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## Professional Development - Workshop Enrollment

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**Los Medanos College**

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<input type="button" value="Enroll"/>	<p><b>FA14-DM24 Journalism Department</b>  <b>Thursday, August 14, 2014 3:00 PM - 5:00 PM</b></p> <p>Presented by: Curtis Corlew, Cindy McGrath            Location: TBD</p> <p>I. Schedule and enrollment            II. Production calendar            III. Scheduling for academic year's JACC conferences            IV. Lab software upgrades and evaluation of new server.</p> <p>Professional Learning (Flex) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>To design and implement a production schedule that aligns with the Academic Calendar</li> <li>To provide competitive opportunities for journalism majors</li> <li>To provide transfer networking opportunities for journalism majors</li> <li>To provide a contemporary and effective production lab for the newsroom</li> </ol>
<input type="button" value="Enroll"/>	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 4:00 PM - 4:50 PM</b></p> <p>Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
<input type="button" value="Enroll"/>	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 3:00 PM - 3:50 PM</b></p> <p>Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
<input type="button" value="Enroll"/>	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 2:00 PM - 2:50 PM</b></p> <p>Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
<input type="button" value="Enroll"/>	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 1:00 PM - 1:50 PM</b></p> <p>Location: L-105</p>

	<p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
Enroll	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 11:00 AM - 11:50 AM</b>  Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
Enroll	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 10:00 AM - 10:50 AM</b>  Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
Enroll	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 9:00 AM - 9:50 AM</b>  Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
Enroll	<p><b>New Shoretel Phone Training</b>  <b>Wednesday, May 14, 2014 8:00 AM - 8:50 AM</b>  Location: L-105</p> <p>A 50 minute sessions is scheduled to review the features and functions of the new phone system. The training will include overview of the different buttons on the phone, use of Directory and how to transfer calls.</p> <p>There will be multiple sessions held on the same day so please choose the one that you are able to attend.</p>
Enroll	<p><b>SP14-46B Connecting with Part-time Faculty – A Focused Conversation on Professional Learning</b>  <b>Tuesday, May 13, 2014 12:00 PM - 2:00 PM</b>  Location: TBD</p> <p>Help LMC help you! Share a meal with your colleagues and discuss ways that LMC could help you grow as a faculty member.</p> <p>Join us for a conversation centered on the part-time faculty experience at Los Medanos College (LMC), hosted by the Professional Development Advisory Committee (PDAC) Teaching and Learning Sub-Committee. The conversation will help LMC form a better picture of how the college can support the professional needs and growth of part-time faculty.</p> <p>We hope to see you there!</p> <p>Questions, contact Clint Ryan, Part-time Faculty and Teaching &amp; Learning Sub-committee member: cryan@losmedanos.edu.</p> <p>Flex Activity Purpose/Goal:</p> <ol style="list-style-type: none"> <li>1. Discover the needs of part-time faculty around professional learning</li> </ol>
Enroll	<p><b>SP14-46A Connecting with Part-time Faculty – A Focused Conversation on Professional Learning</b>  <b>Monday, May 12, 2014 6:00 PM - 8:00 PM</b>  Location: L-109</p> <p>Help LMC help you! Share a meal with your colleagues and discuss ways that LMC could help you grow as a faculty member.</p> <p>Join us for a conversation centered on the part-time faculty experience at Los Medanos College (LMC), hosted by the Professional Development Advisory Committee (PDAC) Teaching and Learning Sub-Committee. The conversation will help LMC form a better picture of how the college can support the professional needs and growth of part-time faculty.</p> <p>We hope to see you there!</p> <p>Questions, contact Clint Ryan, Part-time Faculty and Teaching &amp; Learning Sub-committee member: cryan@losmedanos.edu.</p> <p>Flex Activity Purpose/Goal:</p> <ol style="list-style-type: none"> <li>1. Discover the needs of part-time faculty around professional learning</li> </ol>

Enroll	<p><b>LMC Appreciation Week: Information on Root Beer Float Social (hosted by Classified Senate) and campus-wide Recognition Drawing (Campus-wide hosts)</b></p> <p><b>Friday, April 25, 2014 3:00 PM - 4:00 PM</b></p> <p>Location: I Am An Educator Staff and Faculty Lounge on first floor of College Complex across from Central Services</p> <p>Bring your Appreciation tickets (instructions sent by email and tickets in your campus mailbox) to one of the Recognition Drop boxes located in Central Services, the Library, the Core, or Brentwood by 2 p.m. on Friday, April 25. Drawing will take place at 3:30 p.m. and free Root Beer Floats for all Staff and Faculty being served 3:00 to 4:00 p.m.</p>
Enroll	<p><b>SP14-44 (Variable PD-Flex) Part-Time Faculty Workshop: Know Your Rights, and Responsibilities Hosted by United Faculty, Facilitated by Ursula Velonis and Doug Dildine</b></p> <p><b>Wednesday, April 23, 2014 4:00 PM - 5:30 PM</b></p> <p>Location: Library Community Room L-109</p> <p>Did you know you might be able to collect unemployment benefits during winter and summer breaks?</p> <p>Do you know your Weingarten Rights? Questions about Parity? Preference? Come meet with your United Faculty Part-Time Faculty Representatives who will walk you through the newly revised PT Handbook and answer your questions about all things Part-Time.</p>
Enroll	<p><b>Employee Appreciation Lunch - By Reservation Only. Must register by Friday, April 18, 2014 at 12 noon.</b></p> <p><b>Wednesday, April 23, 2014 12:00 PM - 2:00 PM</b></p> <p>Location: "The Veranda" (the outside area next to the cafeteria)</p> <p>You're invited!</p> <p>Appreciation Lunch</p> <p>For all LMC Classified, Faculty, &amp; Managerial Educators</p> <p>We tend to forget that happiness doesn't come as a result of getting something we don't have, but rather of recognizing and appreciating what we do have. ? Frederick Keonig</p>
Enroll	<p><b>SP14-45 Mind and Body Connection. Facilitated by Dr. Alan Brast, John Muir Wellness Community. Hosted by the PDAC Health and Wellness Sub-committee.</b></p> <p><b>Wednesday, April 09, 2014 2:00 PM - 3:00 PM</b></p> <p>Location: CC2-212</p> <p>Learn how your mental attitude and emotional state affect your physical health? The way we think can have an enormous influence over how our body behaves, how our immune system functions, and how our physical health maintains in general. Learn some simple techniques from Dr. Brast on how to improve your mental and physical health to live a well-balanced life.</p>
Enroll	<p><b>SP14-42 Variable Flex "A Day of ACE" Facilitated by Tue Rust.</b></p> <p><b>Friday, March 28, 2014 9:00 AM - 5:00 PM</b></p> <p>Location: L-109</p> <p>Day of ACE offers an opportunity for a team of thought leaders to gain a deep understanding of ACE. Experiential activities introduce participants to ACE curriculum and pedagogy and provide takeaways for the classroom. Emerging ACE research in the affective domain connects students' lives to academia through a sociocultural framework. After a networking lunch, teams discuss next steps in creating equitable success models customized for their students and programs. Graduates are encouraged to attend ACE's Five-Day Experiential Learning Institute offered throughout the country during the summer.</p> <p>Flex Activity Purpose/Goal: ACE has a research-driven methodology that has been proven to be successful at LMC. ACE is scalable, however, its potential has yet to be realized at LMC. This workshop affords thought leaders the chance to learn about ACE and develop next steps for ACE within their areas of expertise.</p>
Enroll	<p><b>The PDAC Health &amp; Wellness Committee invites you to "Healthy Fast Food" Facilitated by: Master Certified Health Education Specialist, Sharon Jenkins from the John Muir Wellness Community.</b></p> <p><b>Wednesday, March 12, 2014 2:00 PM - 3:00 PM</b></p> <p>Location: CC2-212</p> <p>It can be hard to choose fast foods that are healthy because we are easily fooled by the marketing efforts and messages presented by food producers. Sharon will discuss common myths about fast food, weight gain, stress, family nutrition, and more. This fun and informative workshop will help participants with specific strategies for striking a healthier balance in their diet.</p>
Enroll	<p><b>SP14- PDAC Health and Wellness and CCSIG Present: Hoop It Up for your Health. (4-week program) Contact Annica Soto, Health and Wellness Chair/Information Center, ext. 3422</b></p>

	<p><b>Monday, March 10, 2014 12:00 AM - 12:00 PM</b></p> <p>Location: Tracking Board will be placed in the Information Center.</p> <p>Got Game! Then Bring It On! Step up to the Spring 2014 Health and Wellness Challenge Program "Hoop It Up For Health!" This four week program of moderate intensity, aerobic exercises, such as Zumba, brisk walking, basketball, running, swimming, treadmill/elliptical machines, and hiking are just some few examples of workouts that will increase your heart rate and make you break a sweat. The purpose of this program is to motivate you to be active and get your daily dose of exercise (30 or 60 minutes of moderate intensity, aerobic exercise for 5 days a week, for 4 weeks). Those who complete the challenge will be entered in the LMC PDAC "Surprise" drawing and according to CCCSIG's program criteria, will be entered into a county wide drawing for a 1 year gym membership to 24 Hour Fitness. Let the MADNESS begin! Additional information will be sent to you prior to game start!</p>
Enroll	<p><b>SP14-39 Variable Flex Drop-In Workshop for Assessment and Course Outline Assistance. Lunch will be provided. Facilitated by Laurie Huffman and Christina Goff.</b></p> <p><b>Tuesday, March 04, 2014 2:00 PM - 3:30 PM</b></p> <p>Location: Library 213</p> <p>This drop-in session is open to faculty interested in help with Assessment and/or Curricular Design. Bring your COOR and/or Assessment questions to this 1.5 hour workshop.</p> <p>Flex Activity Purpose/Goal:</p> <p>To assist Faculty in development and assessment of curricula</p> <p>To assist Faculty in the review and revision of COORS</p>
Enroll	<p><b>Strategic Planning Retreat</b></p> <p><b>Monday, February 24, 2014 1:30 PM - 5:00 PM</b></p> <p>Location: L-109</p> <p>This is the first of three planning retreats to develop LMC's strategic plan for 2014-19. Please register here to attend on 2/24 from 1:30 pm to 5 pm in L109.</p>
Enroll	<p><b>SP14-40 Variable Flex: Habits of Mind Northern California Spring Gathering</b></p> <p><b>Friday, February 21, 2014 9:00 AM - 2:00 PM</b></p> <p>Location: Library 109 (Park in Parking Lot A at front of campus)</p> <p>Facilitated by: California Community College Success Network (3CSN)</p> <p>Lead facilitator – Jan Connal</p> <p>Paula Gunder– on campus contact</p> <p>Email address:pgunder@losmedanos.edu</p> <p>Extension No.:3390</p> <p>Name: Christina Goff – on campus contact</p> <p>Flex Activity Purpose/Goal:</p> <p>By attending this event participants will: Gather new ideas about successful activities and programs that support student success; Understand the importance of cultivating Habits of Mind as an essential component of deep learning and student success; Recognize how they can embed Habits of Mind activities and routines into their professional practice; and Connect and network with fellow practitioners. Visit link for additional registration and more information</p> <p><a href="http://www.eventbrite.com/e/habits-of-mind-spring-2014-gathering-norcal-tickets-7833100013">http://www.eventbrite.com/e/habits-of-mind-spring-2014-gathering-norcal-tickets-7833100013</a></p>
Enroll	<p><b>SP14-43 (Variable Flex-approved) Hiring the Best While Developing Diversity in the Workforce: Legal Requirements and Best Practices for Screening Committees (Approved for Variable Flex)</b></p> <p><b>Tuesday, February 18, 2014 10:00 AM - 12:00 PM</b></p> <p>Location: Los Medanos College, Room L109 (Library Building)</p> <p>Hiring the Best While Developing Diversity in the Workforce: Legal Requirements and Best Practices for Screening Committees</p> <p>Current Title 5 Regulations require all members of district screening and/or selection committees to receive training in Title 5 equal employment opportunity requirements. This interactive session meets this requirement by covering:</p> <ul style="list-style-type: none"> <li>• State and federal discrimination and Title 5 requirements.</li> <li>• Why diversity in employment serves the mission of the community colleges</li> <li>• Overview of the hiring process and the role of screening and hiring committees in that process</li> <li>• Best practices for hiring and screening committees</li> </ul> <p>Who Should Attend?</p> <p>Screening and Selection Committee Members, Recruitment Personnel and Human Resources Professionals</p>

Enroll	<p><b>The PDAC Health &amp; Wellness Committee invites you to "Walking Well" Facilitated by: Fitness Professional, Morgan Malone from the John Muir Wellness Community. Campus Host: Annica Soto, PDAC Health&amp;Wellness</b></p> <p><b>Wednesday, February 12, 2014 2:00 PM - 3:00 PM</b></p> <p>Location: CC2-212</p> <p>There are countless physical activities out there, but walking has the lowest dropout rate of them all! The simple act of putting one foot in front of the other is the simplest positive change you can make to effectively improve your health. Fitness Professional, Morgan Malone will discuss the health benefits of walking, proper walking techniques, places to walk, and safety awareness. Bring your tennis shoes for a 10 – 15 minute walk with Morgan around the lake.</p>
Enroll	<p><b>SP14-41 Variable Flex. Faculty Evaluation Training. Facilitated by Glenn Appell and Michael Zilber, United Faculty.</b></p> <p><b>Tuesday, January 28, 2014 12:30 PM - 1:50 PM</b></p> <p>Location: Music Building Room 710</p> <p>All faculty conducting evaluations are contractually required to attend evaluation trainings every three years. In years past this training was done by Administration. As this practice has stopped, the union has been asked and has agreed to hold regular evaluation training for faculty, beginning with Spring 2013. Last semester, the UF was invited by LMC administration to offer a workshop at the regularly scheduled department chair meeting in order to update faculty certification to conduct evaluations, opening up the meeting to any tenured faculty member scheduled to conduct an evaluation this semester. It was highly successful and the UF will be offering a training this semester for all Full and Part-time Faculty again this semester. Faculty will be trained to conduct peer evaluations, adhering to contractual policies and procedures.</p>
Enroll	<p><b>Teaching and Learning with Multilingual Students in Mainstream Classes.</b></p> <p><b>Friday, January 24, 2014 12:00 PM - 3:00 PM</b></p> <p>Location: Hybrid: 12 hours face-to-face at the LMC Pittsburg Campus Dates: January 24th February 21st March 28th April 18th 28 hours online or by pre-arrangement with Instructor.</p> <p>Sponsored by the District-wide Teaching Academy. May be eligible for Variable Flex credit up to 10 hours by arrangement with Instructor. Full course attendance is eligible for one unit of upper division credit for salary advancement. See Instructor for more information.</p> <p>While our classrooms are filled with multilingual students, many of us don't have the academic background or training in how to work with them. We are thus unfamiliar with the complexities of language learning in relation to academic reading and writing at the college level. We often struggle with appropriate assessment and feedback and thus how to create effective learning environments.</p> <p>This seminar is an opportunity to read, discuss, and reflect on the current research, debates, and pedagogy on multilingualism and academic literacy.</p> <p>Some questions we will consider are:</p> <ul style="list-style-type: none"> <li>•What important differences—if any—are there between mono-and multilingual students, particularly when it comes to academic reading and writing?</li> <li>•Are African American Vernacular speakers bilingual? And what are the consequences for how we answer that question?</li> <li>•What do "ESL" and "bilingual" mean when it comes to higher education and adult learning? What are the effects of those labels?</li> <li>•What are the positions of such organizations as the National Council of Teachers of English and do we agree with those positions? If so, how would that affect our practices and programs?</li> <li>•How do we define and treat "error," especially in their writing?</li> <li>•What do multilingual students have to say about their experiences in community college?</li> </ul> <p>We will put this research in conversation with our own and others' experiences to challenge our current assumptions and practices and think about how we can design more positive and intellectually rich learning experiences for these students.</p>
Enroll	<p><b>SP14-DM20 ART/DRAMA/MASS COMMUNICATIONS - Interdepartmental Relations Building. Facilitated by Lucy Snow and Nick Garcia.</b></p> <p><b>Friday, January 10, 2014 2:00 PM - 5:00 PM</b></p> <p>Location: CC3-322</p> <p>This workshop is designed for faculty in the art, humanities, mass communications, and drama departments. Topics will include interdepartmental collaboration, assignments that provide a "real world" application such as set design, posters, reviews, speech and voice acting. Time will be set aside for dialogue about classroom practices in mixed lecture/ lab settings and meeting CSLO's. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p>

	<ol style="list-style-type: none"> <li>1. Team building</li> <li>2. To initiate dialogue about collaborative projects amongst Art, Drama, and Mass Communications</li> <li>3. To strengthen communications across departments</li> </ol>
Enroll	<p><b>SP14-DM03 Biology Department Meeting. Facilitated by Durwynne Hsieh and Jancy Rickman.</b>  <b>Friday, January 10, 2014 1:30 PM - 4:30 PM</b>  Location: SC1-104</p> <p>In this, our traditional Spring Flex Meeting, we will recap and further discuss the results of our Jan 8 all-day planning and development activity, discuss specific staffing for fall 2014 and membership in the Biology Scheduling Committee, budget and funding issues, our hiring plans, and address any items that have arisen since our last department meeting. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Promote departmental cohesion and engagement</li> <li>2. Accomplish department business, including clarifying specific staffing for Fall 2014, membership in the Biology Scheduling Committee, hiring, budget issues, and the like.</li> </ol>
Enroll	<p><b>SP14-DM06 Physical Science Department Meeting. Facilitated by Scott Cabral.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b>  Location: SC2-222</p> <p>The physical science faculty will gather to discuss and confirm our progress with our department assessment work; we will discuss our lab tech staffing along with facilities and equipment needs, and we will share advice with regard to teaching strategies, challenges, and successes. We will also discuss miscellaneous department business that may arise.</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Discuss department assessment work to be sure we are on track and on schedule, share assessment experience and techniques</li> <li>2. Discuss and reach a decision about Lab Tech staffing, facilities planning, and equipment needs</li> <li>3. Discuss and share advice about teaching strategies, challenges, and successes</li> <li>4. Discuss and reach a consensus on miscellaneous department business that may arise between now and August 2013</li> </ol>
Enroll	<p><b>SP14-DM07 Library Department Meeting. Facilitated by Christine Park, Christina Goff, and Kim Wentworth.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b>  Location: L208</p> <p>The Library Faculty meeting is intended to give the Librarians time to plan for the semester ahead. This includes discussing long and short term library goals, creating the reference desk schedule and planning library activities for the semester. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Plan for the Spring 2014 Semester</li> </ol>
Enroll	<p><b>SP14-DM10 Math Department Meeting for Full-Time Math faculty. Facilitated by Julie Von Bergen.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b>  Location: MA-142</p> <p>Welcome to the Fall semester! We will discuss current department needs, plan the Fall 2014 schedule, and form our subcommittees for the semester. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Update on Math department needs</li> <li>2. Planning the Fall 2014 schedule</li> <li>3. Forming subcommittees for relevant work this semester</li> </ol>
Enroll	<p><b>SP14-DM12 World Languages Department Meeting</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b>  Location: CC2-221</p> <ol style="list-style-type: none"> <li>1. Review Assessment Results, brainstorm engaging activities for World Language learners, and review steps for implementing D2L.</li> <li>2. Review the computer assisted video program used by American Sign Language instructors to edit student made videos of student created Sign presentations.</li> <li>3. Discuss Accreditation work and support for improving SLOs for all students along with specially targeted LMC groups.</li> <li>4. Review possible schedule offerings for fall 2014.</li> </ol>
Enroll	<p><b>SP14-DM14 Brentwood NDFG Department Meeting. Facilitated by Jill DeStefano.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:15 PM</b>  Location: Brentwood Center A-9</p>

	<p>Full Time faculty and Lab coordinator will prioritize and plan for the upcoming academic semester. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Plan for Spring 2014 Semester</li> <li>2. Build and Maintain Department Rapport</li> </ol>
Enroll	<p><b>SP14-DM15 English Department Meeting. Facilitated by Katalina Wethington.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b></p> <p>Location: CC2-296 and CC2-283 (Computer Lab in English)</p> <p>This meeting will be devoted to helping our full-time and adjunct faculty with assessment needs and new technological requirements (Desire2Learn). We will be discussing and sharing helpful information and curriculum particular to the teaching of Reading, Writing, and Composition. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Ensure all faculty and staff are able to access D2L</li> <li>2. Discuss assessment of student work to meet CSLOs</li> </ol>
Enroll	<p><b>SP14-DM17 Business Department Scheduling Meeting. Facilitated by Brad Nash and Betty Pearman.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:00 PM</b></p> <p>Location: SC2-225</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Review/revise business degree and certificate programs; consider new college skills certificates for business</li> <li>2. Review/revise management degree and certificate programs; consider new college skills certificates for management</li> <li>3. Review/revise business/management COORs</li> <li>4. Review/revise/update Business Department assessment cohorts</li> </ol>
Enroll	<p><b>SP14-DM16 Social Sciences Department Meeting. Facilitated by Milton Clarke.</b>  <b>Friday, January 10, 2014 1:15 PM - 3:15 PM</b></p> <p>Location: CC3-223</p> <ol style="list-style-type: none"> <li>1. Review enrollment management trends.</li> <li>2. Review procedures for part-time faculty.</li> <li>3. Review assessment process.</li> <li>4. Discuss overall departmental concerns.</li> </ol>
Enroll	<p><b>SP14-DM13 LMC Music Department Meeting. Facilitated by Silvester Henderson.</b>  <b>Friday, January 10, 2014 1:00 PM - 6:00 PM</b></p> <p>Location: Music Room 710</p> <p>Music Department will meet to discuss the SP 2014 event calendar, budget updates, textbook changes, course/staff changes, course assessment updates, etc.</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. To discuss upcoming event schedule including potential conflicts/issues</li> <li>2. To discuss the status of the department budget</li> <li>3. To discuss recent course/staffing changes</li> <li>4. To discuss the status of department course assessments</li> </ol>
Enroll	<p><b>SP14-DM02 Voc Tech Department Meeting. Facilitated by Len Price.</b>  <b>Friday, January 10, 2014 1:00 PM - 3:00 PM</b></p> <p>Location: CC3-512 Auto (Voc Tech) Classroom</p> <p>The Voc Tech department will meet to discuss and plan program needs. We will work on Fall 2014 class scheduling along, instructor evaluations, budget, program needs, budget, tool room needs and replacing tool room staff. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Discuss/plan program needs and instructor evaluation</li> <li>2. Discuss/decide program section and class scheduling for Fall 2014</li> <li>3. Discuss/decide on tool room needs, staff replacement and operation</li> <li>4. Discuss/plan 2013-2014 Budget</li> </ol>
Enroll	<p><b>SP14-DM11 Behavioral Science Department Meeting (Anthropology, Psychology and Sociology faculty members). Facilitated by Estelle Davi and Alex Sample.</b>  <b>Friday, January 10, 2014 12:15 PM - 3:15 PM</b></p> <p>Location: MA137</p>

	<p>1. Discuss the progress and development of the Anthropology AAT program (due Spring 2014).</p> <p>2. In order to assess the Psychology AAT program and Sociology AAT program, a brief student survey will be developed.</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <p>The Behavioral Science Department will prioritize and plan for goals and activities stated in our comprehensive program review.</p>
Enroll	<p><b>SP14-DM01 Child Development Dept. Planning Retreat. Facilitated by Pam Perfumo.</b></p> <p><b>Friday, January 10, 2014 12:00 PM - 4:00 PM</b></p> <p>Location: Child Study Center 110</p> <ol style="list-style-type: none"> <li>1. Review NAEYC accreditation self-study requirements</li> <li>2. Review Program Review goals and assess progress</li> <li>3. Plan semester activities and professional development events (CAEYC)</li> <li>4. Updates on CCAMPIS-grant and NSF grant activities</li> </ol> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Promote reflective practice</li> <li>2. Promote self-evaluation and planning</li> <li>3. Coordinate efforts with shared visioning</li> </ol>
Enroll	<p><b>SP14-DM09 Counseling Department Meeting. Facilitated by Frances Moy and Marco Godinez.</b></p> <p><b>Friday, January 10, 2014 12:00 PM - 4:00 PM</b></p> <p>Location: CC2-222</p> <ol style="list-style-type: none"> <li>1. Develop comprehensive and meaningful department guidelines to meet the current needs of the dept</li> <li>2. Discuss how to be fully engage in the Triple SP mandates and to examine best practices in the state, district and LMC campus</li> <li>3. Identify goals for the upcoming semester and prioritize them</li> </ol> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Finalize dept guidelines</li> <li>2. Prioritize projects and initiatives for the counseling department</li> <li>3. Discuss best practices for TripleSP mandates</li> </ol>
Enroll	<p><b>SP14-DM19 Drama Department Meeting. Facilitated by Nick Garcia.</b></p> <p><b>Friday, January 10, 2014 12:00 PM - 2:00 PM</b></p> <p>Location: CC3-322</p> <p>The Drama Department will be presenting the the final documents for Program Review, update departmental guidelines, plan for the spring 2014 productions, and update faculty on the new intercom, green room and computer stations for communications and soundstage design. Additional time will be set aside for reviewing deadlines for the 2014 KCACTF Conference in Boise, ID.1. Complete dialogue of department goals / objectives for Program Review</p> <ol style="list-style-type: none"> <li>2. Inform faculty of Drama Department guidelines, updates, and new procedures</li> <li>3. To create a production schedule for SP 2014 semester</li> <li>4. Orientation to facility upgrades – new equipment training</li> <li>5. Communications and planning for 2014 KCACTF Conference</li> </ol>
Enroll	<p><b>SP14-DM21 Art Department Meeting. Facilitated by Ken Alexander.</b></p> <p><b>Friday, January 10, 2014 12:00 PM - 2:00 PM</b></p> <p>Location: CC3-307</p> <p>This meeting will update Art, Humanities, and Graphic faculty the department yearly goals. Faculty will modify and update the Program Review prior to submission. Course Outlines, CSLO's and major/certificate/AAT will be reviewed for updates and/or changes. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. To communicate departmental goals for Program Review</li> <li>2. Brown bag discussion of classroom practices and techniques</li> <li>3. Initiate dialogue for course numbering in the arts &amp; humanities departments</li> <li>4. Review cohorts for curriculum review</li> </ol>
Enroll	<p><b>SP14-DM22 RN Program 4th semester curriculum organization and planning. Facilitated by Joanne Bent and Colin McDowell.</b></p> <p><b>Friday, January 10, 2014 12:00 PM - 3:00 PM</b></p> <p>Location: CC3-361</p> <p>Activity Purpose/Goal:</p>



	<p>Review the teaching and clinical schedule</p> <p>Organize teaching schedule to improve student outcomes</p> <p>Review student progression</p>
Enroll	<p><b>SP14-DM23 RN Program 2nd Semester Planning and Faculty Orientation. Facilitated by Mel Herman</b>  <b>Friday, January 10, 2014 12:00 PM - 3:00 PM</b></p> <p>Location: CC3-336</p> <p>Review the teaching and clinical schedule for 2nd semester RN program. . Provide support for new and returning faculty. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Orient new faculty</li> <li>2. Plan curriculum for Spring 2014</li> <li>3. Organize teaching schedule</li> </ol>
Enroll	<p><b>SP14-36 All College Day (Opening Day) Facilitated by President's Office.</b>  <b>Friday, January 10, 2014 8:30 AM - 12:00 PM</b></p> <p>Location: Recital Hall Music Building</p> <p>More information to come. Mandatory day for full-time faculty.</p>
Enroll	<p><b>SP14-38 CHDEV "C" Contract Faculty Training</b>  <b>Thursday, January 09, 2014 4:00 PM - 8:00 PM</b></p> <p>Location: CS1-110</p> <p>Full time and part-time faculty will meet together to review policies and procedures, share best practices, and problem-solve instructional issues.</p> <p>Activity Purpose/Goals:</p> <ol style="list-style-type: none"> <li>1. Review of Department policies and procedures.</li> <li>2. Exercises in best practices.</li> <li>3. Problem-solving and strategy sharing.</li> </ol>
Enroll	<p><b>SP14-05 Math Department Meeting for all Math faculty. Facilitated by Julie Von Bergen and Jim Cohen.</b>  <b>Thursday, January 09, 2014 4:00 PM - 7:00 PM</b></p> <p>Location: MA2-204</p> <p>For all Math department faculty. In this workshop we will discuss and practice implementing pedagogy for the first two weeks of classes. We will fill you in about changes to curriculum, plans for teaching community participation, present about what we learned in our most recent teaching community, information about the Math Lab, and department logistics. ) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Discuss and implement pedagogy for the first two weeks of class</li> <li>2. Meet your colleagues</li> <li>3. Learn about department curriculum and courses, Math Lab information, and other logistics</li> </ol>
Enroll	<p><b>SP14-12 DSP&amp;S Staff Meeting. Facilitated by Virginia (Ginny) Richards.</b>  <b>Thursday, January 09, 2014 3:15 PM - 5:00 PM</b></p> <p>Location: CC2-212</p> <p>Do you have questions about how to work more effectively with students with disabilities in your classroom or lab? Do you have questions about DSP&amp;S accommodations? What services does DSP&amp;S offer to students?</p> <p>By attending this session you will learn DSP&amp;S issues as they apply to faculty and lab coordinators as well as students. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Follow up to district DSP&amp;S Staff Retreat including reflection, continued work on revising forms, evaluating procedures for service delivery</li> <li>2. Planning for spring 2014 SLO assessment projects</li> <li>3. Ongoing training for DSP&amp;S faculty and staff with legislative updates</li> </ol>
Enroll	<p><b>SP14-23 Introduction to Student Self-Select Electronic Ed Plan. Facilitated by Robin Armour, Beth Hauscarriague and Daniel Abbott.</b>  <b>Thursday, January 09, 2014 3:15 PM - 5:00 PM</b></p> <p>Location: MA-202</p> <p>You may have heard about the need for students to have an electronic educational plan as part of the Student Success Act of 2012. This session will provide both a demonstration and have time to interact with the new system and try it out for yourself. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p>

	<ol style="list-style-type: none"> <li>1. Solicit feedback on possible improvements/changes to the ed plan</li> <li>2. Educate staff and faculty on regulations around student ed plan (enrollment priorities for example)</li> <li>3. Identify best practices for using student ed plan</li> </ol>
<p>Enroll</p>	<p><b>CANCELLED SP14-06 What's Up With My Students' Writing? Facilitated by Karen Nakaji.</b>  <b>Thursday, January 09, 2014 3:00 PM - 4:00 PM</b>                  Location: CC2-221</p> <ul style="list-style-type: none"> <li>•Participants will learn or review the purpose of the Writing Center, the goals and limitations.</li> <li>•Participants will learn how to prepare their own students to have the optimum experience visiting the Center.</li> <li>•Participants will learn how to create a collaborative relationship with the Center to support student writing or readingDevelopment.</li> </ul> <p>(Flex) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Teaching/Learning/Assessment/Nexus</li> </ol>
<p>Enroll</p>	<p><b>SP14-35 Umoja Scholars Planning Session. Facilitated by Tess Caldwell, Jamilla Steward, and A'kilah Moore</b>  <b>Thursday, January 09, 2014 3:00 PM - 5:00 PM</b>                  Location: Umoja Village/Math 109</p> <p>error: Accidentally overwrote this one with text from FA14 workshop. The planned activities will center around small group discussion and break-out sessions pertaining to the five goals. The first three goals will focus on the expansion of the counseling component; the counselor will obviously lead the discussion. In terms of the English curriculum, the English faculty will lead the discussion, with input from the Umoja faculty as to how to better engage students, particularly in the English 70 population. For the final goal (goal #5) Jamila Stewart will lead the discussion on the Umoja Leadership Collective and how to integrate a positive mentoring component into the program.</p> <p>Professional Learning (Flex) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these) The Umoja staff will continue with his bi-yearly review of the existing goals. Thus, we will focus on the following five goals during the workshop:</p> <ol style="list-style-type: none"> <li>1)The staff will continue to discuss and examine the counseling component as we hope to expand the counseling hours in the fall.</li> <li>2)The staff will focus on creating and implementing monthly counseling workshops that will obviously benefit students such as how to manage one's time more effectively and how to deal with stress.</li> <li>3) The staff will also examine not only the sequence of the counseling courses but also how to make the courses more meaningful and relevant.</li> <li>4) The staff will review the English curriculum again discussing the acceleration English class for the English 70 and English 90 level as well as integrating the English 82 (Introduction to College Reading) into the curriculum.</li> <li>5) The staff will discuss the role of the ULC (Umoja Leadership Collective) and how to effectively incorporate a student mentoring component into the Umoja Scholars Program.</li> </ol>
<p>Enroll</p>	<p><b>SP14-37 All About Safety Focused Flex. Sponsored by Ronke Olatunji, Lt. Ryan Huddleston, and the LMC Safety Committee.</b>  <b>Thursday, January 09, 2014 8:30 AM - 3:00 PM</b>                  Location: L-109</p> <p>On January 9, 2014, the Safety Committee will be hosting the "All about Safety" training as a focused flex day event. This will be a hands-on, exciting and informative day to learn about general and specific safety measures that may come in handy one day. The day's objective will be to:</p> <ol style="list-style-type: none"> <li>1) update the Campus on the safety committee's accomplishments and next steps;</li> <li>2) provide information about safety measures that can be used on and off campus;</li> <li>3) discuss how to react to different on-campus safety concerns (i.e. Earthquake, Hazardous material, Active shooters, etc.); and</li> <li>4) deliver training on how to handle a fire extinguisher.</li> </ol> <p>All about Safety will serve as one of the many safety trainings that will be provided by the committee. We encourage everyone to attend. You will not be sorry!</p> <p>Activity Purpose/Goals:</p> <ul style="list-style-type: none"> <li>- To bring awareness to various campus and personal safety measures</li> <li>- Deliver training on how to react to various safety concerns (e.g. earthquake, Hazmat and Backpack unattended)</li> <li>- Update the campus on the Safety Committee's accomplishment and next steps</li> </ul>
<p>Enroll</p>	<p><b>SP14-17(B) Getting started with Desire 2 Learn (D2L). Facilitated by Kim Wentworth and Debbie Wilson.</b>  <b>Wednesday, January 08, 2014 6:00 PM - 8:00 PM</b></p>

	<p>Location: L-213 (Library upstairs)*Note: Since this workshop is being offered after regular business hours, please be sure to access the Library prior to 6:15 p.m. All doors will be locked after 6:15 p.m.</p> <p>Get started working in Desire 2 Learn (D2L), the new district-wide platform for online instruction. Included in this session are transition from Blackboard to D2L and how to build your classroom using some of the common tools such as: news, discussion boards, the dropbox, and quizzes. Activity Purpose/Goals:</p> <ol style="list-style-type: none"> <li>1. Familiarize faculty/staff with D2L</li> <li>2. Transitioning from Blackboard to D2L</li> <li>3. Show how to utilize some common tools such as email, news, dropbox, content, and discussion boards.</li> <li>4. Demonstrate quizzes and grades.</li> </ol>
Enroll	<p><b>SP14-26 (DM) Brentwood Math Meeting. Facilitated by Jill DeStefano and Matt Stricker.</b></p> <p><b>Wednesday, January 08, 2014 6:00 PM - 9:00 PM</b></p> <p>Location: Brentwood 15 (Brentwood Center)</p> <p>Part time and full time Brentwood Math faculty, math lab tutors, and our lab coordinator will meet to discuss changes in the curriculum, STEM grant updates, technology in the classroom, textbook changes, use of MyMathLab and WebAssign, Brentwood Math policies, scheduling, and other department updates. Dinner will be provided. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Inform adjunct faculty of new policies and review current policies</li> <li>2. Improve teaching and understanding of common technology</li> <li>3. Build community</li> <li>4. Introduce new instructors and/or tutors</li> </ol>
Enroll	<p><b>SP14-24 Admissions &amp; Records Nuts &amp; Bolts. Facilitated by Robin Armour, Susie Hansen and/or Diane Ahlborn.</b></p> <p><b>Wednesday, January 08, 2014 5:00 PM - 7:00 PM</b></p> <p>Location: CC2-223</p> <p>You may think you have been teaching long enough to understand all the ins and outs, nuts and bolts of Admissions &amp; Records. But you may be mistaken. At this training, you will learn about census rosters, late add codes, waitlists, FERPA, Title 5 and much more. You will also learn how A&amp;R is improving services to students. Faculty who have attended more than once say they always learn something new!</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Train faculty on A&amp;R procedures and policies</li> <li>2. Help faculty to understand regulations that apply to them and their students</li> <li>3. Train faculty on regulations that have relevance to their teaching and our students</li> <li>4. Advise faculty on new software or technology that will help them and their students</li> </ol>
Enroll	<p><b>SP14-DM04 Computer Science Department Meeting. Facilitated by Clayton Smith and Louie Giambattista.</b></p> <p><b>Wednesday, January 08, 2014 5:00 PM - 7:00 PM</b></p> <p>Location: CO-211</p> <p>This faculty and staff department meeting will plan for the semester. This will include assessment and revision of course outlines, development of IS and ICT AS-T degrees, and the discussion and development of the goals for the program review. Activity Purpose/Goals: 1. Continue Course and Program Assessment Review</p> <ol style="list-style-type: none"> <li>2. Development of IS and ICT AS-T degrees.</li> <li>3. Discussion and development of the goals for program review.</li> </ol>
Enroll	<p><b>SP14-28 The Hero Within All of Us! You May have heard about this one! Don't miss it! Facilitated by District Chief Gibson.</b></p> <p><b>Wednesday, January 08, 2014 3:15 PM - 5:00 PM</b></p> <p>Location: L-109</p> <p>Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. The Goal of this activity is to motivate people "to keep on kicking." Chief Gibson's survival story about his harrowing experience aboard the fishing vessel that sank near Mexico is said to be uplifting and thought provoking. DVDs will be available for purchase.</li> </ol>
Enroll	<p><b>SP14-04 Using iPads and Apple TV to enhance your classroom teaching. Facilitated by Michael Sandberg.</b></p> <p><b>Wednesday, January 08, 2014 3:15 PM - 5:00 PM</b></p> <p>Location: CO-101</p>

	<p>I will have the classroom set up with an Apple TV and use my iPad on a computer to demonstrate the various apps and techniques I use to help my instruction. The session will split into a "how to set it up section" and a "how to use it section". Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Show how to enable wireless mirroring of an iPad or computer at LMC using an Apple TV or the program Refelctor.</li> <li>2. Demonstrate how iPads or computers running the program Air Parrot can help flip your classroom.</li> <li>3. Show how using PDFs can allow you enhance your instruction while working with with your existing materials</li> <li>4. Discuss other iPad apps and techniques that also help.</li> </ol>
Enroll	<p><b>SP14-11 DSP&amp;S Nuts &amp; Bolts. Facilitated by Virginia (Ginny) Richards.</b>  <b>Wednesday, January 08, 2014 3:15 PM - 5:00 PM</b>          Location: CC2-212</p> <p>Do you have questions about how to work more effectively with students with disabilities in your classroom or lab? Do you have questions about DSP&amp;S accommodations? What services does DSP&amp;S offer to students?</p> <p>By attending this session you will learn DSP&amp;S issues as they apply to faculty and lab coordinators as well as students. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. increase faculty and staff knowledge of DSPS accommodations</li> <li>2. Increase faculty and staff knowledge of accessibility requirements</li> </ol>
Enroll	<p><b>SP14-07 Counseling Guidelines: A Living and Breathing Document. Facilitated by Frances Moy and Marco Godinez.</b>  <b>Wednesday, January 08, 2014 1:15 PM - 3:00 PM</b>          Location: CC2-226</p> <p>Counseling Department full time counselors and learning specialist will update, modify and change counseling department guidelines to best meet the demands of department.) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Diversity and Equity</li> <li>2. Leadership and Communications</li> <li>3. Health, Wellness and Safety</li> </ol>
Enroll	<p><b>SP14-27 Brentwood Math Assessment Meeting. Facilitated by Jill DeStefano and Matt Stricker.</b>  <b>Wednesday, January 08, 2014 1:15 PM - 4:15 PM</b>          Location: BRT15 (Brentwood Center)</p> <p>Plan for Spring 2014 assessment of Math 12 and Math 34. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Discuss current assessment process and make any necessary changes</li> <li>2. Plan for Math 12 and Math 34 Assessment</li> </ol>
Enroll	<p><b>SP14-18 A second, more advanced, session in Desire 2 Learn (D2L), the new District-Wide platform for online instruction.</b>  <b>Wednesday, January 08, 2014 1:15 PM - 3:00 PM</b>          Location: L-213 (Library Upstairs)</p> <p>This session will emphasize using the instructional design tools within D2L to build your classroom and how to use quizzes, dropbox and gradebook in D2L. It will also incorporate some "sharing" --tips and tricks, different design techniques that are working well. Facilitated by Clayton Smith, Kim Wentworth and Debbie Wilson.</p> <ol style="list-style-type: none"> <li>1. Learn how to use the instructional design tools within D2L.</li> <li>2. Using quizzes and the dropbox and integrating these into grades.</li> <li>3. incorporate the sharing of tips and tricks and different design techniques that are working well.</li> </ol>
Enroll	<p><b>SP14-19 Math 12 course assessment. Facilitated by Jim Cohen and Mara Landers.</b>  <b>Wednesday, January 08, 2014 1:15 PM - 5:00 PM</b>          Location: MA204</p> <p>In this session we will engage in the work of holistically scoring the Math 12 common final exam from Fall 2013. We will determine how well students are meeting the CSLOS as evidenced by the common final exam questions, and we will use our findings to discuss next steps in updating curriculum, assessment, and the course outline, as well as improving instruction. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Complete a CSLO assessment of Math 12 from Fall 2013 semester</li> <li>2. Develop faculty knowledge of Math 12 outcomes and student work</li> <li>3. Create plans for curriculum, assessment, and COOR updates</li> </ol>

Enroll	<p><b>SP14-25 Everything You Wanted to Know About Being Department Chair...Facilitated by A'kilah Moore, Natalie Hannum, and Nancy Ybarra.</b>  <b>Wednesday, January 08, 2014 1:00 PM - 3:00 PM</b>  Location: CO-420</p> <p>Are you a new department chair who is wondering what will be expected of you in terms of scheduling, hiring, department guidelines and student complaints? Do you have other questions about your new role? Are you an experienced chair willing to come and help your colleagues learn the ropes? Maybe you still have questions, or would like to offer helpful suggestions. If so, please join the Deans in a discussion about policies and procedures that promote student success and a positive work environment for us all. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Provide information and orientation to new department chairs</li> <li>2. Hear feedback and suggestions from experienced department chairs.</li> </ol>
Enroll	<p><b>CANCELLED DUE TO ILLNESS SP14-33 ESL Program CLSO Assessment Review and Evaluation. Facilitated by Paula Gunder.</b>  <b>Wednesday, January 08, 2014 12:15 PM - 2:15 PM</b>  Location: CC2-221</p> <p>Collaboratively review, analyze, discuss, and evaluate the 16 completed CSLO assessments in order to determine appropriate programmatic, curricular, pedagogical, and/or assessment based changes that need to be made in order to improve to help ESL students succeed. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. To review all completed ESL CSLO assessments as an ESL faculty group</li> <li>2. To discuss and evaluate individually and holistically the all 16 CSLO assessment results</li> <li>3. To determine appropriate next steps, including revision of ESL COORs</li> </ol>
Enroll	<p><b>SP14-34 Transfer Academy Faculty and Staff Meeting/Planning Session. Facilitated by Rosa Armendariz and Carla Rosas.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 12:15 PM</b>  Location: CC2-222</p> <p>The session is meant for faculty teaching in the Transfer Academy in both Fall 2013 and Spring 2014. We will focus on building connections between Transfer Academy faculty and also coordination and integration for the Spring 2014 semester. Faculty who taught in the Fall 2013 semester will have an opportunity to describe the "personality" of this newest cohort and provide tips to new faculty. The session will: 1) introduce new faculty to the Transfer Academy program and team, 2) review program structure, requirements and details, and 3) answer questions. Please join us for this session, and bring with you the following to make our time productive:</p> <ul style="list-style-type: none"> <li>• Any ideas you have for integration/collaboration</li> <li>• Dates for big assignments</li> <li>• Draft syllabi</li> <li>• Model assignments</li> </ul>
Enroll	<p><b>SP14-17(A) Getting started with Desire 2 Learn (D2L). Facilitated by Kim Wentworth and Debbie Wilson.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 12:10 PM</b>  Location: L-213 (Library upstairs)</p> <p>Get started working in Desire 2 Learn (D2L), the new district-wide platform for online instruction. Included in this session are transition from Blackboard to D2L and how to build your classroom using some of the common tools such as: news, discussion boards, the dropbox, and quizzes. Activity Purpose/Goals:</p> <ol style="list-style-type: none"> <li>1. Familiarize faculty/staff with D2L</li> <li>2. Transitioning from Blackboard to D2L</li> <li>3. Show how to utilize some common tools such as email, news, dropbox, content, and discussion boards.</li> <li>4. Demonstrate quizzes and grades.</li> </ol>
Enroll	<p><b>CANCELLED SP14-14 How to prepare for computer disaster. Facilitated by Jim Kolthoff and Rod Raumer.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 12:15 PM</b>  Location: CC2-212</p> <p>This is a "hands on" flex presentation. Participants will be working on different computer workstations. Each station will focus on a skill to be practiced.  ) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. understanding of backing up data and restoring it</li> </ol>

	<p>2. understanding of antivirus and malware</p> <p>3. Routine maintenance</p>
Enroll	<p><b>SP14-10 Adobe Forms Central. Facilitated by Melina Rodriguez.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 12:15 PM</b>          Location: C0-420</p> <p>Please come and join the Adobe Forms Central Software workshops where you will learn how to create forms that can be accessible online or directly sent to emails. Whether you are creating a survey or you need forms to be filled out, your students/clients will be able to access these from their home computers and take their time. Once you receive the responses, you can either save them to an excel spreadsheet, view the answers in graph form, or print out individual PDF forms to save to their files."</p> <p>That just about sums it up, it is an extraordinary tool within my office. It offers many options within itself and saves me a lot of time with just a click of a button. It also allows you to paste logos and such within the forms, I really do hope I will have the chance to share my discovery with others!"</p>
Enroll	<p><b>SP14-31 Program Review. Facilitated by Kiran Kamath, Greg Stoup, and Christina Goff.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 12:15 PM</b>          Location: L-109 (Library Community Room)</p> <ol style="list-style-type: none"> <li>1. Conducting a thoughtful, effective and collaborative program review.</li> <li>2. Turning data into meaningful action - Learn how to analyze SQL data and the Student Success Score Card data before developing new objectives for 2014-15 and beyond.</li> <li>3. Incorporating your program review into the Program Review submission tool.</li> </ol> <p>Activity Purpose/Goals (The Activity Evaluation form is tied to these).</p> <ol style="list-style-type: none"> <li>1. Teaching, Learning, and Assessment.</li> </ol>
Enroll	<p><b>SP14-DM18 Business Department Planning Meeting. Facilitated by Brad Nash and Betty Pearman.</b>  <b>Wednesday, January 08, 2014 10:30 AM - 3:00 PM</b>          Location: SC2-225</p> <ol style="list-style-type: none"> <li>1. Review/revise business degree and certificate programs; consider new college skills certificates for business</li> <li>2. Review/revise management degree and certificate programs; consider new college skills certificates for management</li> <li>3. Review/revise business/management COORs</li> <li>4. Review/revise/update Business Department assessment cohorts</li> </ol>
Enroll	<p><b>SP14-03 Math Department Syllabus and Semester Planning. Facilitated by Jim Cohen and Julie VonBergen.</b>  <b>Wednesday, January 08, 2014 10:00 AM - 12:00 PM</b>          Location: MA2-203</p> <p>This is a working meeting for Math faculty scheduled in the computer lab. You can get feedback on your syllabus, pacing guides, semester schedule, student assignment sheets, or help with any other planning needs. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Create and/or update your syllabus for the Spring 2014 semester</li> <li>2. Create and/or update your pacing guide and semester schedule for the Spring 2014 semester</li> <li>3. Create and/or update student assignment sheets for the Spring 2014 semester</li> </ol>
Enroll	<p><b>SP14-13. GE Assessment Paper-Scoring Day. Facilitated by Alex Sterling and Dave Zimny.</b>  <b>Wednesday, January 08, 2014 9:00 AM - 3:00 PM</b>          Location: CC2-296</p> <p>Read and discuss student writing from several GE disciplines including political science, biology, philosophy, journalism, and humanities. Lunch will be provided. We will start with a norming session; that is, using several sample student papers we will try to come to a rough agreement on what counts as proficient writing, critical thinking, and ethical thinking for students about to finish an associate's degree. Then we will score as many student papers as we can, with at least two readers for each paper. At the end of the day we will talk about what we have learned. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. To gain insight into student performance on GE SLOs 1, 3, and 4 (writing/reading, critical thinking, and ethical thinking) on a course-embedded assessment given in several different GE classes.</li> <li>2. To learn from one another in an interdisciplinary setting by reading student work together.</li> <li>3. After scoring student papers, we will send scores to the district research office, where we can learn how students did in relation to units taken and other variables.</li> <li>4. In the long run, assessment results will be used to inform professional development and other planning for GE faculty and the GE program.</li> </ol>

Enroll	<p><b>SP14-DM08 Planning the Future of the Biology Department. Facilitated by Mark Lewis and Danielle Liubicich.</b></p> <p><b><i>Wednesday, January 08, 2014 9:00 AM - 5:30 PM</i></b></p> <p>Location: SC1-126</p> <p>The Biology Department intends to eliminate all departmental instruction that utilizes the lab hours by arrangement (HBA) format. In its place, we will implement the much more pedagogically effective scheduled lab format. In this all-day session, we will discuss the trajectory of our future section offerings, and develop a room usage plan for Bio 5, 7, 8, 10, and 30 for academic year 2014-15 and beyond. In addition, we will discuss the many ancillary projects that this entails, such as the need for PT staff development, funding issues, load, and the like. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p> <ol style="list-style-type: none"> <li>1. Discuss trajectory of future section offerings in Pittsburg and in Brentwood</li> <li>2. Develop room usage plan for Bio 5, 7, 8, 10, and 30 in 2014-15 and beyond</li> <li>3. Develop PT Staff Development Plan</li> </ol>
Enroll	<p><b>SP14-30 Maintaining Student Academic Integrity. Facilitated by Jeanne Bonner and Dave Nakaji.</b></p> <p><b><i>Wednesday, January 08, 2014 8:30 AM - 10:15 AM</i></b></p> <p>Location: SC2-222 (Smart Room)</p> <p>The Physical Science Department and other interested parties will meet to share information, discuss, and brainstorm strategies around the problem of student cheating. The desired outcome is to leave the session with better abilities to detect cheating, with techniques to prevent it from happening, and an understanding of how to address it when it does happen. Activity Purpose/Goals (The Activity Evaluation forms are tied to these): 1. Share and discuss student cheating techniques we have experienced.</p> <ol style="list-style-type: none"> <li>2. Inform and discuss the student disciplinary procedure.</li> <li>3. Inform and discuss college and department standards of scholarship and integrity.</li> <li>4. Discuss and brainstorm strategies for addressing and combating student cheating.</li> </ol>
Enroll	<p><b>CANCELLED SP14-09 CPR Training and Certification. Coordinated by Dean Hannum.</b></p> <p><b><i>Wednesday, January 08, 2014 8:15 AM - 12:15 PM</i></b></p> <p>Location: CC-365 (EMS Room)</p> <p>Provide CPR certification for coaches, faculty, and staff. Activity purpose/goals: To certify coaches, faculty and staff to immediately assist those in need.</p>
Enroll	<p><b>SP14-DM05 PE Department Meeting. Facilitated by Colleen Ralston.</b></p> <p><b><i>Wednesday, January 08, 2014 8:00 AM - 10:00 AM</i></b></p> <p>Location: Stang Room (LPER-2)</p> <p>Discuss PE Department and Program goals, facilities, equipment, schedule, future planning, COORs and accreditation.</p> <p>To discuss best practices in Instruction of PE</p> <p>To discuss program articulation with local High Schools</p> <p>To discuss future program development and student recruitment</p> <p>To discuss facilities and equipment usage</p> <p>To review LMC faculty protocol (census rosters, absences, etc.)</p> <p>To inform faculty of new Institution requirements for students (orientation, assessment, Ed plan)</p> <p>To receive updates on future facilities</p>
Enroll	<p><b>SP14-02 New Faculty Orientation</b></p> <p><b><i>Tuesday, January 07, 2014 6:30 PM - 9:30 PM</i></b></p> <p>Location: CC3-361</p> <p>Orientation to LMC - required for all new (full-time and part-time faculty). Orientation combines practical "nuts and bolts" information and proven approaches to the delivery of instruction and student services. Activity Purpose and Goals: This activity covers topics such as crucial "nuts and bolts" information, college resources, college tour, the faculty evaluation process, student demographics, instructional strategies and classroom management strategies.</p>
Enroll	<p><b>SP14-21 Faculty Hiring Training for Approved Box2A Positions. Facilitated by Kevin Horan.</b></p> <p><b><i>Tuesday, January 07, 2014 3:15 PM - 5:00 PM</i></b></p> <p>Location: L-109</p> <p>This Flex session is required for all faculty/staff that will be participating in the recruitment process for the full-time faculty positions approved through the Box 2A process. Individuals serving on either the paper or interview screening committee must attend this required training. The workshop will provide an overview of the Uniform Selection Guide, best practices in the development of evaluation rubrics, and policies/procedures related to district faculty hiring and recruitment. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)</p>

<p>Enroll</p>	<p>1. To provide required training on best practices in equity/diversity recruitment strategies 2. To provide orientation to policies and procedures in the Uniform Hiring Selection Guide</p> <p><b>SP14-20 Math 4 curriculum and assessment planning. Facilitated by Mara Landers.</b> <i>Tuesday, January 07, 2014 1:15 PM - 5:00 PM</i> Location: Math Conference Room (MA-?XX) -Participants will evaluate models of mastery quizzes and plan for creating versions of quizzes -Participants will create mastery practice materials -Participants will outline plans for professional development work for the semester around creating and utilizing other course assessments ) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these) 1.Participants will collaborate to create and organize mastery materials for the semester. 2.Participants will plan for other course assessments</p>
<p>Enroll</p>	<p><b>CANCELLED DUE TO ILLNESS SP14-29 White Privilege - Now What? Facilitated by Doug Paxton, Leadership Center Director, St. Mary's College. Hosted by Ruth Goodin.</b> <i>Tuesday, January 07, 2014 1:15 PM - 3:15 PM</i> Location: CO-103 Join with colleagues to hone our communication skills as white anti-racist activist activists. We welcome people of color to this session as we open dialogue. Activity Purpose/Goals: 1. Define White Privilege. 2. Honing our communications skills as white anti-racist activists. 3. Understanding critical humility.</p>
<p>Enroll</p>	<p><b>SP14-16 How to bring interactivity and instance assessment into classroom. Facilitated by Jason Dearman and Earl Ortiz.</b> <i>Tuesday, January 07, 2014 1:15 PM - 3:00 PM</i> Location: CC3-512 (Voc Tech) Using a remote control and infrared receiver system which registers live feedback, you can create presentations, quizzes, games and surveys all using Qwizdom connect software. The software, integrates with MS PowerPoint to deliver high quality content and user interaction. 1. Involve every student by posing objective and subjective questions during lecture, review, and testing. 2. Receive instant feedback during the learning process, so you'll know where to focus your instruction. 3. Motivate your class with learning games that can make curriculum lively 4. Track performance over time, and tally all scores, allowing you to effectively document, and manage.</p>
<p>Enroll</p>	<p><b>CANCELLED DUE TO ILLNESS SP14-15 Accessible online course material and section 508. Facilitated by Jim Kolthoff.</b> <i>Tuesday, January 07, 2014 10:20 AM - 12:15 PM</i> Location: L213 An overview of online accessibility laws, and making instructional material accessible. Hands on demo of several types of software students with disabilities use. You may have heard the term screen reader, Zoomtext or Kurzweil 3000 from your students. Come see them for yourself. Activity Purpose/Goals: (The Activity Evaluation forms are tied to these) 1. understand section 508 and other laws regarding online accessibility 2. How to make online course content accessible 3. How to make word processing documents accessible 4. hands on experience with software designed for students with disabilities</p>
<p>Enroll</p>	<p><b>SP14-22 Honors Faculty Retreat. Facilitated by Jennifer Saito and Kasey Gardner.</b> <i>Tuesday, January 07, 2014 9:30 AM - 3:00 PM</i> Location: Workshop will be held off-site. Contact Jennifer Saito or Kasey Gardner for more information. Do you already teach in the Honors Program or are you interested in teaching an Honors Course or mentoring an Honors Contract in the future? This off-campus retreat is designed to foster community and shared vision among faculty working with LMC Honors Students. The day's activities include pedagogical discussions, intellectual debates, stories of shared successes/challenges, a panel of current and former Honors Students and soup. Yes. Home made soup. For more information please e-mail Jennifer or Kasey.</p>
<p>Enroll</p>	<p><b>SP14-08 My Budget: Accessing your budget on Insite/WebAdvisor. Facilitated by Ann Starkie, Business Office.</b></p>



***Tuesday, January 07, 2014 8:30 AM - 10:15 AM***

Location: MA2-203

Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)

1. learn where to locate budget information on Insite/WebAdvisor
2. learn how to maneuver through the reports

Enroll

**FA14-07 Math 25 Course Assessment**

***Monday, August 12, 2013 1:15 PM - 5:00 PM***

Presented by: Mara Landers, James Cohen

Location: MA142

In this meeting we will collectively analyze student work on the Math 25 Common Final exam with respect to the course learning outcomes. If we are able to complete this work during the meeting, we will also discuss the implications of the data for teaching Math 25, as well as possible updates to the course outline and common exams.

Professional Learning (Flex) Activity Purpose/Goals: (The Activity Evaluation forms are tied to these)

1. Faculty will assess common exam questions in order to assess course learning outcomes
2. Faculty will outline implications for teaching, time permitting
3. Faculty will outline implications for course outline and common exam updates, time permitting