

# ALOHA !



# Unit / Program Review Destinations:

## I. Objectives



## II. Rationales



## III. Activities



# I. Objectives



# I. Objectives

## *What are they?*

- *specific, measurable statements of what is to be accomplished within a relatively short & well defined timeline.*



# I. Objectives

Objectives should be **SMART**:

<b><u>S</u>PECIFIC</b>	<ul style="list-style-type: none"><li>• <i>Each objective has 1 key result</i></li></ul>
<b><u>M</u>EASURABLE</b>	<ul style="list-style-type: none"><li>• <i>Each objective is a statement whose attainment can be measured</i></li></ul>
<b><u>A</u>TTAINABLE</b>	<ul style="list-style-type: none"><li>• <i>Each objective is realistic in terms of the available resources</i></li></ul>
<b><u>R</u>ELEVANT</b>	<ul style="list-style-type: none"><li>• <i>Each objective is central to the goal of the District, College, &amp; the unit/program</i></li></ul>
<b><u>T</u>IMELY</b>	<ul style="list-style-type: none"><li>• <i>Each objective should be able to be accomplished within the timeframe established</i></li></ul>

# Example #1 (Instructional)

## OBJECTIVE

- By the end of Spring 2013, improve success & completion rates for our students, particularly African-American students



## Example #2 (Student Services)

### OBJECTIVE

- Through the Spring 2013 semester, continue development & refinement of the Transfer Academy program to add additional cohorts annually (approx. 100 students each).



## Example #3 (Administrative)

### OBJECTIVE

- During Spring 2012, revenues to support college priorities will be increased by the foundation & by private grant funds.





## II. Rationales



## II. Rationales

### *What are they?*

- *descriptions of the documented need of the specific objective.*
- *The rationale may also provide data both supporting the need, and establishing a baseline for improvement.*



# Example #1 (Instructional)

## OBJECTIVE

- By the end of Spring 2013, improve success & completion rates for our students, particularly African-American students

## RATIONALE

- We do not understand why our "Skill Attainment" Core Indicator data declined in 2007-2008 and 2008-2009. Our skill attainment did not remain proportional to our significant enrollment growth.



## Example #2 (Student Services)

### OBJECTIVE

- Through the Spring 2013 semester, continue development & refinement of the Transfer Academy program to add additional cohorts annually (approx. 100 students each).

### RATIONALE

- By adding additional cohorts and refining the program, we will be able to serve more students and support a large group of students (300-400+) towards transfer. The ultimate goal is a significant increase in transfer rates for LMC - specifically for historically underrepresented students.



## Example #3 (Administrative)

### OBJECTIVE

- During Spring 2012, revenues to support college priorities will be increased by the foundation & by private grant funds.

### RATIONALE

- Maximum use of grant funds has been identified as a priority of budgeting by the President's Cabinet.



# III. Activities



# III. Activities

## *What are they?*

- *The specific actions to be taken by the unit / program that will lead to the attainment of the objective.*



# Example #1 (Instructional)

## OBJECTIVE

- By the end of Spring 2013, improve success & completion rates for our students, particularly African-American students

## RATIONALE

- We do not understand why our "Skill Attainment" Core Indicator data declined in 2007-2008 and 2008-2009. Our skill attainment did not remain proportional to our significant enrollment growth.

## ACTIVITIES

- Fall 2012 - Conduct a CUE study to drill deeper into our department data to better understand factors contributing to the decline of skill attainment.
- Spring 2013 - Seek out professional development opportunities to build faculty skill to promote student skill attainment.



## Example #2 (Student Services)

### OBJECTIVE

- Through the Spring 2013 semester, continue development & refinement of the Transfer Academy program to add additional cohorts annually (approx. 100 students each).

### RATIONALE

- By adding additional cohorts and refining the program, we will be able to serve more students and support a large group of students (300-400+) towards transfer. The ultimate goal is a significant increase in transfer rates for LMC - specifically for historically underrepresented students.

### ACTIVITIES

- Develop specific program outcomes & assessment methods.
- Structure the 2nd & 3rd year components of the program.
- Investigate possible pre-Academy activities & programs.
- Revise our recruitment methods.
- Coordinate with other campus entities, including Leadership, Community Involvement, & English, Math, Biology, & Communications departments.

## Example #3 (Administrative)

### OBJECTIVE

- During Spring 2012, revenues to support college priorities will be increased by the foundation & by private grant funds.

### RATIONALE

- Maximum use of grant funds has been identified as a priority of budgeting by the President's Cabinet.

### ACTIVITIES

- Foundation: Train the board & foundation staff on giving strategies, set goals for board (of at least \$20K), & conduct research of foundations to increase funding for capacity-building of the foundation.
- New Grant opportunities will be researched and proposals will be developed for grants (a minimum of \$500K) which could fund college priorities which have a college "champion" & are documented by research, program review or other planning process.

# Unit / Program Review Destinations:

## OBJECTIVE

- *specific, measurable statements of what is to be accomplished within a relatively short & well defined timeline.*

## RATIONALE

- *descriptions of the documented need of the specific objective.*
- *may provide data both supporting the need, and establishing a baseline for improvement*

## ACTIVITIES

- *The specific actions to be taken by the unit / program that will lead to the attainment of the objective.*

