

**CLASSIFIED SENATE NOTES**

Friday, February 21, 2014

**Room CORE 420**

**Members Present:** Linda Kohler, Sandi Schmidt, Keith Parsons, Grace Villegas, Angela Fantuzzi, Kathy Cullar, Sylvia Benzler, Annica Soto, Mary Oleson

**Guest:** Richard Livingston

**Members Excused:** Elaine Ortiz, Camme Benzler, Diane Ahlborn, Sharen McLean, Sandra Mills Imelda Lares, Linda Maniscalco, Demetria Lawrence

**Available:** Agenda, and Minutes, Senate Goals, Shared Governance Paper, Standard 4 2<sup>nd</sup> Draft, Budget Assumptions

<b>Agenda</b>	<b>Outcomes</b>
<p><b>Welcome</b> <b>Announcements</b> <b>Public Comment</b></p>	<p>Senate President Linda Kohler called the meeting to order. DUE TO A LACK OF QUORUM, THOSE IN ATTENDANCE AGREED TO CONTINUE WITH DISCUSSION ITEMS. NO ITEMS WITH VOTING INVOLVED OCCURRED.</p> <p>Announcements: Annica Soto announced the following Healthy Lifestyle programs that PDAC is hosting.</p> <ol style="list-style-type: none"> <li>1) Healthy Lifestyle – Hoop it UP through CCCSIG. This is a 4-week program and incentives</li> <li>2) Healthy Meals on the GO Workshop: March 12 at 2 pm</li> <li>3) Employee Veggie Garden: The area has been fenced and a tool box created. The area should be ready to plant by the end of March</li> <li>4) Walking groups are being formed. A survey will be sent out.</li> </ol> <p>No Public comment.</p>
<p><b>A. Agenda</b> <b>B. Minutes</b></p>	<p>Agenda approved as written. Minutes for February 7, 2014 were tabled.</p>
<p><b>Council Business</b></p>	<p><b>A. Chili Cook-off – March 5:</b> IT has been secured for power strips. Big banners are hung around campus. Flyer has been sent out and posted on the website. At the time, there were few entries. Donations are still needed for the drawings. Donation letters have been sent or distributed. If anyone has any items to donate or would like to solicit a favorite business, see Sylvia Benzler. Senate needs to track down the student who has the chili-man from last year. Cornbread donations are needed. Judges have been asked and accepted as well as S. Mills being the runner for the judges. If you can volunteer some time to help that day, please contact S.Benzler.</p> <p><b>B. Kennedy King Scholarship:</b> The Senate has been contacted, again, to see if we would be donating \$300 to the scholarship. All Kennedy King recipients benefit from the Senate donation. Senate could not vote on the donation due to lack of quorum.</p> <p><b>C. Strategic Plan (LMC) Feb. 24 Retreat:</b> The Senate encouraged members to attend the LMC Strategic Retreat on Monday.</p> <p><b>D. Hourly Classified as Reps on Committees:</b> The Senate needs further discussion on this topic. Due to lack of quorum this item could not come to a final conclusion. Some felt it was appropriate Hourlies could be on committees as long as their manager approved and the manager/department paid for their time. The person would also need to be aware of their obligation to report back to the Senate for input. Discussion will continue next meeting.</p> <p><b>E. Shared Governance Position Paper Review Sections 4 &amp; 5:</b> The Senate did not have enough time to discuss.</p> <p><b>F. Review Senate Goals:</b> Senate had a short period of time left and didn't have a quorum to continue the discussion. Some felt the current goals, which expire in 2014, were really values and that objectives should be added under each value. It was agreed that the current goals were still appropriate and good to work on</p> <p><b>G. Chancellor's Chat – March 28 at CCCSIG:</b> The Senate was encouraged to attend the Chancellor's Chat on March 28. Classified Senates Coordinating Council is working with the Chancellor on topics to be covered.</p>

	<p><b>H. ACCREDITATION:</b> Tabled. <b>STANDARD 1:</b> Tabled. <b>STANDARD 2A:</b> Tabled. <b>STANDARD 2B:</b> Tabled. <b>STANDARD 2C:</b> Tabled. <b>STANDARD 3:</b> Tabled. <b>STANDARD 4:</b> Due to lack of time and lack of quorum, the Senate was unable to review the second draft. Senate agreed carry over to next meeting. <b>STEERING COMMITTEE:</b> Tabled.</p> <p><b>I. Other:</b> none</p>
<p><b>Presentation: “How to have bi-directional communication in shared governance by Richard Livingston</b></p>	<p>Richard Livingston gave a presentation to the Senate on bi-directional communication in shared governance. Standard 4 Committee has had meaningful and respectful dialogue over communication in the community. Accreditation is used and needed to move the college forward. The college must be re-accredited. One of the areas of concern is communication and how to improve communication on campus. This idea has come from college assemblies and Standard 4 committee. Shared Governance relies on bi-directional communication (two-way). How do we communicate within constituents and the community? Significant input is given for decisions in regards to the college but someone (college President/Chancellor) has to be held accountable. The president and chancellor should take ALL our input which will lead them to make better decisions. Shared governance and bi-directional communication is time consuming—takes a long time to get things done. The president and chancellor will make the decision. It’s a tricky balancing act being a representative for the Senate or for the college. Input needs to get back to the committee before a decision is made. Individuals have the responsibility to stay informed.</p>
<p><b>Committee Input and Report Outs</b></p>	<p><b>A. District Reports:</b> DGC gave suggestions to the Chancellor on Strategic Plan Draft, BP 1023 Equity in Student Achievement and BP 2059 Diversity. The Chancellor will consider the recommendations and bring back the documents to DGC.</p> <p><b>B. Shared Governance Council:</b> The Council approved the AA degrees in Computer Science and Math. PDAC presented to the Council its charges and recommended charges for the new year. Standard 4 Accreditation made a presentation for acceptance of the work they have completed. SGC will review at next meeting.</p> <p><b>C. Enrollment Management:</b> No meeting.</p> <p><b>D. Safety Committee:</b> No report.</p> <p><b>E. Planning Committee:</b> The committee held a special meeting to plan the three Strategic Plan Retreats. Please plan to attend.</p> <p><b>F. TAG:</b> Tabled.</p> <p><b>G. Distance Ed:</b> Tabled.</p> <p><b>H. IDEA (Institutional Development for Equity &amp; Access):</b> Tabled.</p> <p><b>I. Sustainability:</b> No report.</p> <p><b>J. Professional Development Advisory Committee:</b> Besides the report under announcements, Lynda.com was explained to the Senate. The District has spent \$22,000 for 1600 licenses for employees to use for the next year. These are web-based training opportunities. Mostly tutorial style. The District needs authentication software for the program to work. It has yet to be determined how licenses will be distributed.</p> <p><b>K. For the Good of the Order:</b> none</p>
<p><b>Adjourn</b></p>	<p>The meeting adjourned at 4:35.</p>

Cc: Bob Kratochvil, President  
Academic Senate President  
Associated Students President  
Business Director