

2009-2010 ANNUAL PLANNING CALENDAR

	August	Sept	October	November	December	January	February	March	April	May
Planning Meetings		9/4	10/2	11/6	12/4		2/5	3/5	4/2	5/7
Annual Program Review & Planning Progress: Instructional Student Services Support Services Administrative			Send out Oct 3rd with TLP feedback to instructional & student service programs.	Progress reports due Nov 26th			Revise Instr, Admin, Sup templates	Continue revision of templates	Student services template revision	
Resource Allocation Process		9/22 Send Prog Imp & Dev project evaluation forms	10/24 Program Imp & Dev evaluations due		12/19 RAP proposals due to managers	1/21 Cabinet discusses proposals	2/17 Program Imp/dev and Class staff allocation proposals due to Business Office	3/31 president notifies college community of results →		
Educational Master Plan			EMP Implementation: activities, outcomes, lead, timeframe & cost	EMP Effectiveness Indicators identified		College community: Goals, objectives & measures	Revise objectives and measures	College assembly: review goals & objectives		
SGC								Planning retreat	Planning report – approve templates	

