

Los Medanos College
Program Review Assessment Rubric

Program review section	Institutional Expectations		
	Does not meet	Meets	Exceeds
General	<ul style="list-style-type: none"> • No mission statement included or statement does not describe program • Description is missing or incomplete • Permanent program members are missing 	<ul style="list-style-type: none"> • Mission Statement accurately describes the program in question • Description is complete • Program members are listed (all permanent) 	<ul style="list-style-type: none"> • Mission Statement is well written and is linked to the college mission statement • Description is complete • All program members (including part time members) are listed • URL is up to date
2009/2010	<ul style="list-style-type: none"> • Status updates are in some cases missing • Reasons for progress are either missing or not described clearly • Program improvements corresponding to completed objectives are omitted 	<ul style="list-style-type: none"> • Each objective's status is updated with reasons for progress given • Program improvements (if applicable) are listed 	<ul style="list-style-type: none"> • Each objective's status is updated with valid reasons for progress • Program improvements (if applicable) are supported by evidence and connect to student learning and success or support of college services
2010/2011	<ul style="list-style-type: none"> • Status updates are in some cases missing • Reasons for progress are either missing not described clearly • Program improvements corresponding to completed objectives are omitted 	<ul style="list-style-type: none"> • Each objective's status is updated with reasons for progress given • Program improvements (if applicable) are listed 	<ul style="list-style-type: none"> • Each objective's status is updated with valid reasons for progress • Program improvements (if applicable) are supported by evidence and connect to student learning and success or support of college services

<p>2011/2012 Objectives</p>	<ul style="list-style-type: none"> • Objectives are either missing, unclear, unattainable, or impossible to measure • There are clear areas of program need that are not being addressed by any objectives • The timeline is missing or unreasonable • There are far too few objectives for the needs and size of the unit/program 	<ul style="list-style-type: none"> • Objectives are measurable and address the needs of the unit/program • The timeline for completion is given • The number of objectives is reasonable according to the needs and size of the unit/program 	<ul style="list-style-type: none"> • Objectives are clear, specific, attainable, benchmarked (if applicable) and measurable • The timeline for completion is reasonable • The number of objectives is appropriate to the needs and size of the unit/program
<p>2011/2012 Rationale</p>	<ul style="list-style-type: none"> • Rationale is either missing, or unclear • Objectives do not directly tie to the mission of the program/unit and of the college • There is an insufficient amount of analysis of program/unit needs and rationale is not evidence based 	<ul style="list-style-type: none"> • Objectives are tied to the mission of the program/unit and of the college • Analysis of program/unit needs is clearly communicated • Desired program improvements are identified 	<ul style="list-style-type: none"> • Objectives are clearly related to the mission of the program/unit and of the college • Rationale is based upon cited evidence and analysis of program/unit needs • Desired program improvements are clearly identified
<p>2011/2012 Activities</p>	<ul style="list-style-type: none"> • Activities are either missing or do not directly support the corresponding objective • Timeframe for completion is not well defined or unreasonable • Resources needed are either not clearly described or do not directly support the completion of the objective 	<ul style="list-style-type: none"> • Activities listed relate to the corresponding objective • A timeframe for completion of activities is given • Resources needed for the activities are described 	<ul style="list-style-type: none"> • Activities listed directly relate to the corresponding objective • The timeframe given for the completion of the activities is appropriate • The members of the unit/program are comprehensively represented in their involvement • Resources needed for the activities are clearly identified