – 1:30 or noon – 2:00.
      2. Follow-up meeting in late November or early December
   C. **October Meeting Proposed Agenda:**
      - Lunch (potluck) 20 minutes
      - Welcome/Introduction of Agenda 10 minutes
      - Training/Speaker 45 minutes
      - Questions/Wrap-up/Next Steps 15 minutes
   D. **November or December Meeting:**
      1. Small group work
      2. Create action plan/practical steps for handling crisis situations

II. Information Sharing
   A. From now until end of semester – each week two or three programs/services provide updates to all in Student Services about latest projects, initiatives, major changes
   B. Updates to be sent via email
   C. Managers to agree on schedule of timing for updates to be sent

III. Objectives
   A. Staying connected, share latest information
   B. Community-building
   C. Build awareness, develop skills to respond to growing concerns, issues related to student behavioral problems