

CAREER TECHNICAL EDUCATION COMMITTEE MINUTES OF November 26,2013

Tawny Beal, Shirley Baskin, Cecil Nasworthy, Jason Dearman, Kiran Kamath, David Wahl, Len Price, Cindy McGrath, William Cruz, , Mike Grillo :Natalie Hannum, Christine Park, Joe Meyer, Clayton Smith, Debbie Wilson				
Agenda item	Topic/Activity	Lead	Time	Follow up notes:
1.	Welcome	Mike	12:30-12:35	Natalie requested the next meeting to address 1. Grant funding 2. Allocation of SB 70 funding 3. Outreach template and pathways and 4 David will assist with workforce development. S. Baskin notified all of a FLEX opportunity to be held in early spring 2014 (January 8 at 10:30 am) where instructors can schedule time with their respective counselors. Each instructor should prepare a 1 page synopsis of their program This item should be sent directly to Shirley prior to January 8, 2014
2.	CTE schedule for Spring Semester 2014	Mike	12:35-12:40	Mike will have a schedule for distribution at next meeting
3.	CTE representation on out campus communities	Mike	12:40-12:50	Discussion on how our current CTE committee can cycle thru rotations serving on other campus committees. Further discussion to be held
4.	Making a successful student	Mike	12:50-13:55	Mike briefly discussed his EMS program weighing the merits and steps in place to assist students navigate. He also mentioned some statistics about the success rate of this course
5.	Achievement Standards	Kiran	12:55-13:20	Kiran provided a handout of the institution set standards for satisfactory performance of student success. 1. Tailored to the institution and mission 2. Accreditors are required to assess these standards 3. Accrediting agencies are required to examine and evaluate. LMC will need to establish a bench mark of student achievement and learning. Kiran recommended that all programs

				place a tab of success stories on their webpages (bragging rights). A draft form listing these standards was circulated and any dept., chair wishing to make further recommendations on this draft should contact Laurie Huffman, their dean and Kiran Kamath
	Future agenda topics			please submit any future agenda topics to Mike via email
				Next meeting December 10, 2013

CTE meeting dates planned for Spring Semester 2014

1. January 28, 2014
2. February 25, 2014
3. March 11, 2014
4. March 25, 2014
5. April 8, 2014
6. April 22, 2014
7. May 6 , 2014