

**Documenting the Institutional Dialogue on Assessment of Student Learning**

**12/17/08**

**Committees/Task Force:**

What	When	Who	Purpose	Outcomes/Results
Academic Senate Task Force on Assessment	Fall 2002 through Spring 2004	Senior Dean of Liberal Arts and Sciences, Dean of Liberal Arts and Sciences, 7 faculty	Research assessment models and make a recommendation to the Academic Senate.	Resolution adopted by the Academic Senate that created the Teaching and Learning Project.
Curriculum Committee	Spring 2004 through Spring 2005	Senior Deans from Liberal Arts and Sciences and Student Services, faculty representatives from Liberal Arts and Sciences, Occupational Education, Computer Fields, Math, English, Counseling/Student Services, Online Committee, and the Library, student representative	Research models of course outlines that integrate SLOs.	Resulted in a revision of the COOR form that requires course-level SLOs be aligned with Institution-level and Program-level SLOs.
Planning Committee	Spring 2006	Campus researcher, Dean of Liberal Arts and Sciences, 2 faculty, 2 classified staff, 2 students	Integrate SLO cycle into program review	Program-level SLOs and associated assessment plan is required for FA 06 program review cycle
Occupational Education Committee	Fall 2004 through Spring 2005	Faculty representatives from Occ. Ed. departments, Dean of Occupational Education	Develop Institution-level SLOs for Occupational Education	Five Institution-level SLOs for Occupational Education (approved by TLP and Curriculum Committee SP 05; presented to Academic Senate in FA 05); approved TLP draft of incorporating assessment into committee charge (SP 06)
	Fall 2006	Faculty representatives from Occ. Ed. departments, Dean of Occupational Education	Presentation on CORE indicators; collaborative review of SLO assessment plans for 7 Occ. Ed. Program Reviews	Began development of a Occ. Ed. research agenda to track LAC completion
General Education	Fall 2004	Faculty representatives from some of	Develop Institution-level SLOs	Five Institution-level SLOs

Committee	through Spring 2005	the GE “boxes”, Senior Dean and Dean of Liberal Arts and Sciences	for General Education based on GE criteria approved by the Academic Senate in 1998	for General Education (approved by TLP and Curriculum Committee SP 05; presented to Academic Senate in FA 05); approved TLP draft of incorporating assessment into committee charge (SP 06)
Developmental Education Committee	Fall 2004 – current	Faculty representatives from English, Math, and Counseling, Reading and Writing Center Coordinator, Senior Deans for Liberal Arts and Sciences and Student Services	Develop Institution-level SLOs for Developmental Education; conduct assessment in developmental math and English courses and use results for improvement	Five Institution-level SLOs for Developmental Education (approved by TLP and Curriculum Committee SP 05; presented to Academic Senate in FA 05); continues to review assessment results in developmental courses and to coordinate staff development and counseling interventions, etc. in response to assessment results; approved TLP draft of incorporating assessment into committee charge (SP 06)
Student Services Advisory Committee	Fall 2004 – current	Majority of Student Services staff and faculty	Orient Student Services to SLO cycle, develop Institution-level SLOs for Student Services	Two Institution-level SLOs for Student Services
Teaching and Learning Project	Fall 2004 – current	Faculty Chairs of GE, DE, and Occ. Ed Committees, faculty representative from Student Services, Senior Deans for Liberal Arts and Sciences and Student Services, librarian, other interested faculty	Coordinate college-wide assessment efforts	Assessment pilots in five areas: GE (FA 04-present), DE (FA 03-present), Occ. ED (SP 06), Student Services (FA 06), Library and Learning Support

				Services (FA 05). Feedback to departments on SLOAC portion of program review
Library and Learning Support Services Committee	Spring 2006	Director of Reading and Writing Center, Tutor Coordinator, lab coordinators (math, computer science), librarian, Senior Dean of Institutional Technology	Develop Institution-level SLOs for L&LSS	Five institution-level SLOs for L&LSS
	Fall 2006			

### Collegewide Outreach

What	When	Who	Purpose	Outcomes/Results
College Assembly on Accreditation, Assessment, the Teaching and Learning Project, and the new course outline of record	Fall 2004	All college personnel invited; approximately 30 attended	Dialogue with college community about accreditation standards and Teaching and Learning Project's assessment pilots; report on Curriculum Committee's work on integrating SLOs into course outline form	For attendees, questions about accreditation, assessment, and new course outline form answered
Flex Activities	Summer 2005	Faculty from Biological/Physical Sciences, English, Math, Occ. Ed.	Dialogue about Teaching and Learning Project's assessment pilots; "how to" session on completing the new course outline form	For attendees, questions about accreditation, assessment, and new course outline form answered
Workshop for Department Chairs on writing Program-level SLOs	Spring 2006	8 faculty from Child Development, Journalism, Behavioral Sciences, DSPS, Academic Senate VP, Nursing	"how to" session to help department chairs develop strategies for facilitating the development of program-level SLOs in their departments	Participants located resources pertinent to writing PSLOs in their disciplines and analyzed examples; Q&A
Presentations to Occ. Ed. Committee, Classified Senate, Shared Governance Council on Teaching and Learning Project's assessment	Spring 2006	Occ. Ed. Committee (9 Occ. Ed. faculty), Classified Senate, SGC	Inform college community and get feedback; stimulate interest in new assessment pilots	Q&A

work				
Presentation to Academic Senate	Fall 2006	10 faculty senators	Discussion of next steps in institutionalization of assessment efforts: empowered committees	Q&A
College Assembly	Fall 2006	All LMC staff and faculty (75 attendees)	Update on campus assessment work	Q&A
Board Reports	Spring 2006 and 2007 and Fall 2008	CCCCD Board, Chancellor, college presidents	Update on campus assessment work	Used Slark rubric to assess college progress on assessment
Presentation to Academic Senate	Spring 2008	Faculty senators, Chairs or representatives from the following committees: DE, GE, Occ. Ed, Student Services, Library and Learning Support Services; Senior Dean of Instruction	Update on college-wide assessment work that is coordinated by the Teaching and Learning Project	For attendees, questions answered; agreement that the Academic Senate will appoint members to the GE Committee; agreement for more frequent updates.
Presentation to Academic Senate	Fall 2008	TLP Coordinator attended 3 meetings of Senate	Prepare for transition to new TLP Coordinator; presented statewide Senate paper "Agents of Change" ; participated in discussion and made recommendations on next coordinator position	Senate voted to recommend to college administration that we have a full time faculty position for TLP coordinator that would not rotate, but would provide support for faculty leadership in the "Big 5" areas which are positions that rotate.
Opening Day for January 2009	Spring 2009	TLP Coordinator and Planning Committee chair/Dean of LS met with College President to plan Opening Day presentation/workshops Trained facilitators to lead sessions on assessing goals of Educational Master Plan ( Dec.08)	Increase understanding of assessment at institutional level.	

### Departments/Programs

Fall 2002-present	English Department		Develop course and program-level SLOs to integrate reading and writing into the developmental curriculum	
Fall 2003-present	Math Department	6 math faculty	Develop course and program-level SLOs for developmental math courses	New course outlines for M 9, 12, 25, 30
Fall 2006	All programs		Program review: develop program-level SLOs and assessment plans	
Fall 2007	All programs		Program review: update assessment plans in response to TLP feedback	
Fall 2008	Occupational Ed	2 faculty leads for assessment	Faculty leads consulted with faculty in each oc.ed. program in doing their program reviews and assessment plans.	Program reviews and assessment plans submitted.

### Conferences/workshops on assessment:

When	What	Who	Purpose	Outcomes/Results
Spring 2002	California Assessment Institute	Dean of Research and Planning, 5 faculty	Gather resources to inform initial campus efforts in assessment	Presentation to the Academic Senate on assessment; study group on assessment began meeting
Summer 2002	AAHE Assessment Conference	College President, Dean of Liberal Arts and Sciences, Campus Researcher, 5 faculty	Gather resources to inform initial campus efforts in assessment	Resolution to the Academic Senate for the formation of an Assessment Task Force
Fall 2002	RP Group assessment workshop	Senior Dean of Liberal Arts and Sciences, Dean of Liberal Arts and Sciences, Director of Enrollment Management, 5 faculty	Inform campus leaders about best practices in assessment	Report to Academic Senate Task Force on types of assessment models
Spring 2004	RP Group "intermediate level" assessment workshop	Senior Dean of Liberal Arts and Sciences, Dean of Liberal Arts and Sciences, 3 faculty	Inform campus leaders about best practices in assessment	Report to Academic Senate Task Force on "sustaining the dialogue"
Spring 2005	Assessment Workshop for Occupational Educators	Vice President, Senior Dean of Occupational Education, 3 faculty	Inform Occ. Ed. faculty and managers about assessment	Report to Occupational Education Committee and Teaching and Learning Project Committee
Fall 2006	Strengthening Student Success Conference	Co-coordinators of TLP	Present LMC work on DE and GE SLO assessment; attend other sessions with a focus on Student Services and	Positive feedback from conference participants about both presentations; sharing of info on

			Biology	Student Service assessment with LMC EOPS manager
Spring 2007	Academic Senate Accreditation Conference	Co-coordinators of TLP, LMC Academic Senate VP	Present LMC work on GE SLO assessment; attend other sessions to update LMC Academic Senate on state-wide assessment efforts	
Fall 2007	Strengthening Student Success Conference	Co-coordinators of TLP, GE Chair	Present LMC work on DE and GE SLO assessment	
Spring 2008	Regional workshop for SLO Coordinators	Coordinator of TLP and a librarian	Collaborate with other SLO Coordinators	