

SHARED GOVERNANCE COUNCIL Minutes

DATE: April 25, 2011 TIME: 1:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Diaz, Goodin, Kamath, Kohler, Livingston, Placzkiewicz, Rust, Schmidt, Townsend, Villegas.

MEMBERS ABSENT: Richards

FACILITATORS: Cutler, Goodin

GUESTS: Gil Rodriguez, Nick Garcia, Ryan Pedersen, Mike Becker, Clint Ryan, Mary Oleson

| <i>Item #</i> | <i>Topic/Activity</i> | <i>Follow-up</i> |
|------------------------|--|------------------|
| STANDING ITEMS: | | |
| | <p>Public Comment – Janice Townsend reported the successful completion of the Child Development – Staff Training RAP project approved last year. Both Janice and Angela Fantuzzi are now certified. Janice thanked the SGC for having approved the funding for this project</p> | |
| 1. | <p>Approve: Agenda: April 25, 2012 – agreed to move agenda item 12 before item 5. Agenda was approved</p> <p>Minutes: April 11, 2012 – minutes approved with changes already submitted to Eileen</p> | |
| 2. | <p>Report on Follow-up Items From Previous Meeting - none</p> | |
| 3. | <p>Constituency Report Outs:</p> <ul style="list-style-type: none"> • President – (1) The Governing Board is holding its study session on the 12-13 budget at LMC today. The Board will review a parcel tax or bond issue. A parcel tax would generate \$3.2 million annually and could be used to generate additional sections. A bond must be used for facilities projects. (2) The Chancellor’s Cabinet is reviewing options to consolidate functions district-wide to reduce budgets. Options would be implemented no earlier than 13-14. DVC has generated a study of placing all their confidential, supervisors, managers and Classified staff on an 11 month work schedule in 13-14 to reduce their budget. This would have a significant district-wide impact on staffing. (3) There are quite a few celebrations scheduled for May. Please take advantage of attending as many as you can, including graduation. And there is an informal retirement recognition event on May 7. (4) Richard thanked the SGC for its support the past one and three quarter years. Richard was unsure how the role of the SGC might change under the leadership of the new president. (5) Richard was asked about potential Classified layoffs. Richard clarified previous statements to the SGC that given salaries and benefits comprise about 90% of the total budget, there would need to be staffing reductions. Richard also added this year that the impacts from layoffs were much less than in prior years – no one would lose a position in the District. There will be a special Board meeting on May 9th to approve Classified layoffs. | |

SHARED GOVERNANCE COUNCIL Minutes

DATE: April 25, 2011 TIME: 1:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Diaz, Goodin, Kamath, Kohler, Livingston, Placzkiewicz, Rust, Schmidt, Townsend, Villegas.

MEMBERS ABSENT: Richards

FACILITATORS: Cutler, Goodin

GUESTS: Gil Rodriguez, Nick Garcia, Ryan Pedersen, Mike Becker, Clint Ryan, Mary Oleson

| | | |
|----|--|--|
| | <p>Senate Report Outs: (2 minutes each)</p> <ul style="list-style-type: none"> ➤ Resolved or Unresolved Issues of major Importance, Announcements which are important to the college as a whole, Written Reports regarding activities sent to Eileen <ul style="list-style-type: none"> • Academic Senate – A GE vote was taken. The Senate is reviewing Sate Senate resolutions, and in particular, ones addressing prerequisites and basic skills. • Classified Senate – Two events were planned – Cinco de Mayo and Staff Appreciation. • Associated Students – The academic competition was a success. The AS is participating in a State general assembly next week. • Curriculum Committee – The Drama AA degree was approved. <p>Ruth asked that each Senate confirm its SGC representatives for next academic year.</p> | |
| | | |
| 4. | Fall 12 Monday Meeting Calendar – The three Senates reported that they had no further changes to the calendar. The calendar was approved; however, Richard pointed out that the new president may make changes to it. | The President’s Office will issue the calendar to the college community. |
| 5. | LMC Strategic Plan – Ryan Pedersen presented the Strategic Plan and how it has been modified since the last time it was presented to the SGC. There was discussion and agreement that Priority #4 addressing African American student success should include activities involving professional development and departmental plans to address cultural competency and contextualize learning. The Plan was approved with the noted changes. | The President will review the Plan and notify the college community of his decision. |
| 6. | Vision 2020 – Kiran Kamath presented the Vision 2020 Plan. The Plan was approved. | The President will review the Plan and notify the college community of his decision. |
| 7. | TAG Committee Report – Mike Becker and Clint Ryan presented the TAG report. | The SGC will review and develop charges for the sub-committee early in the fall. |
| 8. | PDAC Report – Ruth Goodin and Mary Oleson presented the PDAC report. | The SGC will review and develop charges for the sub-committee early in the fall. |
| 9. | Safety Committee Report – Bruce Cutler presented the Safety Committee report. | The SGC will review and develop charges for the sub-committee early in the fall. |

SHARED GOVERNANCE COUNCIL Minutes

DATE: April 25, 2011 TIME: 1:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Diaz, Goodin, Kamath, Kohler, Livingston, Placzkiewicz, Rust, Schmidt, Townsend, Villegas.

MEMBERS ABSENT: Richards

FACILITATORS: Cutler, Goodin

GUESTS: Gil Rodriguez, Nick Garcia, Ryan Pedersen, Mike Becker, Clint Ryan, Mary Oleson

| | | |
|-----------------------|--|--|
| 10. | Sustainability Committee Report - Bruce Cutler presented the Sustainability Committee report. | The SGC will review and develop charges for the sub-committee early in the fall. |
| 11. | <p>RAP Decision – Richard shared his decisions regarding RAP requests:</p> <p>Professional Development for Acceleration – approved for compensation for part-time faculty only, and preferably those with a long term commitment to LMC.</p> <p>Biology Lab Instruction – approved for BIOSC-010 only; the department needs to develop an implementation plan with the Dean.</p> <p>Technology for Classroom Use – approved, the department needs to address all the issues that the SGC raised in its recommendation to the President.</p> <p>Instructional Assistant – Industrial Technology – approved for 32 hours a week for 40 weeks a year.</p> <p>Theater Staging Specialist – approved as an hourly position only for 19 hours for the fall and spring semesters.</p> <p>Instructional Assistant – Center for Academic Support – Given the current budget and staffing of the Center, the department should review its current return on investment for staffing and determine if there is a better staffing configuration that includes this position. The currently hourly position will continue to be funded.</p> <p>Student Services & Instructional Support Coordinator – Student Life – not approved for 12-13.</p> <p>A&R Assistant I & A&R Coordinator – not approved. The department should conduct a study of its current staffing and needs based on appropriate position assignments.</p> <p>Science Lab Technician II – Astronomy – not approved. The department should reassess how it is currently using its two staff positions.</p> | The President will notify the college community, including those projects approved for Perkins IV funding. |
| 12. | SB1440 Degrees: Acting Transfer / Terminal – Nick Garcia presented the degree and TCM for acting, which the SGC approved | |
| STUDY SESSION: | | |
| 13. | <p>SGC Evaluation – Ruth asked the SGC what are their pluses and wishes from this past year. They were:</p> <p>Pluses:</p> <ul style="list-style-type: none"> • Heard from all subcommittees with structured reports • Focus on student success – learned a lot | |

SHARED GOVERNANCE COUNCIL Minutes

DATE: April 25, 2011 TIME: 1:00 TO 4:00.PM.

MEMBERS PRESENT: Adkins, Cea, Columbus, Cutler, Diaz, Goodin, Kamath, Kohler, Livingston, Placzkiewicz, Rust, Schmidt, Townsend, Villegas.

MEMBERS ABSENT: Richards

FACILITATORS: Cutler, Goodin

GUESTS: Gil Rodriguez, Nick Garcia, Ryan Pedersen, Mike Becker, Clint Ryan, Mary Oleson

- | | |
|--|--|
| <ul style="list-style-type: none">• Worked within the goals of the SGC• RAP process worked very well• Good facilitation• Good student participation – presence and at all committees• Good reporting• Got to know the members• Got to see how the college operates <p>Wishes:</p> <ul style="list-style-type: none">• Too much reporting, not enough action• SGC needs more professional development• SGC needs to better communicate with the college community – needs to be an SGC charge next year• SGC needs to be involved in Accreditation• Things got dropped (such as Respect Campus) – acknowledged there are underlying issues that present things from being fully addressed• Need a report on faculty reassigned time• It was a tough year / overwhelming• Need training how to be effective on committees | |
|--|--|

NEXT MEETING: August 22, 2012